



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **MAY 18, 2017 at 6:00 pm** (Arizona Time at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR MAY 18, 2017

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Doug Adriance
Board Clerk: Laura Guimond
Board Member: Reed Bown
Board Member: Tom Oliver
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

- A. Regular session of: April 20, 2017

6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS:

- A. Reconsideration of approval of the Chase Morgan for the month:
March 2017 – there was an error of \$517.99 that could not be verified.
- B. **Consideration of approval of the District’s Monthly Reconciliation Reports**
 - 1. Reconciliation of Chase Morgan for the month ending April 2017
 - 2. Reconciliation of Mountain America Liabilities for the month ending April 2017
 - 3. Reconciliation of Mountain America Ambulance Revenue for the month ending April 2017.
 - 4. Reconciliation of Mountain America Operating Expenses for the month ending April 2017
 - 5. American Express Credit Card Statement for the month of April 2017
 - 6. Consideration of approval of the Warrants from April 21 thru May 10, 2017

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 - 1. Wildland Fire update
- B. Fire and EMS report for the month of: APRIL 2017
- C. Board Chairman's Report:

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

8. OLD BUSINESS:

- A. Discussion and possible action on changing Workman’s Compensation carrier and also changing the Medical coverage carrier.
- B. Action on the Conflict of Interest Forms. Having the Fire Chief, Battalion Chief and the Captains fill it out.
- C. Discussion on the Mountain American Credit Union accounts and also any updates on obtaining a corporate credit card from different banking institutions.
- D. Discussion and action on the tentative FY 2017-2018 Fire Board Budget, that is to be inserted into the General FY 2017-2018 Budget.
- E. Discussion and action on the FY 2017-2018 Budget, tentative approval of the budget draft for posting prior to approval.
- F. Discussion and update on the SSL Certificate and Code Guard for the web site.
Update on the web site and statistics.

9. NEW BUSINESS:

- A. Discussion and possible action on the petty cash reconciliation with the supporting documents.
- B. Discussion and action on an updated list of Capital Assets Inventory.
- C. Discussion and possible action on Resolution 2017-005, request for annexation into the Fire District.
- D. Discussion and possible action on Resolution 2017-006, request for annexation into the Fire District.
- E. Discussion and possible action on Resolution 2017-007, request for annexation into the Fire District.
- F. Discussion and possible action on Resolution 2017-008, request for annexation into the Fire District.
- G. Discussion and possible action on Resolution 2017-009, request for annexation into the Fire District.
- H. Discussion and possible action on a stop burning date and on Resolution 2017-010, Order to stop burning

10. OTHER FINANCIAL INFORMATION:

- A. Discussion and possible action of the Budget Review and the monthly projected revenues.
- B. Vendor Summary

11. FUTURE AGENDA ITEMS:

12. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **JUNE 15, 2017** at 6:00 P.M. Arizona Time. Any special meeting scheduled will appear in the minutes.

13. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

14. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: May 15, 2017

AGENDA posted by: George Burnett

DATE/TIME: May 15, 2017 at 2:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.