



BEAVER DAM/LITTLEFIELD FIRE DISTRICT  
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*Minutes A.R.S. §38-403.01*

The Fire Board of the Beaver Dam/Littlefield Fire District Governing Board held a meeting, open to the public on **November 5, 2014 at 6:00 P.M.** at the Beaver Dam/Littlefield Fire District, Fire Station No 1 located at 630 North Highway 91 in Beaver Dam, Arizona for discussion of Public Business.

**MINUTES OF NOVEMBER 5, 2014**

**1. Call to order:**

**2. Roll call of Board Members:**

Board Chairman: Dan Reber	Present
Board Member: Doug Adriance	Present
Board Member: Gene Maughan	Present
Administrative Assistant: George Burnett	Present

Also present were: Chief Hunt, Battalion Chief Ojeda, and Captain Jackson

**3. Pledge of Allegiance: Captain Jackson**

**4. Call to the Public for comment and non-agenda items:**

There was no comments made.

**5. Approval of Minutes:**

A. Regular session of:

1. October 8, 2014 Board Member Maughan made a motion to accept the minutes as written with Board Member Adriance seconding the motion. Board Chairman Reber abstained account being absent on November 8, 2014. Motion passed as written. 2-0-1

**6. Reports and correspondence:**

A. Fire Chief's report:

Nothing to report.

B. Fire and EMS report for the month of October 8, 2014

Battalion Chief Ojeda made the presentation. There were a total of 55 responses with 13 Fire related calls and a total of 42 EMS Calls for the month of October.

C. Fire Board Chairman's Report

Nothing to report

**7. Old Business**

A. Discussion and possible action on a request for partial Relief/relief of debt for a medical transport in the amount of \$1,658.72 for Rosa Zarate. Chief Ojeda will interpret the letter.

After some discussion Board Member Adriance made a comment that he does not see any problem with granting some type of relief. Board Chairman Reber made a motion to excuse the entire bill, Board Member Adriance seconded the motion. Board Member Maughan abstained from voting. Motion passed to excuse all \$1,658.72. 2-0-1 Board Chairman then went onto #8D (New business)

B. Update on election results and required training for new/elected board members.

Administrative Assistant Burnett mentioned that since the election is over we now have a 5 member board. One incumbent is appointed along with Tom Oliver and Bill Burch also being appointed. Starting this election year the newly elected/appointed board members/Chief must undergo a minimum of a 6 hour training class and also must be completed within 1 year. Administrative Assistant Burnett made mention that after talking with AFDA that they are responsible for the training and it will be held in conjunction with the annual convention in January 2015. They are also responsible for keeping track of the training and reporting to the Mohave County Board of Supervisors at the end of each year.

**8. New Business:**

A. Discussion and possible action on reimbursement of EMT Training & Testing expenses for Tom Gates in the amount of \$1315.00.

The Board congratulated Tom Gates for the successful completion of the EMT training and Board Member Adriance made a motion to reimburse his expenses in the amount of \$1,315.00 With Board Chairman Reber seconding the motion and Board Member Maughan concurring. Motion passed for reimbursement. 3-0-0

B. Discussion and possible action on moving ahead with the AFG Grant. Presented by Chief Hunt.

Chief Hunt mentioned that we did not receive the AFG Grant this year. However he would like to go ahead and put it in for next year with the funds coming out of next year's budget (2014-2015). He would like to take the Life Pack 12's that are currently on Medic 11 and Medic 31 and replace them with Life Pack 15's and put the older Life Packs in Rescue 31 and 32. The new Life Packs cost \$3,400 each for a total cost of \$6,800. He would also like to put in for 10 sets of turnout gear for the approximate cost of \$5,500. Chief Hunt mentioned that the cost for the department should be about 5% of the total cost of the equipment. He also mentioned that it could be as high as 10%.

After further discussion about the advantages of the new Life Packs and also having the older sets put in the rescue units Board Member Adriance made a motion to have Chief Hunt go forward with the AFG Grant proposal for next year. Board Chairman Reber seconded the motion with Board Member Maughan concurring. Motion passed. 3-0-0

C. Discussion and possible action on the Mutual Aid Agreement with Arizona. Present by Chief Hunt.

After discussion on what this agreement entailed with the pros and cons and the fact that we currently have a Mutual Aid Agreement with Arizona Board Chairman Reber made a motion to accept the agreement with Arizona. Board Member Maughan seconded the motion and Board Member Adriance concurred. The Mutual Aid Agreement with Arizona passed. 3-0-0

D. Discussion and possible action on a Boy Scout project for Station #2 Sign. Presentation from David Curtis. David introduced himself and is working on an Eagle Scout Project. He came before the board for approval because he would like to give Station #2 a facelift that is located in Desert Springs, AZ and also is the most visible from the freeway. He mentioned that he would like to redo the sign on the building since it is weathered and barely readable, he also would like to upgrade the flag pole with new paint and a light for both

the sign and pole so that the flag could be flown 24 hours per day.

He went over the material that would be needed, possible permits for the lighting, the costs associated with the project and how he would try and raise the estimated \$900.00 that it would cost.

Board Member Adriance made a motion to accept David's proposal for the set up information phase and come back on December 3, 2014 to finalize the project. Board Chairman Reber seconded the motion with Board Member Maughan concurring. Motion passed. 3-0-0 Board Chairman Reber went back to Item #7B.

E. Discussion and possible action on Business Cards for the Board Members.

After discussion the board decided not to go ahead with Business Cards for board members and died from the lack of a motion.

**9. Beaver Dam/Littlefield Fire District Warrants:**

A. Review, discussion and possible approval of the District's Monthly Report

Board Member Maughan asked about the uncleared transaction on the September 30, 2014 monthly report that is listed on page 3. Captain Jackson stated that they would be cleared by the next meeting with the help of the auditors.

B. Discussion and possible action of warrants from October 9, 2014 through November 5, 2014.

Board Member Adriance made a motion to accept the District's Monthly Reports and also the warrants as presented. Board Member Maughan seconded the motion and Board Chairman Reber concurred. Motion passed. 3-0-0

**10. Call to the public on Agenda items discussed:**

No Comments

**11. Future Agenda Items:**

Discuss and possible action on David Curtis's Eagle Scout Project.

Discuss and possible action on the Administrative Assistant's hours and job duties.

**12. Next Regular**

Will be held at Beaver Dam/Littlefield Fire District Fire Station #1 located at 630 N. Highway 91, Beaver Dam, Arizona on December 3, 2014 at 5:45 P. M.

**13. Calendar of Events:**

See attached sheets

**14. Adjournment:**

Board Chairman Reber made a motion to adjourn the meeting with Board Member Adriance seconding the motion. Board Member Maughan concurred and the meeting was adjourned at 7:20 P.M. on November 5, 2014.

Reviewed and approved by:

Dan R. Reber

Dan Reber  
Beaver Dam/Littlefield Fire District  
Governing Board Chairman

11-25-14

Date

Ref:

SD Card #1

File #3

Rec #5