



Beaver Dam/Littlefield Fire District

630 N. Highway 91, P.O. Box 579

Beaver Dam, AZ. 86432

Telephone (928) 347-5114

www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **January 26, 2017 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR JANUARY 26, 2017

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Doug Adriance

Board Clerk: Laura Guimond

Board Member: Reed Bown

Board Member: Tom Oliver

Board Member: Dan Reber

Administrative Assistant: George Burnett

Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

- A. Regular session of: December 15, 2016

6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS:

A. Consideration of approval of the District's Monthly Reconciliation Reports

- 1. Chase Morgan Reconciliation of Chase Morgan for the month ending December 2016
 - 2. Mountain American Reconciliation of Mountain America for the month ending December 2016
 - 3. American Express Credit Card Statement for the month of December 2016
 - 4. Consideration of approval of the Warrants from December 15, 2016 through January 26, 2016
7. Consideration and action of reimbursement for Board/staff Members travel to the AFDA Conference on January 12 through January 14, 2017

AGENDA ITEMS:

8. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 - 1. Report on the Utah State Fire School
- B. Fire and EMS report for the month of: December 2016
- C. Board Chairman's Report:
 - AFDA Conference remarks

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

9. OLD BUSINESS:

- A. Follow up on the claim by PEHP for reimbursement.
- B. Carol Snyder to further discuss the issues that were in the packet handed out to board members.
- C. Open Bids for the Pump and Engine that was advertised in accordance with Resolution 2016-024. Discussion and possible action.
- D. Discussion and possible action on adopting a policy or Resolution and packet for the Freedom of Information Act (request for records).

10. NEW BUSINESS:

- A. Discussion and possible action on the PTO (Personal Time Off).
- B. Review, discussion and possible action on the Stryker costs for the new ambulance.
- C. Board Members will talk about their experience at the AFDA Conference.

- D. Discussion and action required on Prop. 206 (Fair Wage & Healthy Families Act).
 - 1(D) Action on raising minimum wage to \$10.00 per hour
 - 2(D) Discussion and possible action on the Paid Sick Leave Requirements. Must be completed by the end of March 2017.
- E. Discussion and possible action on the FY 2017-2018 budget.
- F. Discussion and possible action on COLA increase for part-time/full-time employees

11. OTHER FINANCIAL INFORMATION:

- A. Discussion and possible action on the Expenses by Vendors.
- B. Discussion and possible action on the Capital Asset Inventory.
- C. Discussion and possible action on the monthly expenses.
- D. Discussion and possible action on the projected income.

12. FUTURE AGENDA ITEMS:

- A. Assignments for board members to oversee (February 2017 agenda)
- B. Discussion and possible action on creating a threshold for major purchases. Conflict with policy manuals and SOG's.
- C. Discussion and possible action on the compensation time for the fire chief.
- D. Continue discussion and possible action on the Paid Sick Leave Requirements. Must be completed by the end of March 2017.
- E. Continue discussion and possible action on a COLA increase for part-time/full-time employees.
- F. Continue discussion and possible action on the FY 2017-2018 budget and setting a time for a work shop session.

13. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **FEBRUARY 16, 2017 at 6:00 P.M.** (Arizona Time). Any special meeting scheduled will appear in the minutes.

14. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

Note: February 2, 2017 at 1800 hours (6:00 P.M.) Gary Watson will be here from the Mohave County Board of Supervisors.

15. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: January 25, 2017

AGENDA posted by: George Burnett

DATE/TIME: January 25, 2017 @ 12:00 P. M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.

