



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Minutes A.R.S. §38-403.01

MINUTES OF SPECIAL MEETING ON NOVEMBER 14, 2017

1. **Call to order:** Called to order by Board Chairman Adriance at 6:03 P.M. on November 14, 2017.
2. **Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Doug Adriance	Present
Board Clerk: Laura Guimond	Present
Board Member: Reed Bown	Present
Board Member: Dan Reber	Present
Board Member: Tom Oliver	Present
Administrative Assistant: George Burnett	Present

Also present were:
Fire Chief Hunt and Finance Director Arnett
3. **PLEDGE OF ALLEGIANCE:**
Given by Chief Hunt
4. **CALL TO THE PUBLIC:**
None

AGENDA ITEMS:

5. Discussion and possible action on wages, benefits, personnel matters and contributions made to the benefit packages offered by the fire district.
Board Chairman Adriance – This meeting is a work session to determine if the board should consider raises for the employees except for the Chief who received one earlier this year.

Chief Hunt – I'd like for the board to consider 2 proposals which I feel is fair. The first is to bump Captain Gates up to 20.66/hr. This is the beginning wage for a Captain and the same that Damon was getting. She has been full-time since Damon departed.
The second is for Battalion Chief Ojeda be bump up to \$26.00 - \$27.00/hr. He is the mentor for the firefighters and he goes up and beyond expectations. He is well mechanically inclined and does most of the mechanical work. He has saved this department a lot of money doing it since we stopped using the Department of Transportation services. The maintenance records of the equipment is one of the reasons this department saw a dip in the ISO rating. Between the two of us the only time we have to have the equipment worked on is if something does

go bad (ex: the pump on the engine goes bad).

Board Member Bown – my concern is that we reimburse employees who doesn't take the insurance package, why are we doing it and what are we paying them?

Finance Director Arnett – we give them 50% of the premiums; this is to help cover their deductibles of their other insurance.

Discussion continued on if we did stop those contributions how it would affect us. One firefighter mentioned that they probably would take it. This in turn would cost the district more since we would be paying their insurance instead of giving them the costs to help cover their deductibles. It was also determined that our insurance package would become the primary insurance for them.

Discussion continued on about the vacancy for the groundskeeper at station 3. The other one resigned account he was moving to Chicago.

Chief Hunt – we did hire a part-time replacement that was vacated by Captain Gates when she became a full-time employee. His name is Michael and is a Paramedic. He was hired for 32 hours per week working on the weekends from 8:00 A.M. until Midnight on Saturday and Sunday. This will give us coverage every day from 8:00 A.M. until Midnight.

The discussion continued to stay the current course of benefits paid out and giving an across the board a 10% raise for all employees, with the exception of Captain Gates who would go to \$20.66/hr. It was also mentioned that the main reason was no raises were given is because of the board giving them added benefits during the past few years.

It should be noted that there was no motions or action taken during this session and would continue in the regular scheduled open meeting on November 16, 2016.

Board Member Bown made a motion to adjourn in an Executive Session. Board Member Reber seconded the motion. Motion passed to go into an Executive Session 5-0-0.

The meeting was adjourned at 6:50 P.M. on November 14, 2017 until after the Executive Session.

NOTICE: Any of the above item(s) may require that the board go into executive session for further discussion in accordance with A.R.S. §38-432.03(A) (1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the district's Attorney on matters as set forth in the agenda item.

6. EXECUTIVE SESSION:

The board may move to discuss items in an Executive Session pursuant to A.R.S. §38-431.03 (A)(1), (A)(2), (A)(3), (A)(4) and (A)(5), this authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

A. Motion to adjourn to executive session.

Board Member Bown made a motion to adjourn to an Executive Session.

Board Member Reber seconded the motion. Motion passed 5-0-0

B. Call to order.

C. In accordance with A.R.S. §38-432.03 (A)(1), (A)(3) and (A)(5) the board may discuss

salaries of employee's, discussion with the district's attorney, and fringe benefits paid to employees.

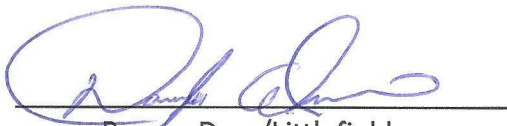
B. Motion to return to open meeting to vote on items discussed in Executive Session as needed.

7. Reconvene the special meeting for the public to continue discussion and possible action for items discussed during the Executive Session.

The Special Meeting was reconvened at 7:18 P.M. on November 14, 2017.

8. ADJOURNMENT:

Board Member Reber made a motion to adjourn. Board Clerk Guimond seconded the motion. Motion passed to adjourn 5-0-0. Meeting adjourned at 7:20 P.M. on November 14, 2017.



Beaver Dam/Littlefield
Fire District – Chairman
Governing Board

12/21/2017
Date

Ref:

SD Card #4

Rec: 010 BDLFDBR010