



## Beaver Dam/Littlefield Fire District

630 N. Highway 91, P.O. Box 579

Beaver Dam, AZ. 86432

Telephone (928) 347-5114

[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



Minutes A.R.S. §38-403.01

### MINUTES OF SEPTEMBER 17, 2015

**1. Call to order:**

Meeting called to order by Board Clerk Adriance in the absence of Board Chairman Reber at 6:00 P. M. on September 17, 2015.

**2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman:	Dan Reber	Absent
Board Clerk:	Doug Adriance	Present
Board Member:	Gene Maughan	Present
Board Member:	Bill Burch	Present
Board Member:	Tom Oliver	Present
Administrative Assistant:	George Burnett	Present

Also present were:

Fire Chief Hunt and Captain Jackson

**3. PLEDGE OF ALLEGIANCE:** Given by Captain Jackson

**4. CALL TO THE PUBLIC:**

No Comments

**5. APPROVAL OF MINUTES:**

A. Regular session of:

1. Minutes of August 20, 2015

Board Member Maughan made a motion to accept the minutes as written with Board Member Burch Seconding the motion. Motion passed to accept the minutes as written. 4-0-1

**6. REPORTS AND CORRESPONDENCE:**

A. Fire Chief's Report:

1. E-22 (type 3) update

Chief Hunt mentioned that the Type 3 Engine rolled over and is considered totaled. We also went through quite a mess in trying to get it out of towing and that Captain Jackson had to spend most of his day off to take care of it, it is now enroute on a truck to Phoenix.

The towing company also took all of the equipment off the engine, put it in a separate pile and was charging us a separate charge for it. We still have other issues but the main problems are taken care off.

2. Wildland Fire update

Chief Hunt mentioned that E-22 spent a total of 42 days total on the Northern California wildfires and Brush 31 spent a total of 21 days on the Idaho Wildfires. Currently B-31 is back in Northern California on a wildfire.

B. Fire and EMS report for the month of: August 2015

Chief Hunt gave the August 2015 fire and EMS report, there were a total of 7 fire incidents and a total of 32 EMS incidents for a total of 39 combined incidents.

C. Board Chairman's Report:

Nothing to report

**Public Comment:** Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

7. **OLD BUSINESS:**

A. Discussion and possible action on billing for illegal (ill advised) burning

Board Member Maughan mentioned that he feels that we should be charging for illegal (ill-advised burns). Board Clerk Adriance mentioned that we have a set of charges for responding. Chief Hunt mentioned that every engine has a set rate and also for the personnel responding. We use the rate established with the wildland rate, the same as we do with a structure fire, out of district. Board Member Maughan mentioned that we need to bill them. Board Clerk Adriance mentioned especially the ones that we respond on multi times. Board Member Oliver asked how can we bill for it if it's not illegal. Chief Hunt, it's a response fee.

Board Member Maughan made a motion to start billing for illegal (ill-advised) burns with Board Member Oliver seconding the motion. Motion passed to start billing for illegal (ill-advised) burning. 4-0-1

B. Discussion and possible action on how much money we can move from the General Fund to the Savings Account for the Capital Outlay Program

Captain Jackson mentioned that we've got a clear balance of \$395,626.51 up to August 31, 2015 and with the uncleared transactions we would be at \$295,389.00. We're spending on the average of \$35,000.00 to \$40,000.00 per month on operating expenses. Board Clerk Adriance asked if putting \$120,000.00 would crimp the operation. Captain Jackson, no, because it would give you 3-4 months of operating expenses before having to go into that account. Besides we should start seeing the tax monies and the wildland reimbursements coming in.

Board Member Oliver made a motion to move \$100,000.00 in the Capital Outlay Program with Board Member Maughan seconding the motion. Motion passed to move \$100,000.00 into the Capital Outlay Program. 4-0-1

C. Update on the Board Policy Manual

After some updates from Administrative Assistant Burnett the matter was tabled until next month's meeting

D. Update on the Web Site (Hosting and Domain Name) and the costs

Administrative Assistant Burnett mentioned that the Domain and SEO Gears were coming due in January and had received inquiries from other companies wanting to carry our Domain name. Some were slightly more and a few were a little cheaper. Administrative Assistant Burnett suggested that we remain with our web site hosting company for our Domain name. He also mentioned that we would be able to be on the same renewal date starting in January of 2017.

E. Update on the letter to be signed by the new part-time employee on refusing any benefits.

Board Clerk Adriance asked Chief Hunt if he got any more information about that. Chief Hunt mentioned that I'm curious about that; I have absolutely no clue what I missed on that one. Board Clerk Adriance mentioned that he thinks the refusal of benefits if they stated working more than 30 hours per week. He also asked the chief if he got anything in writing when he talked with the attorney. Chief Hunt mentioned not in writing but I did talk with the attorney. Board Member Adriance mentioned we need to get something in writing in the file for the EEO files or anything like that and what the hiring agreement was. Chief Hunt mentioned that he would talk with the attorney and remind him and get what was mentioned in writing as to the agreement on the part-time position.

**8. NEW BUSINESS:**

A. Discussion and possible action on the accident and injuries involving E-22 (type 3)

Chief Hunt has the accident report, if there is any questions, you guys know what happened, there wasn't any citation issued, are you looking for any particulars on why it crashed.

Board Clerk Adriance, my concern is our policy states that if an employee is involved in an accident that they be drug tested. My question is did our battalion chief get drug tested and the other employees get drug tested. Chief Hunt, no, we dropped the ball on that one.

Board Clerk Adriance mentioned that we had a major accident, a rollover of one of our major apparatuses, and chief you were in that investigation class at AFDA. You know that the investigation should go off on your investigation also and not just what CHP found during their investigation.

Too much interference to make out anything

Discussion continued as to what kind of training they received, etc. Chief Hunt mentioned that is a part of an engine boss trainee and that Cal Fire did clear Larry to drive on the way back after being released from the fire. It was an old truck with Cam Brakes and they just faded. Part of that is also inexperience.

Discussion continued as to what can be done to prevent this from happening again. Chief Hunt mentioned that the driver's education will be revised with more emphases on actually driving the different apparatus.

B. Discussion and possible action on rescinding the burn ban

After some discussion when it would be OK to lift the burning ban Board Member Burch made a motion to lift the burn ban on Saturday morning at 8:00 A.M. on September 19, 2015 with Board Member Maughan seconding the motion. Motion passed to lift the burning restrictions on Saturday morning at 8:00 A.M. 4-0-1

C. Discussion and possible action on allowing the Fire Chief to spec out a new type 3 engine

Chief Hunt mentioned that we really need to get moving, he knows that it will be at least 6 months before we can get one build. So, I would like to get your nod, if you're OK with this. Chief continued that we may get another forestry truck here but the income would be about 1/3 of it would be from having one of our own. There are several manufactures out there but the one manufacture (Ferrara) he would like to go with that has one chassis left that does not require urea.

As a fire chief I think that it's foolish not to get one coming for next season, simply because we can go from \$66.00 per hour to \$147.00 per hour. The fire chief held up papers and mentioned that these are the specs I've been working on. (specs were not available for board members viewing). Discussion continues on some other items.

Board Member Maughan asked what the cost would be. Chief Hunt said between \$300,000.00 and \$350,000.00 and we could finance it just like we did with the engine and he just got information about the possibility of leasing it. Board Member Maughan asked if this would be strictly for wildland or would it benefit the community. Chief Hunt said yes, with the foam, water and pump it would be useful for structures, vehicles fires, etc. Discussion continued until Board Member Maughan asked the chief, you're asking this board to allow you to spec and spend \$325,000 to \$350,000 for this fire truck. Chief Hunt said yes. Board Clerk Adriance asked could we get a used fire truck and would it be in good shape? Chief Hunt, yes we could, about being in good shape is another matter. Discussion continued on until Board Member Maughan asked a question. I'm thinking, just in my stupid little mind, we're the Beaver Dam-Littlefield Fire District, are we the world's fire department too? Our people pay taxes to be protected here and you're going to protect the whole world.

Chief Hunt asked if he ever got over to station 3 during the Scenic Complex. Board Member Maughan answered yes. Chief Hunt asked did you see the helicopters that were there, did you see the outside engines that were there? They come and help us to, we go help and they come and help. That's part of what the nation does as fire departments. But if you want to look at it this will make the department really good money. Board Member Maughan, Oh, I understand, I totally understand that, what I'm saying we're the Beaver Dam/Littlefield Fire Department, tax payer fire department that our taxes are paying for and when they see all this fancy equipment and so forth, oh I understand what you're saying makes perfect sense to me.

Chief Hunt mentioned, and I'll be 100% honest with you, that is your guy's thing, we can shut off the Wildland Division and get rid of all the equipment. We can do that, if that's what you want, it actually makes my job easier. I think it would be crazy to do it, especially where we have people's heartburn and we let them know. Sentence interrupted. Board Member Maughan asked why we would be crazy for doing this. Chief Hunt asked what, to get rid of the Wildland Division because it creates revenue, it creates experience.

Board Member Maughan asked where is all this wildland Fire revenue right now for us? What have we got out of it for this fire district? Chief Hunt asked seriously, we've made a lot of money. Board Member Maughan asked again where is it? Discussion continued back and forth until Chief Hunt remarked if we get to this point, I can just cut it off (Wildland Division), we made money and it's coming.

Here is my thing Gene (Board Member Maughan), "I don't want to make this into a negative thing, if it is I'll Just shut off the Wildland Division"

There were several other exchanges concerning this avenue of approach.

Board Member Maughan said that we have two decisions to make, we either approve it or we disapprove it. Does anyone on this board want to make a motion that we do that? Board Clerk Adriance asked if anyone would like to make a motion to approve the spec and potential purchase of the fire truck. Board Member Burch made a motion to spec and potential purchase of the fire truck with Board Member Oliver seconding the motion. Vote was taken and the motion passed with Board Member Maughan abstaining.

Motion passed. 3-0-2

D. Discussion and possible action on a request for some type of relief for an ambulance debt.

Chief Hunt mentioned that this was a different person requesting relief from the one a couple of months ago. The total bill was \$2,250 and was a transport to Las Vegas. After some discussion Board Clerk Adriance made a motion to Juan Gomez of Logandale to reduce the bill to \$1,000.00 as a good faith gesture. Board Member Oliver seconded the motion. Motion passed to reduce the bill to \$1,000.00 passed. 4-0-1

**9. Beaver Dam/Littlefield Fire District Accounts:**

A. Review, discussion and possible approval of the District's Monthly Reconciliation Reports.

1. Chase Morgan
2. Mountain America
3. American Express

B. Discussion and possible action of the Budget Review and the monthly projected revenues.

C. Discuss and Possible Action on the Warrants from August 21, 2015 through September 17, 2015

After reviewing all of the district's accounts and the warrants issued and having a couple of questions answered, Board Member Maughan made a motion to accept all of the district's accounts A through C with Board Clerk Adriance seconding the motion. Motion passed to accept all of the accounts. 4-0-1

**10. Future Agenda Items:**

- A. Discuss, Review and possible action of Net Assets
- B. Discuss and Possible Action on proposed Capital Outlay Projects
- C. Discuss and possible action on the board policy

**11. Next Regular Board Meeting:**

The next regular scheduled board meeting is on **October 15, 2015** at 6:00 P.M.

**12. Calendar of Events:**

The calendar is available on the board's tablets and also on the web Site

**13. Adjournment:**

Board Member Maughan made a motion to adjourn with Board Member Oliver seconding the motion. Motion to adjourn passed. 4-0-1. Meeting adjourned at 8:03 P.M. September 17, 2015.

Reviewed and approved by:



**Doug Adriance**

**Beaver Dam/Littlefield Fire District  
Board Clerk**

10/16/15  
Date