



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **JUNE 15, 2017 at 6:00 pm** (Arizona Time at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR JUNE 15, 2017

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Doug Adriance
Board Clerk: Laura Guimond
Board Member: Reed Bown
Board Member: Tom Oliver
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

- A. Regular session of: May 18, 2017
- B. Special Meeting of: May 22, 2017

6. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS:

A. Consideration of approval of the District's Monthly Reconciliation Reports

- 1. Review, discuss and action on the March 2017 Chase Morgan reconciliation report
- 2. Reconciliation of Chase Morgan for the month ending May 2017
- 3. Reconciliation of Mountain America for the month ending May 2017
- 4. Reconciliation of Mountain America Ambulance Revenue for the month of: May 2017
- 5. Reconciliation of Mountain America Operating Expenses for the month of: May 2017
- 6. American Express Credit Card Statement for the month of May 2017
- 7. Consideration of approval of the Warrants from May 10, 2017 thru June 15, 2017

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 - 1. Personnel issues
 - 2. Wildland updates
- B. Fire and EMS report for the month of: May 2017
- C. Board Chairman's Report:

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

8. OLD BUSINESS:

- A. Discussion and update on the credit card applications.
- B. Discussion and possible action on changing Workman's Compensation carrier and also changing the Medical coverage carrier.

9. NEW BUSINESS:

- A. Discussion and action on a hardship letter
- B. Open Sealed bids received for the 1995 ambulance
- C. Discussion and possible action on budgets
 - 1. Discussion and action on the FY 2017-2018 Budget.
 - 2. Discussion and remarks on the estimated FY 2018-2019 Budget figures
 - 3. Discussion and remarks on the estimated FY 2019-2020 Budget figures
 - 4. Discussion and action on Resolution 2017-011 (budget approval).
- D. Discussion and action on the Mohave County Tax Levies and Rates Certification.
- E. Discussion and action on a request to purchase a power load for M-11
- F. Discussion and action on the purchase of a new R-31 for the Battalion Chief.
- G. Discussion and possible action on having a Critical Incident Stress Debriefing Team (CISD) available for major incident(s) and creating a policy on it. Board Clerk Guimond
- H. Damon Jackson – to make a statement.

- I. Discussion and possible action to replace an employee vacancy.
- J. Request for reimbursement for Battalion Chief Ojeda, discussion and action.
- K. Discussion and possible action about outsourcing the accounting for the district.

NOTICE: Any of the above item(s) may require that the board go into executive session for further discussion in accordance with A.R.S. §38-432.03(A) (1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the district's Attorney on matters as set forth in the agenda item.

10. EXECUTIVE SESSION:

The board may move to discuss items in an Executive Session pursuant to A.R.S. §38-431.03 (A)(1), (A)(2), (A)(3), (A)(4) and (A)(5), this authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

- A. Motion to adjourn to executive session.
- B. Motion to return to open meeting to vote on items discussed in Executive Session as needed.

11. OTHER FINANCIAL INFORMATION:

- A. Discussion and possible action of the Budget Review and the monthly projected revenues.
- B. Vendor summary
- C. Capital Asset Inventory

12. FUTURE AGENDA ITEMS:

13. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **JULY 20, 2017** at 6:00 P.M. Arizona Time. Any special meeting scheduled will appear in the minutes.

14. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

15. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: June 12, 2017

AGENDA posted by: George Burnett

DATE/TIME: June 13, 2017 @ 12:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.