



**Beaver Dam/Littlefield Fire District**  
630 N. Highway 91, P.O. Box 579  
Beaver Dam, AZ. 86432  
Telephone (928) 347-5114  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



### **Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **February 5, 2015 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. Board members may attend either in person or by telephone conference call. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### **AGENDA FOR FEBRUARY 5, 2015**

**1. Call to order:**

**2. Roll call of Board Members:**

Board Chairman: Dan Reber  
Board Clerk: Doug Adriance  
Board Member: Gene Maughan  
Board Member: Bill Burch  
Board Member: Tom Oliver  
Administrative Assistant: George Burnett  
Also Present were:

**3. PLEDGE OF ALLEGIANCE:**

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

**5. APPROVAL OF MINUTES:**

- A. Regular session of:
  - 1. Minutes of January 7, 2015

**6. REPORTS AND CORRESPONDENCE:**

- A. Fire Chief's Report:
  - 1. Wildland Fire update
  - 2. Vial of Life Program
- B. Fire and EMS report for the month of: January 2015
- C. Board Chairman's Report:

**7. OLD BUSINESS:**

- A. Presentation by David Curtis on the final plan for his Eagle Scout Project at Station #2

**8. NEW BUSINESS:**

- A. Review, discussion and possible approval of the 2013-2014 Financial Audit: Given by Hinton Burdick, CPA's
- B. Discuss and provide feedback on the proposed 2014-2015 Budget.
- C. AFDA updates from those attending the annual AFDA Conference in Laughlin, NV
- D. Discuss and possible actions on retirement system for volunteers and full time personnel
- E. Discuss and possible action on having the credit card statements included in the Districts Monthly Reconciliation Reports in accordance with A.R.S. 48-807
- F. Discuss and possible action in meeting with Wyatt from VFIS to go over our insurance coverages
- G. Discuss and possible action in going to electronic agenda's and minutes vs all paper preparation
- H. Discuss and possible action in referring unpaid ambulance bills for collections
- I. Discuss and possible action on increasing the Administrative Assistance's hours for February 2015 from 15 hours to 25 hours.

**9. BEAVER DAM/LITTLEFIELD FIRE DISTRICT ACCOUNTS**

- A. Review, discussion and possible approval of the District's Monthly Reconciliation Reports.
  - 1. Chase Morgan
    - 1(a). Review, discussion and possible action on October's 2014 reconciliation report.
    - 1(b). Review, discussion and possible action on November's 2014 reconciliation report
    - 1(c). Review, discussion and possible action on December's 2014 reconciliation report
  - 2. Mountain America
    - 2(a). Review, discussion and possible action on November's 2014 reconciliation report
    - 2(b). Review, discussion and possible action on December's 2014 reconciliation report
- B. Discussion and possible action of the Budget Review
- C. Discuss, Review and possible action of Net Assets
- D. Discuss Monthly Budget Projected Revenues
- E. Discuss and Possible Action on proposed Capital Outlay Projects
- F. Discuss and Possible Action on the Warrants from January 8, 2015 through February 5, 2015

**10. Call to the public on Agenda items discussed:** *The public has the right to comment on any Agenda items that was discussed during this meeting. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The board has placed a 3 minute time limit for comments from each person permitted to speak.*

**11. Future Agenda Items:**

**12. Next Regular Board Meeting:**

**13. Calendar of Events:**  
See attached pages

**14. Adjournment:**

AGENDA prepared by: George Burnett

DATE: February 2, 2015

AGENDA posted by: George Burnett

DATE/TIME: February 2, 2015 @ 3:00 P.M.

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In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.



