



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **May 19, 2016 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR MAY 19, 2016

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Dan Reber
Board Clerk: Doug Adriance
Board Member: Reed Bown
Board Member: Sverre Staurset
Board Member: Tom Oliver
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

- A. Regular session of:
 - 1. Minutes of April 21, 2016

6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- A. Consideration of approval of the District's Monthly Reports
 - 1. Chase Morgan
 - A. Reconciliation of Chase Morgan for the month ending April 2016
 - 2. Mountain America
 - A. Reconciliation of Mountain for the month of April 2016
 - 3. American Express
 - A. American Express Credit Card Statement for the month of April 2016
- 4. Consideration of approval of the Warrants from April 22, 2016 through May 19, 2016

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 - 1. Wildland Fire Update
 - 2. VFA 2011 Update
- B. Fire and EMS report for the month of: April 2016
- C. Board Chairman's Report:

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

8. OLD BUSINESS:

- A. Introduction of Resolution 2016-010, declaring a 1988 Ford Tender as surplus with the intent to sell by sealed bid, and possible approval of said resolution.
- B. Discussion and possible action regarding the Capital Asset Inventory progress.
- C. Discussion and possible action on station #2 matters (phone, Wi-Fi and air conditioner)
- D. Discussion and update on the excessive funds in the liabilities account at Mountain America Credit Union. (Captain Jackson)
- E. Discussion and possible action on how to handle the compensation time earned by the Fire Chief.

**The board may vote to discuss this item in Executive Session pursuant to A.R.S. §38-431.03 (A)(1).*

9. NEW BUSINESS:

- A. Annexation requests from 3 property owner(s)/landowner(s) in Scenic, AZ. for discussion.
 - 1. Introduction of Resolution 2016-011 with supporting documents for approval
 - 2. Introduction of Resolution 2016-012 with supporting documents for approval
 - 3. Introduction of Resolution 2016-013 with supporting documents for approval
- B. Discussion and possible action on upgrading the Governing Board of Directors computer to

Windows 10 from Windows 8.1 (Administrative Assistant Burnett & Captain Jackson)

C. Discussion on FY 2016-2017 Budget.

D. Introduction of Resolution 2016-015, discussion and action on stop burning

D. Discussion and possible action on Administrative Assistant's hours and duties.

**The board may vote to discuss this item in Executive Session pursuant to A.R.S. §38-431.03(A) (1).*

E. Discussion and possible action on benefit packages.

**The board may vote to discuss this item in Executive Session pursuant to A.R.S. §38-431.03(A) (1).*

10. OTHER FINANCIAL INFORMATION:

A. Discussion and possible action of the Budget Review and the monthly projected revenues.

B. Review and discussion on the Expenses by Vendor.

11. EXECUTIVE SESSION:

The Board may move to discuss items in an Executive Session pursuant to § 38-431.03(A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Motion to adjourn to Executive Session.

2. Motion to return to open meeting to vote on items discussed in Executive Session.

12. FUTURE AGENDA ITEMS:

A. June 16, 2016, Call all elections by formal resolution (A.R.S § 16-226.A).

13. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **June 16, 2016 at 6:00 P.M.** Arizona Time.

Any special meeting scheduled will appear in the minutes.

14. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

15. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: May 17, 2016

AGENDA posted by: George Burnett

DATE/TIME: May 18, 2016 @ 12:00 P. M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.