



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a special meeting, open to the public on **FEBRUARY 9, 2017 at 6:00 pm** (Arizona Time at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

SPECIAL MEETING
AGENDA FOR FEBRUARY 9, 2017

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Doug Adriance
Board Clerk: Laura Guimond
Board Member: Reed Bown
Board Member: Tom Oliver
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

5. Agenda Items:

A. Board Chairman's Report:

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

6. OLD BUSINESS:

- A. Discussion and possible action on adopting a policy or resolution and packet for the Freedom of Information Act (FOIA) (requests for records).
- B. Discussion and possible action on the compensation time for the fire chief.

7. NEW BUSINESS:

- A. Discussion by telephone conference with our Human Resource Specialist.
Items to be discussed are the new Prop. 206 requirements for Paid Sick Leave for all employees, possible changes needed for our policy/policies Manual(s), overtime for part-time employees. There also may be other matters discussed.
- B. Discussion and possible action on matters discussed with our Human Resource Specialist.
- C. Discussion and possible action on Resolution 2017-001
- D. Discussion and possible action on starting the 2017-2018 FY Budget and possibility of setting up guidelines.
- E. Discussion and possible action on a COLA increase for full-time/part-time employees.

NOTICE: Any of the above item(s) may require that the board go into executive session for further discussion in accordance with A.R.S. §38-431.03(A) (1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the district's Attorney on matters as set forth in the agenda item.

8. EXECUTIVE SESSION:

The Board may move to discuss items in an Executive Session pursuant to ARS § 38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

- A. Motion to adjourn to executive session.
- B. Motion to return to open meeting to vote on items discussed in Executive Session, as needed.

9. FUTURE AGENDA ITEMS:

- A. Assignments for board members to oversee (February 2017 agenda)
- B. Discussion and possible action on creating a threshold for major purchases. Conflict with policy manuals and SOG's.
- C. Continue discussion and possible action on the Paid Sick Leave Requirements. Must be completed by the end of March 2017.
- D. Continue discussion and possible action on the FY 2017-2018 budget and setting a time for a work shop session.
- E. Carol Snyder to further discuss the issues that were in the packet handed out to board members.
- F. Open Bids, if any, for the Pump and Engine that was advertised by sealed bid and possible action on Resolution 2017-001.
- G. Discussion and possible action regarding the comments made by Board Member Oliver in the public comments section and also what Supervisor Watson mentions at the meeting on February 2, 2017.

9. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **FEBRUARY 16, 2017 at 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

10. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

11. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: February 6, 2017

AGENDA posted by: George Burnett

DATE/TIME: February 7, 2017 @ 1201 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.