



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **March 19, 2015 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3),(A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR MARCH 19, 2015

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Dan Reber
Board Clerk: Doug Adriance
Board Member: Gene Maughan
Board Member: Bill Burch
Board Member: Tom Oliver
Administrative Assistant: George Burnett

3. PLEDGE OF ALLEGIANCE:

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

5. APPROVAL OF MINUTES:

- A. Special meeting of:
 - 1. Minutes of February 26, 2015

6. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 - 1. Wildland Classes
 - 2. Refresher Wildland Class
- B. Fire and EMS report for the month of: February 2015
- C. Board Chairman's Report:
 - 1. Comment on refund for AFDA lunch tickets not used

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

7. OLD BUSINESS:

- A. Update on the Eagle Scout Project for Station #2 – David Curtis
- B. Discussion and possible action on a creating a board policy manual
- C. Update and possible action on going to electronic meetings – Administrative Assistant Burnett
- E. Web Site Update – Administrative Assistant Burnett

8. NEW BUSINESS:

- A. Discussion and possible action on adding another full-time employee
- B. Discussion and possible action on scheduling a Budget Workshop session.
- C. Discussion and possible action on adjusting the Administrative Assistant Hours.
- D. Discussion and possible action on the Records Management Center

9. Beaver Dam/Littlefield Fire District Accounts:

- A. Review, discussion and possible approval of the District's Monthly Reconciliation Reports for the month of March 2015.
 - 1. Chase Morgan
 - 2. Mountain America
 - 3. American Express Account
- B. Discussion and possible action of the Budget Review
- C. Discuss, Review and possible action of Net Assets
- D. Discuss Monthly Budget Projected Revenues
- E. Discuss and Possible Action on proposed Capital Outlay Projects
- F. Discuss and Possible Action on the Warrants from February 6, 2015 thru March 19, 2015

10. Future Agenda Items:

- A. Discussion on Selection an Auditor for the Fire District (Full Audit now required)

11. Next Regular Board Meeting:

Next regular scheduled board meeting is for April 16, 2015

12. Calendar of Events:

Month of April 2015, see attached page

13. Adjournment:

AGENDA prepared by: George Burnett

DATE: March 17, 2015

AGENDA posted by: George Burnett

DATE/TIME: March 17, 2015 @ 3:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.

