



BEAVER DAM/LITTLEFIELD FIRE DISTRICT  
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*Minutes A.R.S. §38-403.01*

The Fire Board of the Beaver Dam/Littlefield Fire District Governing Board held a meeting, open to the public on **JUNE 4, 2014 at 6:00 P.M.** at the Beaver Dam/Littlefield Fire District, Fire Station No 1 located at 630 North Highway 91 in Beaver Dam, Arizona for discussion of Public Business.

**Minutes of June 4, 2014**

1. **Call to order:** Called to order by Board Chairman Reber at 6:06 P.M.
2. **Roll call of Board Members:**

Board Chairman: Dan Reber	Present
Board Member: Doug Adriance	Phone Conference
Board Member: Gene Maughan	Present
Administrative Assistant: George Burnett	Present

Also present were Battalion Chief Ojeda and Captain Jackson
3. **Pledge of Allegiance:** Given by Board Member Maughan
4. **Call to the Public for comment and non-agenda items:** Nothing to report
5. **Approval of Minutes:**
  - A. Regular session of:
    1. May 7, 2014  
Board Member Maughan made a motion to approve the minutes with Board Member Adriance Seconding.  
Motion passed as written.
6. **Reports and correspondence:**
  - A. Fire Chief's report: Given by Battalion Chief Ojeda
    1. Update on Type 3 Engine - The Type 3 Engine is in St. George and it is being sanded and painted the day before yesterday (6-2-2014), hopefully they will be done by the end of the week. We've got the hoses, fittings and appliances. We may have to do a little work on the inside (the cab).
    2. Update on Wildland Classes S-130 and S-190  
The class that the chief was teaching is done. Chief Ojeda had two (2) guys from the class at training last night (6-3-2014). They will also be able to utilize the others for calls out of the district.
    3. Update on the Stop Burn Resolution 2014-001  
The stop burn starts at the end of the day on June 5, 2014.

4. Update on the VFA Grant

We've ordered pretty much everything, the trailer will probably be coming within a couple of weeks.

B. Fire and EMS report for the month of May 2014

Chief Ojeda gave the May 2014 Incident's – We had a total of 43 responses for the month with 12 fire calls and 31 EMS calls.

C. Fire Board Chairman's Report

Nothing to report

7. **Old Business:**

A. Update on the Web Site, by George Burnett

George was particular concerned about the Heart Bleed flaw and was concerned that the web site would get infected. After talking with Host Gator about it he was told that it was on for the sites with a SSL Certificate and ours does not have a SSL Certificate so we should not be worried about it.

The problem with having to constantly having to click on a page to get to it has been remedied. Host Gator took almost 20 minutes to figure out why, then fixed one page then took him through it to correct the rest of the pages.

George also mentioned that the calendar that was being used was causing problems and he took it out and replaced it with a Google Calendar that seems to be working fine. He's also working on a contact page for web mail and hopes to have it taken care of soon.

There was discussion on how many persons should have a password to access the web site.

B. Update on the Policy Manual, by George Burnett

Brenda has started the policy manual and during the initial phase she would want to talk with the chief, after talking with the chief he gave me permission to give her his cell phone number in addition to the station's number. At some point she'll make a visit up here before completion and would like to the board members.

8. **New Business:**

A. Update on election time table and costs – discussion and possible approval

George mentioned that the board members had a time table with their packets. He also mentioned that we received a letter from the Mohave County Elections Department informing us of a cost increase in conducting the general election. In talking with Mr. Tempert George asked if we could be charged for the general elections. Mr. Tempert said yes we could. He gave us a figure of \$1235 and it could increase by election date up to approximately \$1400 which is all inclusive.

Board Member Maughan asked if we were ever approved for a 5 member board. George mentioned that in talking with the Board of Supervisor's Assistant that the matter would be on their June 23, 2014 meeting and would e-mail him with a link to the video. We would have to wait for a hard copy until the Board of Supervisors approved the minutes.

B. Letter from SCF Arizona concerning workman's Compensation Insurance

Captain Jackson – We received a letter from SCF Arizona informing us that we were cancelled because of losses. Captain Jackson call SCF Arizona questioning them and they told him that yes, they would not renew us because we're too risky to insure any more. They mentioned that the amount of money they paid out was more then they took in from us. It was also noted that approximately 6 months ago there was a change in the company and is now Copperpoint, which may be the reason for this. We've been with SCF Arizona forever.

Captain Jackson mentioned that we had 3 claims last year and 2 claims this year. There was discussion on whether this was due to the audits and they said no, it's strictly related to the losses.

C. Review proposed 2014-2015 Budget – discussion and approval

Captain Jackson went over the proposed budget line item by line item and what each was to be used for. Board Member Maughan made a motion to accept the budget as written with Board Chairman Reber seconding it. Budget for FY 2014-2015 passed and accepted.

9. **Beaver Dam/Littlefield Fire District Warrants:**

A. Review, discussion and possible approval of the District's Monthly Report

B. Discussion and possible action of warrants from May 8, 2014 through June 4, 2014


After reviewing the District's Monthly Report and the warrants Board Member Maughan made a motion to accept them with Board Chairman Reber seconding it. Motion passed.

10. **Calendar of Events:**

A. See attached calendar

11. **Adjournment:** Board Chairman Reber made a motion to adjourn with Board Member seconding it. Motion to adjourn is passed. Meeting adjourned at 7:47 P.M. on June 4, 2014.

Reviewed and approved by:



\_\_\_\_\_  
Dan Reber  
Beaver Dam/Littlefield Fire District  
Governing Board Chairman



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Date

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