



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **December 15, 2016 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR DECEMBER 15, 2016

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Doug Adriance
Board Clerk: Laura Guimond
Board Member: Reed Bown
Board Member: Tom Oliver
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

- A. Regular session of: November 17, 2016

6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS:

- A. Consideration of approval of the District's Monthly Reports:
1. Chase Morgan Reconciliation for the month ending November 2016
 2. Mountain American Credit Union Reconciliation for the month ending November 2016
 3. American Express Credit Card Statement for the month of November 2016
 4. Consideration of approval of the Warrants from November 18, 2016 through December 15, 2016

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
1. Wildland updates
- B. Fire and EMS report for the month of: November 2016
- C. Board Chairman's Report:

MR. CHAIRMAN – DO YOU WANT TO MAKE ANY COMMENTS?

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

8. OLD BUSINESS:

- A. Follow up on the claim by PEHP for reimbursement.
- B. Carol Snyder to further discuss the issues that were in the packet handed out to board members.
- C. Update on the Christmas get together dates.
- D. Update on the Financial Clerk's Position
- E. Update on the pump & motor up for competitive Bidding.

9. NEW BUSINESS:

- A. Discussion and possible action on changing the January 19, 2016 Board Meeting to January 26, 2016
- B. Discussion and possible action on allowing the administrative assistant to purchase an additional tablet to have in case of a failure of a tablet that is currently in possession of board members.
- C. Discussion and possible action on Resolution 2016-024 (surplus equipment).
- D. Discussion and possible action on creating a Freedom of Information Act policy.
- E. Discussion and possible action on allowing the fire chief to purchase a regular topper for his rescue to accommodate the equipment in his rescue.
- F. Discussion on the situation regarding the web site (administrative assistant).

10. OTHER FINANCIAL INFORMATION:

- A. Discussion and possible action of the Budget Review and the monthly projected revenues.
- B. Review expenses by Vendors
- C. Renewal of VFIS Insurance Policy (Accident & Sickness Policy)

11. FUTURE AGENDA ITEMS:

- A. Assignments for board members to oversee (February 2017 agenda)
- B. Discussion and possible action on creating a threshold for major purchases. Conflict with policy manuals and SOG's.
- C. Discussion and possible action on the compensation time for the fire chief.

12. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **January 19, 2016 at 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

13. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

14. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: December 12, 2016

AGENDA posted by:

DATE/TIME: December 12, 2016 @ 12:01 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.