



BEAVER DAM/LITTLEFIELD FIRE DISTRICT
P. O. Box 579
Beaver Dam, Arizona 86432
Phone (928) 347-5114
www.beaverdam-littlefieldfire.org



Minutes A.R.S. §38-403.01

The Fire Board of the Beaver Dam/Littlefield Fire District Governing Board held a meeting, open to the public on **July 2, 2014 at 6:00 P.M.** at the Beaver Dam/Littlefield Fire District, Fire Station No 1 located at 630 North Highway 91 in Beaver Dam, Arizona for discussion of Public Business.

Minutes of July 2, 2014

1. **Call to order:** By Board Chairman at 6:04 P. M. on July 2, 2014
2. **Roll call of Board Members:**

Board Chairman: Dan Reber	Present
Board Member: Doug Adriance	Present
Board Member: Gene Maughan	Present
Administrative Assistant: George Burnett	Present

Also present were: Chief Hunt and Captain Jackson
3. **Pledge of Allegiance:** Given by Board Member Adriance
4. **Call to the Public for comment and non-agenda items:** No public present
5. **Approval of Minutes:**
 - A. Regular session of:
 1. Minutes of June 4, 2014
 2. Special Meeting of June 19, 2014Board Member Maughan made a motion to accept both minutes as written and Board Member Adriance seconding that motion. Motion passed to accept the minutes as written
6. **Reports and correspondence:**
 - A. Fire Chief's report:
 1. Update on the Type 3 Engine:

Chief Hunt – I guess you had the opportunity to look at it yesterday. I know Board Member Maughan was here.

It does need some upholstery work done and we have the foam and fabric along with the staple gun. Board Member Adriance mentioned that he knew someone locally and is very reasonable.

Almost everything is in it and it will go to St. George tonight and they will be doing the lettering tomorrow. Once I get the addendum done along with the trailer it will be read to go. They use a Type 3 Engine more than anything and he should have it ready by next week.

2. S-131 Class hosted by Beaver Dam/Littlefield Fire District

Chief Hunt – The S-131 class was hosted by the fire district along with the BLM here at the fire station. It was only a one (1) day class and the BLM had 3 personnel with 5 personnel from the department. There were also 3 of our other firefighters that are on call. This was a training class so that they could advance and start their Squad Boss Criteria.

B. Fire and EMS report for the month of June 2014:

The report was unavailable as of the meeting

C. Fire Board Chairman's Report: Nothing to report

7. **Old Business:**

1. Update on elections

Administrative Assistant Burnett stated that the information for a candidate was in their folder and they must file between July 7, and August 6, 2014. It was mentioned that there were deadlines for also putting the call to election in the paper 1 time per week for a period of 2 weeks. It will be as soon as it's written up and given to the Desert Valley Times.

2. Benefits for volunteers in conjunction with the Human Resource Specialists input. Discussion and possible action.

Chief Hunt – The matter was gone over at the training last night and what possibly could happen but nothing was set in stone.

Captain Jackson mentioned that the matter of the volunteer pay of \$15.00 per hour after two hours needs to go away. Financially speaking we need to get it all done for this fiscal year. Based on what was talked about last night all the volunteers, those that were there, know we're not in compliance with the law.

I've had to explain to all the other government agencies during the audits and workman's compensation people. They wondered what we're doing and how can you do it for a volunteer agency.

Discussion continued on how to apply the 20% rule. Is it a beginning firefighter's wage or is it the wage of the lowest based firefighter on staff. It was also mentioned that we got the idea from other departments awhile back. Estimates ran from \$2.72 per callout to \$5.50 per call out depending on how to apply the 20% rule and whether it's just salary or does it include the benefit package.

Board Member Adriance – When we were at the AFDA Conference and learned about it I brought it up at the February meeting that we were not in compliant. Since then we've taken steps to try and correct it and believe that being at the beginning of a new fiscal year we do need to make a change based on what we know. It may change down the road but we need to make a concentrated effort to try a get it in line.

Board Chairman Reber – How are we going to make a motion on what to go to, we don't know the figures.

Discussion continued on how to take care of everything and come to a figure for a stipend pay. It was discussed that this was only going to be for one (1) month and we would have some firm figures from Brenda when she visits later this month.

Board Member Adriance made a motion to eliminate the call out pay structure for the volunteers effective immediately due to the fact it's not in compliance with the law. Board Chairman Reber seconded the motion and the motion unanimously passed.

Board Member Adriance made a motion to setup a temporary stipend pay of \$5.50 a call for all volunteers and subject to being amended when further information and resources become available. Board Chairman seconded the motion with the motion unanimously passed.

Board Member Adriance amended both of the motions to be effective on July 1, 2014, the beginning of the new fiscal year with Board Chairman Reber seconding the motion. Motion unanimously passed.

Discussion also centered on whether this would also affect our personnel on wildland fires. It was mentioned that when they go on a wildland fire for the BLM they are under contract with the BLM and are paid by the BLM.

3. Discuss and action on dates for Brenda to visit the board. Must choose dates during the week of July 21, 2014 or the week of July 28, 2014. Board Members.

The board members discussed the dates and the time that would work for them within the time frame given by Brenda. It was decided that the best date would be July 22, 2014 at 5:30 P.M. with the alternate date being July 21 or July 28, 2014 at 5:30 P.M. Chief Hunt will advise Brenda of the times and dates of the desired meeting.

8. New Business:

A. Call to elections, discussion and action on Resolution #2014-002

The formal resolution was presented to the board by Administrative Assistant Burnett in two (2) different forms. One was for the board chairman and board clerk the other was for the board chairman and administrative assistant to follow through with the elections.

Board Member Adriance (board clerk) was concerned that if he were to follow through with the resolution there may be a conflict of interest since his term is expiring. He made a motion to accept the resolution and to have Administrative Assistant Burnett to follow through with the rest of the election. Board Chairman Reber seconding it, the motion unanimously passed and Administrative Assistant Burnett was directed to post the resolution immediately.

B. Discuss a letter that a concerned citizen sent to the Board of Supervisors.

The letter was faxed by Gary Watson, our Board of Supervisor representative, it's also noted that there was no signature on the letter and also no return address on the envelope.

There was discussion on the different aspects of the letter and no action was taken on the matter, that everything mentioned in the letter has been discussed and approved by the board in the board meetings open to the public.

C. SCF/Copper Point FY 2011-2012 and FY 2012 -2013 Audits. Discussion and possible action.
Discussion only. No action taken

D. Discussion and possible action on a relief of medical debt in the amount of \$200.00
Board Chairman Reber made a motion to relief the debt with Board Member Adriance seconding the motion.
Board Member Maughan agreed and the motion unanimously passed.

9. Beaver Dam/Littlefield Fire District Warrants:

A. Review, discussion and possible approval of the District's Monthly Report

B. Discussion and possible action of warrants from June 5, 2014 through July 2, 2014

Board Member Adriance made a motion to accept the District's Monthly Report and also the warrants from June 5 through July 2, 2014 with Board Member Maughan seconding the motion. Board Chairman Reber agreed and the motion unanimously passed.

10. Calendar of Events: See attached information

11. **Adjournment:** Board Member Maughan made a motion to adjourn with Board Member Adriance Seconding the motion. Motion passed and meeting adjourned at 7:27 P. M. on July 2, 2014.

Reviewed and approved by:

Dan R Reber

Dan Reber
Beaver Dam/Littlefield Fire District
Governing Board Chairman

8-6-14

Date

Ref:
SD card #1
File #2
Rec. #8