



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Minutes A.R.S. §38-403.01

MINUTES OF JUNE 23,2016

1. Call to order:

Called to order by Acting Board Chairman Oliver at 6:05 P.M. on June 23, 2016

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Dan Reber	Absent
Board Clerk: Doug Adriance	Absent
Board Member: Reed Bown	Via Skype
Board Member: Sverre Staurset	Present
Board Member: Tom Oliver	Present – Acting Chairman

Administrative Assistant: George Burnett

Also present were:

Captain Jackson

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

The Pledge of Allegiance was given by Acting Board Chairman Oliver

4. CALL TO THE PUBLIC:

Ms. Rena' Moerman asked to speak on a couple of subjects. First she wanted to give a commendation for a job well done on a recent call and also how they went above and beyond the call of duty. She commented that a gentleman had a cardiac episode and he also has a dog that's blind and deaf. Fearing for the safety and survival of the dog, the crew notified another firefighter that knew the gentleman, he made arrangements with the vet and even took the dog to the vet to be boarded while the gentleman was hospitalized. Ms. Moerman also was concerned about our taxes that we pay for the Mohave Community College with no benefits coming back into our area. There was a time that we did get some benefit from it but currently our area is not receiving any type of benefit. She was wondering if, as a fire district that we may be interested in possibly give instruction on certain subjects under the direction of the college and start receiving some of those benefits for our area.

CONSENT AGENDA

5. CONSIDERATION OF APPROVAL OF MINUTES:

A. Regular session of:

A. Regular session of: May 19, 2016

Board Member Staurset made a motion to accept the minutes as written and Board Member Bown seconded the motion. Motion passed 3-0-2

6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

A. Consideration of approval of the District's Monthly Reconciliation Reports

1. Chase Morgan - Reconciliation report for the month ending May 2016
2. Mountain America – Reconciliation report for the month ending May 2016
3. American Express– Reconciliation report of the credit card statement ending May 2016
4. Consideration of approval of the Warrants from May 20, 2016 through June 23, 2016
Board Member Staurset made a motion to accept the financial statements as presented and Board Member Bown seconded the motion. Motion passed 3-0-2

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

A. Fire Chief's Report:

No Reports

B. Fire and EMS report for the month of: May 2016

Captain Jackson gave the board of the May 2016 incidents. There were a total of 20 Fire related incidents and a total of 63 EMS incidents. For May 2016 there were a total of 83 incidents responded to. Year to date total for all incidents are at 312.

C. Board Chairman's Report:

No Reports

Public Comment:

8. OLD BUSINESS:

A. Introduction of Resolution 2016-017, declaring a 1980 Ford Tender as Surplus.

This supersedes Resolution 2016-010, account of errors in the resolution.

There was no discussion on this resolution. Board Member Staurset made a motion to accept the resolution and Board Member Bown seconded the motion.

Motion Passed 3-0-2

B. Discussion and possible action of the Capitol Asset Inventory Progress set to be available for the auditors as per Resolution 2016-009, Section 2.

There was some discussion on how far if any progress may have been made on the Capitol Inventory and could not be updated account the fire chief was absent.

Board Member Staurset asked Capt. Gates and Mr. Gates if she has been asked to start it.

They both answered no to that question. Board Member Staurset then asked Capt. Jackson

if he's been asked to start the inventory and he also answered no. It was decided to table this item until the June 30, 2016 until the chief can be present.

9. NEW BUSINESS:

- A. Introduce Resolution 2016-016, Call to Elections as required by A.R.S. §16-100 through § 16-1021.

There was some slight discussion on this item and Acting Board Member Oliver made a motion to accept the resolution and Board Member Bown seconded the motion.
Motion Passed 3-0-2

- B. Annexation requests from 2 property owner(s)/landowner(s)/Trustees in Scenic, AZ.

1. Introduction of Resolution 2016-018 with supporting documents for approval

2. Introduction of Resolution 2016-019 with supporting documents for approval

Acting Board Chairman Oliver made a motion to accept both resolutions without comment and Board Member Bown seconded the motion. Motion passed 3-0-2

- C. Audit Engagement Letter, Discussion and approval

After a short discussion Board Member Staurset made a motion for approval of the Audit Engagement Letter from Hinton Burdick for the FY 2015-2016. Board Member Bown seconded the motion. Motion passed 3-0-2

10. OTHER FINANCIAL INFORMATION:

A. Discussion and possible action of the Budget Review and the monthly projected revenues.

B. Expenses by Vendor, Discussion and any action as may be necessary

C. Profit and Loss Statement from 7-1-2015 to 6-21-2016, Discussion and any action as may be necessary

All item in this section was tabled until June 30, 2016 at the special board Meeting

11. FUTURE AGENDA ITEMS:

A. Discussion and possible action to allow the fire chief to put a remembrance and honor of the 19 members of the Granite Mountain Hotshots that died in a wildfire on June 30, 2013.
The decals would go on E-23 (Type 3).

B. Budget for FY 2016-2017, Discussion and any action as may be necessary prior to approval.

C. Items listed in Item 10, Other financial information

D. Update on the Capital Asset Inventory as required by Resolution 2016-009, Section 2.

12. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **JULY 21, 2016 at 6:00 P.M.** Arizona Time.

A Special Meeting is Scheduled for **JUNE 30, 2016 at 6:00 P.M.** Arizona Time.

13. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

14. ADJOURNMENT:

Acting Board Chairman Oliver made a motion to adjourn and Board Member Bown seconded the motion. Motion passed to adjourn at 6:35 P.M. on June 23, 2016. 3-0-2

Dan R. Reber

Beaver Dam/Littlefield
Fire District – Chairman
Governing Board

7-21-16

Date