



**Beaver Dam/Littlefield Fire District**  
630 N. Highway 91, P.O. Box 579  
Beaver Dam, AZ. 86432  
Telephone (928) 347-5114  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



### **Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **May 21, 2015 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3),(A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### **AGENDA FOR MAY 21, 2015**

#### **1. Call to order:**

#### **2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Dan Reber  
Board Clerk: Doug Adriance  
Board Member: Gene Maughan  
Board Member: Bill Burch  
Board Member: Tom Oliver  
Administrative Assistant: George Burnett

Also present were:

#### **3. PLEDGE OF ALLEGIANCE:**

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

**5. APPROVAL OF MINUTES:**

- A. Regular session of:
  - 1. Minutes of April 16, 2015

**6. REPORTS AND CORRESPONDENCE:**

- A. Fire Chief's Report:
- B. Fire and EMS report for the month of: April 2015
- C. Board Chairman's Report:

**Public Comment:** Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

**7. OLD BUSINESS:**

- A. Discussion and possible action on the proposed 2015-2016 FY Budget, discussion and possible action on the review of the projected for the next 2 Fiscal Year's budget
- B. Discussion and possible action regarding hiring a full-time/part-time employee
- C. Discussion and possible action regarding possible retirement benefits for employees.
- D. Discussion and possible action regarding on the replacement of the recording equipment (mics & recorder). Administrative Assistant & Board Chairman
- E. Discussion on the electronic meetings. Administrative Assistant

**8. NEW BUSINESS:**

- A. Discussion and possible action on Resolution 2015-001 (order to stop burning).
- B. Discussion and possible action on increasing the administrative assistant hours. Board Chair
- C. Discussion and possible action on purchasing/subscribe to adobe acrobat for computer

**9. Beaver Dam/Littlefield Fire District Accounts:**

- A. Review, discussion and possible approval of the District's Monthly Reconciliation Reports.
  - 1. Chase Morgan
  - 2. Mountain America
  - 3. American Express Credit Cards
- B. Discussion and possible action of the Budget Review and monthly budget project revenues.
- C. Discuss, Review and possible action of Net Assets
- D. Discuss and Possible Action on proposed Capital Outlay Projects
- E. Discuss and Possible Action on the warrants from April 17, 2015 through May 21, 2015

**10. Future Agenda Items:**

- A. Discussion and possible action on selection of an auditor for the Fire District (full audit now required).
- B. Discussion and possible action regarding the formulating of a Board Policy Manual.

**11. Next Regular Board Meeting:**

Next regular board meeting is on June 18, 2015 at 6:00 P.M.

**12. Calendar of Events:**

View on tablet.

**13. Adjournment:**

AGENDA prepared by: George Burnett

DATE: May 20, 2015

AGENDA posted by: George Burnett

DATE/TIME: May 20, 2015 @ 3:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.

