



**Beaver Dam/Littlefield Fire District**  
**630 N. Highway 91, P.O. Box 579**  
**Beaver Dam, AZ. 86432**  
**Telephone (928) 347-5114**  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



### **Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **FEBRUARY 18, 2016 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### **AGENDA FOR FEBRUARY 18, 2016**

**1. Call to order:**

**2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Dan Reber  
Board Clerk: Doug Adriance  
Board Member: Reed Bown  
Board Member: Sverre Staurset  
Board Member: Tom Oliver  
Administrative Assistant: George Burnett  
Also present were:

**3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

### **CONSENT AGENDA**

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Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

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**5. CONSIDERATION OF APPROVAL OF MINUTES:**

A. Regular session of:

1. January 21, 2016
2. Executive Session of December 17, 2015

*The board may vote to go into executive session in accordance with A.R.S. §38-431.03 (A)(1) Employees, for discussion on any changes or may vote to approve without discussion.*

**6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS:**

A. Consideration of approval of the District Monthly Reconciliation Reports:

1. Chase Morgan

- A. Reconciliation of Chase Morgan for the month ending November 2015
- B. Reconciliation of Chase Morgan for the month ending December 2015
- C. Reconciliation of Chase Morgan for the month ending January 2016

2. Mountain America

- A. Reconciliation of Mountain America for the month ending January 2015

3. American Express

- A. American Express of American Express Credit Card Statements for the month of January 2016

B. Consideration of approval of the Warrants from January 22, 2016 through February 18, 2016

**AGENDA ITEMS:**

**7. REPORTS AND CORRESPONDENCE:**

A. Fire Chief's Report:

1. Type 3 Engine update.
2. VFA Grant update

B. Fire and EMS report for the month of: January 2016

C. Board Chairman's Report:

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**Public Comment:** Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

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**8. OLD BUSINESS:**

A. Discuss the possibility of board members getting more training in specific areas

Board Member Staurset

B. Discussion of making a policy change and adopting a policy for retention after training.

Board Member Staurset

C. Discuss and any possible action for the Capital Outlay Program.

D. Update on the Audit report due Auditors. Administrative Assistant Burnett

**9. NEW BUSINESS:**

A. Discuss and consider allowing individual home owners that would like to come in the Fire District within the allowable Arizona Statutes involved. Introduce Resolution 2016-005

B. Discuss and possible action in supporting the drive to have the \$3.25 tax levy cap removed. Introduce Resolution # 2016-002

- C. Introduce Resolution #2016-003 on joining the PSPRS or maybe look into an alternative system.
- D. Audit Review. Presented by Troy Jolley from HintonBurdick. Discussion and possible action (approval).
- E. Review, discuss and possible action on the Lease Purchase Agreement from Zion Bank. Introduce Resolution #2016-004 (Extract of Minutes)
- F. Discuss, review and possible action on approval of reimbursement for Larry Lydon on loss of equipment from the rollover accident of Type 3 Engine.
- G. Desert Sky's RV Park not being in the Fire District. Discuss, propose solutions on how to handle it if possible.
- H. Discuss and any possible action on acquiring the radio for the Type 3 Engine. Where should the funds come from?
- I. Discuss and possible action on increasing the low limit for Asset Inventory from \$1,000.00 to \$3,000.00/\$5,000.00.
- J. Discussion and possible action regarding having the Board's Administrative Assistant turn in key/move to someplace else account of problems associated with the financial computer.

**10. OTHER FINANCIAL INFORMATION:**

- A. Discussion and possible action of the Budget Review and the monthly projected revenues.
- B. Discussion, review of Expenses by Vendor and/or possible action if necessary.

**11. FUTURE AGENDA ITEMS:**

**12. NEXT REGULAR BOARD MEETING:**

The next regular scheduled board meeting is **MARCH 17, 2016 at 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

**13. CALENDAR OF EVENTS:**

The Calendar of events is on the board's tablets, the web site and also at Station #1.

**14. ADJOURNMENT:**

AGENDA prepared by: George Burnett

DATE: February 16, 2016

AGENDA posted by: George Burnett

DATE/TIME: February 17, 2016 at 12:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.

