



BEAVER DAM/LITTLEFIELD FIRE DISTRICT
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Minutes A.R.S. §38-403.01

The Fire Board of the Beaver Dam/Littlefield Fire District Governing Board held a meeting, open to the public on **January 7, 2015 at 6:00 P.M.** at the Beaver Dam/Littlefield Fire District, Fire Station No 1 located at 630 North Highway 91 in Beaver Dam, Arizona for discussion of Public Business.

MINUTES OF JANUARY 7 2015

1. **Call to order:** By Board Chairman Reber at 6:00 P. M.
2. **Roll call of Board Members:**

Board Chairman: Dan Reber	Present
Board Clerk: Doug Adriance	Present
Board Member: Gene Maughan	Present
Board Member: Bill Burch	Excused
Board Member: Tom Oliver	Present
Administrative Assistant: George Burnett	Present

Also present were: Fire Chief Hunt and Captain Jackson
3. **Pledge of Allegiance:** By Board Member Maughan
4. Call to the Public for comment and non-agenda items:
No comments were made
5. **Approval of Minutes:**
 - A. Regular session of:
 1. Minutes of December 3, 2014
Motion was made by Board Clerk Adriance to accept the minutes as written and seconded by Board Member Maughan. Motion passed unanimously 4-0-1
6. **Reports and correspondence:**
 - A. Fire Chief's report:

Fire Chief Hunt gave the monthly Fire and EMS monthly report first since it was not on the agenda and was for information only with no action required.
There were a total of 19 fire responses and a total of 58 EMS responses for a total of 77 responses for the month of December 2014. Fire Chief Hunt also gave the year end totals which were 144 fire responses with a total of 518 EMS responses. This gave us a total of 662 responses for the year 2014.

1. Winter Fire School

Fire Chief Hunt mentioned that 4 personal will be going to the Winter Fire School in St. George, Utah and will be held at the Dixie Center and the old St. George Airport. The cost is \$150.00 per person. The School is on January 9 and 10 of this week. Andrea (Battalion Chief) is actually taking a starter class in fire investigations. When the chief was asked about coverage he stated that there will be enough personnel available.

2. Credit Card Verification for Conference

Fire Chief Hunt mentioned that he had talked with George (Administrative Assistant) about this a little bit. The rooms are already paid for but you still need to have a credit card to check in which will be held for any incidentals that you may charge to your room which won't be reimbursed.

B. Fire Board Chairman's Report

Nothing to report

7. Old Business:

A. Discuss, review and possible action on David Curtis's Eagle Scout Project at Station #2

Mr. Curtis stated for the cost for the sign would be \$344.00. Board Chairman Reber asked what kind of sign it is and if it was wood? Mr. Curtis wasn't sure of the name but did mention that it had a metal front, back and also the sides with wood in between them to make it lighter. He also stated that the sign may last up to 15 years.

The discussion continued as to what other material was needed for the project, the costs involved and what type of fundraising efforts he has planned. Mr. Davis was unsure of that but did mention his estimated costs for the project has dropped to approximately \$500.00. Board Member Adriance talked about what the Eagle Scout was intended for and also mentioned that he would have to go in front of the Boy Scout Council for approval and to demonstrate his abilities, which he felt needed more work on.

The discussion continued with several other questions and was asked to come back and make a final presentation to the board with all the other information that was brought up including the costs involved.

The question was brought up if the board chairman should sign off on the portion that needed to be signed or if we had to wait until after he had the meeting with the counsel. The board did approve the project at the last meeting but didn't sign anything. It was decided to go ahead and sign it to show the counsel that he had made his presentation to us and was given the approval for the project.

8. New Business:

A. Discuss and possible action on changing monthly meeting dates

Board Member Oliver suggested that Tuesday's would be better for him while Board Member Maughan mentioned that Tuesday's were out of the question because of other commitments that he has on Tuesday's and suggested that Thursday's would be better for him while Board Clerk Adriance also suggested that Thursday's would also be better for him. Board Member Oliver said that he could make Thursday's work while Board Chairman Reber mentioned that Thursday's would also work for him. Board Clerk Adriance made a motion to change the board meeting to the first Thursday of the month with Board Member Oliver seconding the motion. Motion passed unanimously. 4-0-1

B. Discuss and possible action on the Administrative Assistant's request for additional hours for the month of January 2015

Administrative Assistant Burnett mentioned that the board would have to increase his authorized hours for the conference by approximately 20 hours and approximately 5 hours for a report that is due to the Board of Supervisors. That would increase his hours to 40 hours for the month of January. Board Clerk Adriance made a motion to accept the recommendation to allow the Administrative Assistant up to 40 hours for the month of January 2015 with Board Member Maughan seconding the motion. Motion passed unanimously. 4-0-1

9. Beaver Dam/Littlefield Fire District Warrants:

A. Review, discussion and possible approval of the District's Monthly Report

1. November's Monthly Report
2. December's Monthly Report

There were no District's Monthly Report available for review. This was due to the fact there is approximately a \$2000.00 difference on both of our accounts. Although the difference is on the positive side Captain Jackson mentioned that the error occurred when the auditor was in doing some reports and cleaning up some old files something was done that caused the errors and is waiting for her to come back in to correct the errors.

B. Discussion and possible action of warrants from December 4, 2014 through January 7, 2015.

After some confusion about the regular warrants from the county and they were in the Quick Books format they were able to review the warrants. Board Member Maughan made a motion to accept the warrants with Board Member Oliver seconding the motion. Motion passed unanimously. 4-0-1

10. Call to the public on Agenda Items discussed:

Nothing was commented on

11. Future Agenda Items:

David Curtis on the update for station 2 proposal.
VFIS Insurance
Updates from personnel on the AFDA Conference

12. Next Regular Board Meeting:

Scheduled for February 5, 2015

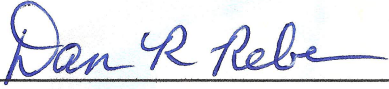
13. Calendar of Events:

The calendar was not available

14. Adjournment:

Board Chairman Reber made a motion to adjourn the meeting at 6:52 P.M. with Board Member Maughan seconding the motion. Motion passed unanimously. 4-0-1. The meeting was adjourned at 6:52 P.M. on January 7, 2015

Reviewed and approved by:



Dan Reber
Beaver Dam/Littlefield Fire District
Governing Board Chairman



Date

Ref:
SD Card #2
File #1
Rec. #1