



BEAVER DAM/LITTLEFIELD FIRE DISTRICT
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Minutes A.R.S. §38-403.01

The Fire Board of the Beaver Dam/Littlefield Fire District Governing Board held a meeting, open to the public on **September 3, 2014 at 6:00 P.M.** at the Beaver Dam/Littlefield Fire District, Fire Station No 1 located at 630 North Highway 91 in Beaver Dam, Arizona for discussion of Public Business.

Minutes of September 3, 2014

- 1. **Call to order:** By Board Chairman Reber at 6:00 P.M. September 3, 2014
 - 2. **Roll call of Board Members:**

Board Chairman: Dan Reber	Present
Board Member: Doug Adriance	Present
Board Member: Gene Maughan	Present
Administrative Assistant: George Burnett	Present

Also present were Fire Chief Hunt, Battalion Chief Ojeda, and Captain Jackson
 - 3. **Pledge of Allegiance:** Firefighter Larry Lydon
 - 4. **Call to the Public for comment and non-agenda items:**

No Comments
 - 5. **Approval of Minutes:**
 - A. Regular session of:
 - 1. Minutes of August 6, 2014.

Board Member Maughan made a motion to accept the minutes of August 6, 2014 as written and seconded by Board Chairman Reber Seconded. Board Member Adriance abstained account he was absent. Motion passed and the minutes of August 6, 2014 accepted as written. 2-0-1
6. **Reports and correspondence:**
 - A. Fire Chief's report:
 - 1. VFA Grant update:

Fire Chief Hunt said that the request for the grant reimbursement is the final one and the grant is now closed.
 - B. Fire and EMS report for the month of August 2014:

Battalion Chief Ojeda reported that we had 14 fire related responses and 64 EMS related responses. That is a total of 78 total responses for August 2014, but we are still 98 runs from this time last year.

C. Fire Board Chairman's Report: Nothing to report

7. Old Business:

A. Have staff show how they bill the BLM/Forestry Department when they are on a wildfire.

Discussion and possible Action:

After much detailed discussion with a detailed billing statement that Battalion Chief Ojeda just had submitted to the BLM to show exactly how the billing is done Board Member Adriance made a motion to continue the billing as is and also the full-time personnel will continue receiving their salary while out on BLM/Forestry fires (reference item #C). Board Chairman Reber seconded the motion. Motion passed to continue billing the BLM/Forestry as is and also the full-time personnel will continue receiving their Salary. 3-0

B. Discussion and possible action on overtime pay for full-time personnel.

After a short discussion and the Fire Chief Hunt mentioned that when the policy manual takes effect this and Item D would take effect immediately. Board Member Adriance made a motion to abide by Federal Law to pay Overtime effective September 1, 2014 and that would also affect Item D (time cards). Board Member Maughan seconded the motion with Board Chairman Reber voting in the positive. Motion Passed 3-0 and overtime and time cards will be required of all employees effective September 1, 2014.

C. Question what can be done about district firefighters that receive full pay while out on wildland fires for the BLM/Forestry and also receive payment from them and also what benefits they should/shouldn't get while employees are absent from the district while on wildland fires. Discussion and possible action.

Motion passed to allow full-time personnel to continue receiving their salary while on BLM/Forestry fires. Refer to item # A above.

D. Discussion and possible action on having employees start using time cards.

Item passed by virtue of the motion made and passed in Item B above.

E. Election update.

Administrative Assistant Burnett mentioned that there were 3 vacancies open on the board and there were only 3 candidates to apply. By law these 3 candidates will automatically be appointed to the board and there won't be any names on the ballot for the General Election on November 4, 2014. The candidates that will be appointed are Doug Adriance (incumbent), Bill Burch and Tom Oliver. Administrative Assistant also stated that the only thing left to do is an Affidavit of Compliance to the Mohave County Board of Supervisors prior to the General Election.

F. Policy Manual update:

There was a short discussion on the policy manual with Board Member Maughan mentioning that he noticed an error on page 153, Section 4, Sub Section D and also mentioned that there was no table of contents. After further discussion Board Member Maughan made a motion to accept the policy manual with the stipulation that the error on page 153 be corrected and that a table of contents be added to the policy manual. Board Chairman Reber seconded the motion. Motion passed 3-0 to accept the policy manual if the changes were made and directed Administrative Assistant Burnett to contact Brenda and notify her.

8. New Business:

A. Discussion and possible action a request for a partial relief/relief of debt for a medical transport in the amount of \$1121.69 by Gardner Trucking, Inc. for Pt. Michael J. Scalabrini.

Board Chairman Reber read the letter from Gardner Trucking asking that if the board would consider reducing the total amount due for consideration for payment in full of the outstanding debt.

Board Member Adriance reads it as that Gardner Trucking is going to pay the bill.

Board Member Maughan wanted to know the payment history. Administrative Assistant Burnett noted that no effort has been made for payment.

Discussion continued if we should reduce the amount or leave the bill as is. The discussion continued that we should reduce the amount for payment in full if done so within 30 days while others said that we should not since there has been no effort for payment.

Board Member Maughan made a motion that we do not accept the offer with Board Chairman Reber seconding the motion. Motion passed that we do not accept the offer. 3-0

B. Discussion and possible action on the Line of Credit for the Fire District.

There was discussion since that we had all of the required budget reviews up to date then we should continue with the Line of Credit. There was discussion on who should proceed with it, Administrative Assistant Burnett or Captain Jackson. It was decided that Captain Jackson would follow through with the application process. All members of the board signed the required resolution.

C. Discussion and possible action on lifting the fire restrictions.

Chief Hunt recommends September 15, 2014 on lifting the fire restrictions.

Board Member Adriance made a motion to lift the fire restrictions effective at 8:00 A.M. (MST).

Board Member Maughan seconded the motion.

Board Member Adriance amended the motion by adding "by permit only".

Motion to lift the fire restrictions and allow burning is lifted effective September 15, 2014 at 8:00 A.M. (MST) and by permit only carries and is passed. 3-0

D. Discussion and possible action on changing the October Board Meeting from October 1, to October 8, 2014 at 6:00 P.M.

Discussion centered on the possibility of changing the regular scheduled board meeting from October 1, 2014 to October 8, 2014 due to the fact that none of the monthly reports would be available. Board Member Adriance made a motion to change the board meeting to October 8, 2014 with Board Chairman Reber seconding the motion. Board Member Maughan was hesitate account he's not sure of what his calendar looked like, but agreed to the motion. Motion passed to change the next board meeting to October 8, 2014 by 3-0.

E. Discussion and possible action the Physio Control contract renewal.

After reviewing the renewal contract with Physio Control Board member Adriance made a motion to accept the contract with Board Member Maughan seconding it. Board Chairman Reber also voted for it. Motion passed and carried to accept the renewal contract with Physio Control 3-0

9. Beaver Dam/Littlefield Fire District Warrants:

A. Review, discussion and possible approval of the District's Monthly Report

There was no District Monthly Report account Mohave County e-mailed the wrong report and it could not be reconciled.

B. Discussion and possible action of warrants from August 6, 2014 thru September 3, 2014

After reviewing the warrants Board Member Adriance made a motion to accept the warrants except for the Beaver Dam Water Bill as to the question about the total amount due, and to approve the payment to Beaver Dam Water when the correct amount is figured out. Board Member Maughan seconded the motion with Board Chairman Reber voting in the positive. Motion passed to accept the warrants 3-0.

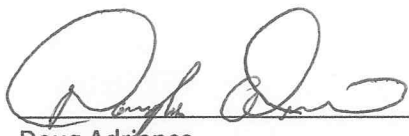
10. Calendar of Events:

See attached sheets

11. Adjournment:

Board Chairman Reber made a motion to adjourn the meeting with Board Member Adriance seconding the motion. Motion passed 3-0 to adjourn the board meeting.
Meeting adjourned at 7:42 P.M. on September 3, 2014.

Reviewed and approved by:



Doug Adriance
Beaver Dam/Littlefield Fire District
Board Clerk

10/8/14
Date

Ref:
SD Card #1
File #3
Rec. #2