



BEAVER DAM/LITTLEFIELD FIRE DISTRICT
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Minutes A.R.S. §38-403.01

The Fire Board of the Beaver Dam/Littlefield Fire District Governing Board held a meeting, open to the public on **August 6, 2014 at 6:00 P.M.** at the Beaver Dam/Littlefield Fire District, Fire Station No 1 located at 630 North Highway 91 in Beaver Dam, Arizona for discussion of Public Business.

Minutes of August 6, 2014

- 1. **Call to order:** By Board Chairman at 6:03 P.M. on August 6, 2014
- 2. **Roll call of Board Members:**
 - Board Chairman: Dan Reber Present
 - Board Member: Doug Adriance Absent
 - Board Member: Gene Maughan Present
 - Administrative Assistant: George Burnett PresentAlso present were Chief Hunt and Captain Jackson
- 3. **Pledge of Allegiance:** Given by Board Chairman Reber
- 4. **Call to the Public for comment and non-agenda items:**

There were no public comments
- 5. **Approval of Minutes:**
 - A. Regular session of:
 - 1. Minutes of July 2, 2014
 - 2. Minutes of Special Meeting on July 22, 2014Board Member Maughan made a motion to accept both minutes as written, with Board Chairman Reber seconding. Motion unanimously passedBoard Chairman Reber moved to item 8 (B) account patient was going to present her case.
- 6. **Reports and correspondence:**
 - A. Fire Chief's report:
 - 1. Wildland fire update:

Chief Hunt stated that we currently have Larry Lydon on a hand crew in Northern California and that Battalion Chief Ojeda is in Oregon as a Medical Unit Task Manager.

2. VFA Grant update:

Chief Hunt stated that he requested an extension on the VFA Grant because we have not received the trailer yet.

He also mentioned that the trailer is currently on the assembly line and could be done by next week.

3. Type 3 Engine update:

Chief Hunt stated that the Type 3 Engine is fully operational and also has been placed at the necessary dispatch centers

B. Fire and EMS report for the month of July 2014:

Captain Jackson gave the fire and EMS report, which also included the month of June 2014 since it was unavailable for July's board meeting. He noted that June's fire and EMS report there were a total of 13 fire responses and 37 medical responses for a total of 50 responses and in comparison July's 2014 report had a total of 16 fire responses and a total of 40 medical responses for a total of 56 responses.

C. Fire Board Chairman's Report: Nothing to report

7. **Old Business**

A. Policy Manual Update:

Chief Hunt reported that he finally received the draft of the policy manual and he has read it from cover to cover and has made notes for consideration before returning it for revision. It then would be mailed to each board member for their review.

Chief Hunt had one concern that he wanted to bring up and discuss it with the board and that was the concealed carry guide. Chief Hunt mentioned that he's been pretty proactive about it, but he's had guns pulled on him before and he doesn't like the idea of being unprotected.

Chief Hunt read the excerpt from the initial draft, and he wanted to know how the board felt on conceal carry for firefighters and EMS responders. He would like to talk with Brenda, but there would have to be stipulations.

Board Chairman Reber – How can you put stipulations on it. If you've got your license you've got the right to carry. He doesn't think that if you go out on a call you lock it in the ambulance. Nobody knows you've got it.

Chief then asked Board Member Maughan and he said he believes that with your (chief) approval it would be OK.

Chief Hunt – In your larger area's you have the police respond to almost every incident. Here, if it's a domestic violence we try and have the sheriff's respond, but if they happen to be in Colorado City, they can't respond to assist without a long delay.

He's going to ask Brenda to change the verbiage just a little bit to include with the chief's permission.

Chief Hunt and the staff are about ready to send the draft back to Brenda, but before doing so will again read it, then send it. After she's through it will be sent to the board member for review.

8. **New Business:**

A. VFIS Insurance Proposal – Review, discussion and action on insurance proposal:

Board member Maughan asked is this a new policy?

Captain Jackson asked which one?

Board Chairman Reber on this VFIS, is this because of us switching insurance companies?

Captain Jackson said that this is an annual renewal and is our liability policy.

Board Member Maughan stated "I guess we don't have any choice!"

Board Chairman motioned to accept the VFIS renewal policy with Board Member Maughan seconding. Motion unanimously passed.

Moved back to item 6(A)

B. Request for Relief of Ambulance Debt – Discussion and action:

Carolyn Sobczak was present to present her case for dismissal of the current ambulance debt in the amount of \$200.00. Ms. Sobczak mentioned that she was in the emergency room at Mesa View Hospital because of a reaction to medication related to her bi-polar disorder. It was suggested to her that she should go to a psychiatric hospital in Las Vegas to get her medications straightened out and that she would have to go via ambulance. That's when they call the Beaver Dam/Littlefield Fire for an ambulance.

Ms. Sobczak related her experience with the crew mentioning how wonderful and funny they were which made her completely at ease. She can't say enough good things about the crew.

She mentioned that she was on a disability in which her insurer paid for everything but the \$200.00 and due to a very limited disposable income she can't afford the \$200.00 along with all the other medical expenses that she has.

Board Member Maughan interrupted her and mentioned that he was totally amazed that she came to plead her case and can't remember anybody ever coming to do that. Board Member Maughan said that he read the file and made a motion to waive the \$200.00 with Board Chairman Reber seconding the motion. The motion passed to waive the \$200.00 payment.

Ms. Sobczak thanked the board from the bottom of her heart.

Moved to Item 8(C)

C. Fiscal Year 2012 – 2013 Budget Audit – Presented by Kevin from Hinton Burdick, APAS

Kevin mentioned that the 2012 – 2013 fiscal year review was finished and that they will be starting the fiscal year 2013 – 2014 audit review after the mandatory 60 period.

Kevin went over the Findings and Recommendations for the year ending 2013 and also some noticeable changes throughout the actual review. Some of the discussion centered on the inventory list that they have for our Capital Asset Inventory and how outdated it was and needs to be brought up to date. Discussion went on what we could and couldn't include in the list plus meeting the dollar figure guidelines and also included the length of service for those items.

Kevin also introduced Troy who will be our new contact person as he was leaving the company and moving.

Board Chairman Reber made a motion to accept the review and the bill with Board Member Maughan seconding it. Motion unanimously passed and the audit review and billing is accepted.

Moved to item 8(A)

9. Beaver Dam/Littlefield Fire District Warrants:

A. Review, discussion and possible approval of the District's Monthly Report

B. Discussion and possible action of warrants from July 3, 2014 thru August 6, 2014

A couple of questions were brought up during the review, the first by Board Chairman Reber on a water bill, which was higher than usual. It was explained that being summer and the one being questioned was for Fire Station #3 in Scenic. The bill was for the sewer, taxes and also the water bill. With it being summer, more water is being used for the landscape.

The second question that was brought up was by Board Member Maughan and how come Andre was getting a pay check for around \$1800.00 and a second pay check for around \$1400.00. It was explained that one was for his salary and the other was for a couple of BLM fires that he was on.

Board Member Maughan asked so we pay his salary and also for the time he spend on fires? It was explained that since he was on contract we paid him so he wouldn't have to wait a couple of months for his BLM check, but that it's fully returned when the BLM/Forestry is billed and then paid back, along with the charges for the equipment that was used by our crew.

Board Chairman Reber asked if they got the tax issues straightened out. The staff is still working it out with the BLM/Forestry people.

Discussion continued on how our personnel were paid for the fires that they respond on with the BLM/Forestry Department. A couple of examples are as follows:

1. If the personnel respond at the request for a hand crew, they are paid by the BLM/Forestry Department after their tour. We don't pay them but the full-time personnel still get their normal checks.

2. If the personnel respond with our equipment (engines, brush trucks, tenders, etc.) they are out on a contract bases. We pay the personnel that responded the billable amount for them. The full-time personnel still receive their wages. The department is reimbursed for the personnel and also for the equipment which is then deposited to our warrant account.

Further discussion continued and it was determined that the full-time personnel were getting double pay, their salaries even while they are working for the BLM/Forestry. Some discussion continued on some remedies, but will be on the September's Board Meeting Agenda.

Board Member Maughan made a motion to accept the District's Monthly Report and the Warrants from July 3, 2014 through August 6, 2014. Board Chairman Reber seconded the motion. Motion passed to accept the District's Monthly Report and the Warrants.

10. Calendar of Events:

See attached calendar

11. Adjournment:

Board Chairman Reber made a motion to adjourn with Board Member Maughan seconding the motion.
Meeting adjourned at 7:46 P.M. on August 6, 2014.

Reviewed and approved by:

Dan R. Reber

Dan Reber
Beaver Dam/Littlefield Fire District
Governing Board Chairman

9-3-14

Date

Ref:
SD Card #1
File #2
Rec: #11