



Beaver Dam/Littlefield Fire District
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Minutes A.R.S. §38-403.01

MINUTES OF JUNE 15, 2017

1. **Call to order:** Called to order at 6:04 P.M., June 15, 2017 by Board Chairman Adriance.

2. **Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Doug Adriance	Present
Board Clerk: Laura Guimond	Present
Board Member: Reed Bown	Skype
Board Member: Dan Reber	Present
Board Member: Tom Oliver	Present
Administrative Assistant: George Burnett	Present

Also present were:
Financial Clerk Rowley, Fire Chief Hunt and Battalion Chief Ojeda were in and out of the meeting account of responding to alarms during the meeting.

3. **PLEDGE OF ALLEGIANCE:** The Pledge was given by Administrative Assistant Burnett

4. **CALL TO THE PUBLIC:**
Rena Moremon – wanted to thank the fire departments that responded for putting out the grass fire on Combe Lane, I think that they did a very good job.

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CONSENT AGENDA

5. **CONSIDERATION OF APPROVAL OF MINUTES:**
 - A. Regular session of: May 18, 2017
 - B. Special Meeting of: May 22, 2017
Board Member Reber – the minutes of May 18, 2017 is missing a name on the motion to approve the Fire Districts Financial Statements.
Board Member Reber made a motion to accept the minutes of May 18, 2017 after the correction was made and to also accept the special meeting minutes of May 22, 2017.
Board Clerk Guimond seconded the motion. Motion passed 5-0-0

6. **BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**
 1. Review, discuss and action on the March 2017 Chase Morgan reconciliation report
 2. Reconciliation of Chase Morgan for the month ending May 2017

3. Reconciliation of Mountain America Liabilities Account for the month ending May 2017
4. Reconciliation of Mountain America Ambulance Revenue for the month of:
May 2017
5. Reconciliation of Mountain America Operating Expenses for the month of:
May 2017
6. American Express Credit Card Statement for the month of May 2017
7. Consideration of approval of the Warrants from May 10, 2017 thru June 15, 2017
Board Clerk Guimond – Bonnie did you ever find the \$517.99 error?
Financial Clerk Rowley – Yes
Administrative Assistant Burnett – the first sheet that’s on the financial statements
is where they found the error with the circles around them.
Board Clerk Guimond made a motion to accept the financial statements 6, items (1-7).
Board Member Reber seconded the motion. Motion passed. 5-0-0

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 1. Personnel issues.
 2. Wildland updates.
 Fire Chief Hunt was out on an emergency response.
- B. Fire and EMS report for the month of: May 20107
EMS Captain Gates gave the Fire & EMS Report in the absence of Chief Hunt & Chief Ojeda. There were a total of 21 Fire Responses and a total of 60 EMS responses for a total of 81 responses for the month of May 2017. To date there have been a total of 388 responses.
- C. Board Chairman's Report:
Board Chairman Adriance made mention that Mohave County would be hosting an Open Meeting Law Training on June 19, 2017 at 11:00 A.M. at the county building. It is expected to last between 1 – 2 hours and also would be streamed over the counties web site. It will also be recorded and available after that date.

Public Comment:

8. OLD BUSINESS:

- A. Discussion and update on the credit card applications.
Financial Clerk Rowley did mention that Chief Hunt did get a Visa Credit Card from Cosco.
- B. Discussion and possible action on changing Workman’s Compensation carrier and also changing the Medical coverage carrier.
Financial Clerk Rowley – Copper Point would not give us a quote on the workman’s Compensation because of an audit that wasn’t completed for the year 2014. They also refused to send a refusal letter until that was done. She also stated that Wiatt has a quote for coverage but didn’t have available the costs or who it would be through.

Board Member Reber – do you need a letter of denial, if their quote is higher than the quote that Wiatt has, can we elect not to take Copper Point & go with the other carrier?

Financial Clerk Rowley – not sure what you're asking me?

Board Member Reber – you said that we need a quote from Copper Point or a letter of denial

Financial Clerk Rowley – right

Board Member Reber – if they give us a quote and Wiatt has a quote

Financial Clerk Rowley – yes, he has a quote, don't know if it's Travelers or some other company. It's come down to it's not a question of cheaper rates, the question is who's going to cover us.

9. NEW BUSINESS:

A. Discussion and action on a hardship letter

After some discussion on this, there were some questions on how much, but considering the income of the couple Board Member Reber made a motion to go ahead and release the debt. Board Clerk Guimond seconded the motion. Motion passed 5-0-0.

B. Open Sealed bids received for the 1995 ambulance

Board Chairman Adriance opened up the two sealed bids received. One was for \$3,500.00 and the second was for \$3,000.00.

Board Chairman Adriance made a motion to accept the bid of \$3,500.00. Board Member Reber seconded the motion. Motion passed 5-0-0.

C. Discussion and possible action on budgets

1. Discussion and action on the FY 2017-2018 Budget.

2. Discussion and remarks on the estimated FY 2018-2019 Budget figures

3. Discussion and remarks on the estimated FY 2019-2020 Budget figures

4. Discussion and action on Resolution 2017-011 (budget approval).

With little discussion and nothing had changed since the posting of the proposed budget Board Member Reber made a motion to accept the FY 2017-2018 budget and items 2-4. Board Clerk Guimond seconded the motion. Motion passed to accept the FY 2017-2018 Budget and items 2-4. 5-0-0

D. Discussion and action on the Mohave County Tax Levies and Rates Certification.

The Mohave County Tax Levies & Rates Certification for FY 2017-2018 will remain at 3.25 %. Board Chairman Adriance made a motion to approve the Mohave County Tax Levies and Rates Certification. Board Member Reber seconded the motion. Motion passed 5-0-0

E. Discussion and action on a request to purchase a power load for M-11

After looking at the Stryker proposal (only manufacture that makes it) Board Clerk Guimond made a motion to accept the Stryker proposal for \$27,152.89. Board Member Bown seconded the motion. Motion passed 5-0-0

F. Discussion and action on the purchase of a new R-31 for the Battalion Chief.

After some discussion Chief Hunt did mention that there a was a quote through a fleet license for an amount of \$33,000 + change from the Cedar City Ford Dealership.

Board Clerk Guimond made a motion to accept the quote and purchase the vehicle.

Board Member Bown seconded the motion. Motion passed 5-0-0

G. Discussion and possible action on having a Critical Incident Stress Debriefing Team (CISD)

available for major incident(s) and creating a policy on it. Board Clerk Guimond Chief Hunt – we do have available a CISD team from Mesa View Hospital in Mesquite and Dixie Regional Hospital in St. George. There was no action needed on this item.

H. Damon Jackson – to make a statement.

Captain Jackson asked if he could go ahead and make his statement first.

Board Chairman Adriance that we certainly could jump to you.

Captain Jackson – thank you very much, it's very nice to see you all, makes me happy to be here. I wanted to read this statement to you guys.

As you all know the reason I'm standing here tonight instead of sitting over there, is that on June 8, 2017, just before my shift started, Chief Hunt called me into his office with Battalion Chief Ojeda. Chief Hunt stated that Battalion Chief Ojeda received a picture from my ex-wife, not appreciated if you don't take pictures (reference to the reporter), Chief Hunt said I had a choice to resign or be fired; he also stated that he had the support of a board member and that sort of takes away my appeal process, if that's true.

Chief Hunt also stated this kind of behavior was not tolerated and he's not going to lose his job over it, like the fire chief did in Mesquite, NV.

I'm not trying to defend on what I did was right or wrong, but the difference is what happened in Mesquite was that I took the picture over a year ago with myself, a girl and one of your fire engines. That was a girl friend at the time; it did not happen on duty, there was no sex at the station and no other person in the fire district was involved, no one has seen those pictures until last Thursday, and no one has complained to the chief about it.

So, that I'm in complete shock after 8 years of service, my only two options were either resign or be fired. There was no option of suspension; there was no option to be demoted, there was no option to stay on as a volunteer. Chief Hunt stated that he didn't want to have an investigation because he said it would embarrass the fire district & I would be fired anyway. Needless to say I got the feeling really fast that this was more of a personal decision, rather than a professional one.

I started in this fire department in 2009 as a true volunteer. I paid my own way to become an EMT before reimbursement became available, I replaced Harvey in 2011 and I started becoming paid, then I replaced Mel shortly afterward to be the clerk. I still ran my calls and still taught the trainings.

My training consists of structure fire fighter level I, structure firefighter level II, driving and pumping apparatus engineer, fire instructor 1, a wildland squad boss, a wildland engine trainee, my IC Type 5 Incident Commander, and also an Advanced Emergency Technician. I've been a captain of this fire department 7 years and have not abused my rank in any way. Now, I know there are a couple of people here that don't want me to be here and I know one that will benefit from the most by my loss of my career.

However despite all that's happened, I'm asking you tonight, I'm really sad that the chief is not here, I would be honored to continue to serve as a volunteer captain with this district. I think that would fit the test as required by the fire district to be fire fit.

With all the training and money that has been invested by this district, I believe I'm still a great asset as a fire fighter and Advanced Emergency Medical Technician on our ambulance.

At the time I took this picture, I didn't think I was doing anything wrong, now today I know very different. That picture has cost me or will cost me over a million dollars in wages and

retirement. I've lost my insurance and my career and I know I brought great shame to this district.

I wanted to first hand to apologize to the chief for this horrible act of disrespect and the extreme embarrassment that I have cost him when I took this picture at his fire department. I also want to apologize to all of the district for letting them down as their captain and I want to apologize to you, the fire board for the shame and embarrassment that I brought upon this district. I want to apologize to the citizens of this district who meant so much during my short career.

So, it is with deep regret a sadness that I give you my resignation letter (letter handed out to the board members). Please accept this letter of resignation, as directed by you (reference to the fire chief).

Note 1: The above is a direct quote to the statement made by Captain Jackson. Captain Jackson preceded to read his resignation letter which is not included in this text.

On Tuesday (day of being called into the chief's office), I asked Andrea and Chief if they would give me a brief statement on why they called me into the office. Neither one of them responded. There is also a board member I also need a brief statement as well.

I've been blackmailed by my ex-wife for several months, again I didn't think of what I was doing was this horrible, so I didn't pay attention to the blackmail or the bribes that she wanted from me.

My attorney, I need to know, need to have a description, a brief, one sentence this is why you were called into the office. Doesn't have anything to do with my performance, they called me into the office for one thing, I need that because she is saying that she never gave Andrea the picture, and she is saying I was fired for other reasons, it had nothing to do with her. So if you could encourage the chief's to get that for me, I would greatly appreciate it, and the one board member that has the chief's support, I don't blame any of you guys, I just need a one sentence that Damon was called into the office because of the picture. That's it.

I love this district, I love the people in it, I love you guys and I would again serve as a volunteer, I think it would be beneficial. As Debbie stated, getting busier, no people. Again I'm sorry the picture was so offensive & embarrassing to this district. Thank you. Board Chairman Adriance – thank you Damon. I'm one that thinks and again saying the chief is on a fire & was not able to be here, that some type of investigation should be mounted. For one thing the board has a clearer picture of this item, I haven't seen this picture.

Damon Jackson – They wouldn't show the picture to me either, they just said I knew what it looked like.

Board Chairman Adriance – Anyway, I'm (unintelligible). I know as a board our job is to hire and fire the chief. The chief has the responsibility of maintaining the (unintelligible). But I don't see it's unreasonable to find out, to have some type of investigation and I mentioned to the chief when I talked to him the other night, that probably should (again I was 3,000 miles away and it was late at night). So, in hindsight, I would've recommended being put on administrative leave pending an investigation. That should be standard procedure, that's what I believe the procedure should be. I think the board will need to talk with the chief about that. Possibility, so.

Damon Jackson – that’s one of the great things about working here, the policies isn’t really followed at all. so we can do pretty much what we want, it’s been a great place to work because of that. And really, I don’t want to see an investigation, it’s just a waste of time, it costs the district money. The decisions been made and I believe, and the chief told me in that meeting, that anytime anybody asks me who do you want at your fires, I want Damon there, and he told me straight up that. So, if that’s really true, then he’s not going to have a problem with me volunteering, because now there’s nothing to be jealous of, there’s nothing to be. I’m not a threat to anybody anymore, if I was before! I’m good, a volunteer that can run and be available every other week. And fire season’s coming and you got, maybe one certified firefighter would be in the district in the middle of summer. That’s it! I’m not going to be available 24/7, but I’ll try and to do my best. And you know what, he can start me at the bottom of the barrel, I’ll volunteer for free. Because I’ve got nothing else. OK, and the \$10.00 per hour for me to come and volunteer, it’s not about the money, it’s in my blood, I care about what I’m doing so, I wish he was here because I really, this last week has really killed me. So I want to know.

Board Chairman Adriance – Thank you Damon

Board Member Reber – I suggest we have a special meeting and sit down with the chief. Is this our business?

Board Chairman Adriance – it’s our business if we question, again all we oversee is the fire chief, so it would become the boards business, this is my opinion, is to question on how the chief handled it, or we question the procedures. Does anyone disagree with that?

Board Member Reber – I think the chief will want our input and the decision he makes, he wants to know whether we support him or not if we have a problem.

Board Chairman Adriance – on the initial information I received, I would’ve said ok, all of this makes sense, but we don’t have all of the facts and all the information and all of the situation.

Captain Gates – the chief should be back anytime, maybe before you make any decision on anything (intelligible).

Board Chairman Adriance – well, were not going to make any, first of all the letter of resignation isn’t to us, it’s to the chief, so we can hold the letter of resignation, but we don’t even have to actually accept it, and that’s up to the chief to accept the letter of resignation, so at this time we (I) as a board would suggest that we confer with the chief and have a special executive session, to discuss personnel matters.

Ms. Moerman (audience) – why may I ask why this was held in the public session? It really made me nervous.

Board Chairman Adriance – he asked for it, he requested to be put on the agenda.

Ms. Moerman – theoretically, this was his appeal, like at the school, if the superintendent fired someone, something happened, that employee has the right to appeal and that would go to the board, but that appeal is not heard without it heard in public session, is really detrimental to the board and to the person doing it.

Captain Gates interjects – are they hired at will, I’m just curious.

Ms. Moerman – some are contracted and some at will, but they all a right to appeal, all I’m saying it made me uncomfortable.

Board Chairman Adriance – I understand, but he requested the show.

Administrative Assistant Burnett – he requested it, he asked me to put it on, and I conferred

(sentence not finished, interrupted).

Ms. Moerman – then he doesn't really have the right to (unintelligible) from reporting it, because it's a public meeting, the minute anyone wants the minutes can get the minutes. *Unintelligible conversation followed.*

Ms. Moerman – but there's risks, and I'm not sure that he understood his risks, or its get down ugly and I don't think, it's like airing dirty laundry.

Board Chairman Adriance – OK, is there any more discussion on H?

Note 2: The material above and below Note 1, is a verbatim account of the discussion following the statement.

- I. Discussion and possible action to replace an employee vacancy.
This matter was tabled until further notice.
- J. Request for reimbursement for Battalion Chief Ojeda, discussion and action.
Board Chairman Adriance made a motion to reimburse Battalion Chief Ojeda for his expenses. Board Member Bown seconded the motion. Motion passed 5-0-0
- K. Discussion and possible action about outsourcing the accounting for the district.
The board did not visit this item since Financial Clerk Rowley recanted her resignation.

NOTICE: *Any of the above item(s) may require that the board go into executive session for further discussion in accordance with A.R.S. §38-432.03(A) (1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the district's Attorney on matters as set forth in the agenda item.*

10. EXECUTIVE SESSION:

The board may move to discuss items in an Executive Session pursuant to A.R.S. §38-431.03 (A)(1), (A)(2), (A)(3), (A)(4) and (A)(5), this authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

The board did not go into executive session and tabled the matter until a later date.

- A. Motion to adjourn to executive session.
- B. Motion to return to open meeting to vote on items discussed in Executive Session as needed.

11. OTHER FINANCIAL INFORMATON:

- A. Discussion and possible action of the Budget Review and the monthly projected revenues.
- B. Vendor summary
- C. Capital Asset Inventory

The above review was a discussion item only and no action was taken.

12. FUTURE AGENDA ITEMS:

- A. Executive Session
- B. Personnel Issues
- C. Replace Employee
- D. Auditors - Administrative Assistant Burnett
- E. Discussion and possible action on putting S-21 & R-32 up for sealed bid.
- F. Discussion on the credit card, discussion and update on the Mountain America Credit Union accounts.
- G. Discussion on the Workman's Compensation Carrier

13. NEXT REGULAR BOARD MEETING:

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The next regular scheduled board meeting is **JULY 20, 2017 at 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

14. CALENDAR OF EVENTS:

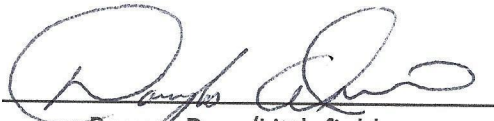
The Calendar of events is on the board's tablets, the web site and also at Station #1.

Board Chairman Adriance again asks the public if there were any more comments from the public before adjournment.

Stephanie Clark from Mesquite Local News – on behalf of Deputy Chief Resnick whom I met earlier in at work in Mesquite Fire Department and my first normal relations with Chief Hunt and Chief Ojeda on scenes for the past 2 months between Bunkerville and Beaver Dam and Scenic. I want to say that the automatic aid that you guys have in agreement with Mesquite and the way you guys work together on scene in beautiful. We couldn't do it in Mesquite without you guys, and I know Clark County couldn't do it either. So, I wanted the board to know that all of the stories I've been putting in our paper, and unfortunately I'll have to keep on doing. It's not going unnoticed the public appreciates the Beaver Dam Fire Department's hard work; you know being a volunteer fire department as well. I know everybody in Mesquite's happy with your guy's agreement with Mesquite.
Chief Hunt – thank you.

15. ADJOURNMENT:

Board Member Reber made a motion to adjourn. Board Member Oliver seconded the motion. Motion passed 5-0-0. Meeting adjourned at 7:10 P.M. on June 15, 2017.


Beaver Dam/Littlefield
Fire District – Chairman
Governing Board


Date

Ref:
SD Card #4
Rec #: 5