



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **DECEMBER 21, 2017 at 6:00 pm** (Arizona Time at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR DECEMBER 21, 2017

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Douglas Adriance
Board Clerk: Laura Guimond
Board Member: Reed Bown
Board Member: Tom Oliver
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

- A. Special session of: November 14, 2017
- B. Regular session of: November 16, 2017

6. BEAVER DAM/LITTLEFELD FIRE DISTRICTS FINANCIAL STATEMENTS:

A. Consideration of approval of the District's Consolidated Monthly Reports

- 1. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: November 2017
- 2. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: November 2017
- 3. Reconciliation of the Cosco Visa Credit Card for the month ending: November 2017
- 4. Consideration of approval of the Warrants for the month ending: November 2017
- 5. Reconciliation of the UMB (VISA) Credit Cards statements (if any)

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

- A. Fire Chief's Report:
 - 1. Wildland Fire update
- B. Fire and EMS report for the month of: November 2017
- C. Board Chairman's Report:
 - 1. Board Chairman Adriance to let all personnel know that AFDA registration forms are to be into the Administrative Assistant no later than 12-22-2017.

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

8. OLD BUSINESS:

- A. Update on S-21, Discussion only.
- B. Discussion and possible action on the grounds keeper for Station #3 in Scenic.

9. NEW BUSINESS:

- A. Discussion and possible action on changing the regular board meeting from January 18, 2017 to January 23, 2017 at 6:00 P.M., account of the AFDA Conference.
- B. Discussion and action on allowing the transfer of \$10,000.00 from the Contingency Fund to the training line item to allow Capt. Gates to attend Paramedic Program at Dixie State University and approving Resolution 2017-022.
- C. Discussion and action on approving the renewal of the Health & Sickness insurance policy from VFIS for 2018.
- D. Discussion and possible action on the contract for Capt. Gates.
- E. PSPRS Defined Contribution – Discussion and possible action regarding SB1428 which requires payment to PSPRS for 3% Employee Contribution Rate and 4% Employer Contribution Rate for Tier 2 members from July 1, 2017 – November 30, 2017

10. OTHER FINANCIAL INFORMATION:

- A. Discussion and possible action on the Statement of Financial Activities
- B. Discussion and possible action on the Statement of Net Position

C. Vendors summary

11. FUTURE AGENDA ITEMS:

A. Members who attended the AFDA Conference on 1-11-2017 thru 1-13-2017 to give updates.

12. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is on **JANUARY 18, 2017 at 6:00 P.M.** Arizona Time.
Any special meeting scheduled will appear in the minutes.

13. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

14. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: December 19, 2017

AGENDA posted by: George Burnett

DATE/TIME: December 19, 2017 @ 4:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.