



**Beaver Dam/Littlefield Fire District**  
**630 N. Highway 91, P.O. Box 579**  
**Beaver Dam, AZ. 86432**  
**Telephone (928) 347-5114**  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



### **Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **January 23, 2018 at 6:00 pm** (Arizona Time at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### **AGENDA FOR JANUARY 23, 2018**

**1. Call to order:**

**2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Douglas Adriance  
Board Clerk: Laura Guimond  
Board Member: Reed Bown  
Board Member: Tom Oliver  
Board Member: Dan Reber  
Administrative Assistant: George Burnett  
Also present were:

**3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

### **CONSENT AGENDA**

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Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

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**A. CONSIDERATION OF APPROVAL OF MINUTES:**

1. Regular Session of: December 21, 2017.

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**AGENDA ITEMS:**

- 6. REPORTS AND CORRESPONDENCE-** The governing body may not propose, discuss, deliberate, or take legal action on these matters unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later time.

A. Fire Chief's Report:

1. Comments from Fire Department Staff on the AFDA Conference.
2. Discussion on the AFG Grant update.

B. Fire and EMS report for the month of: December 2017

C. Board Chairman's Report:

1. Comments from the Board Members on the AFDA Conference
2. Discussion on using the email and ensuring that all personnel are keeping up on it.

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**Public Comment:** Public comment/input is welcomed prior to the final vote of each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

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**7. OLD BUSINESS:**

- A. Discussion and possible action on the grounds keeper for Station #3 in Scenic.
- B. Discussion and possible action on the American Express Credit Card Account standing.
- C. Discussion on the contract for Capt. Gates, waiting to get sample contracts and appointment of a new fire district attorney.

**8. NEW BUSINESS:**

- A. Discussion on the search of an attorney for the fire district, including contracts. Possibly a Special Meeting to meet with Bill Whittington, next month.
- B. Discussion on the current status of the Audit. Will it be ready for presentation next month?
- C. Request for debt relieve for a patient in the amount of \$250.00. Discussion and action.
- D. Reconsideration of action taken on December 21, 2017. Discussion and action. The board and Finance Director thought this may have been an action that the board took on November 16, 2017 concerning the Accident & Illness Policy with VFIS.

**9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

**A. Consideration of approval of the District's Consolidated Monthly Reports, discussion and action.**

1. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: December 2017.

2. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: December 2017
3. Reconciliation of the Cosco Visa Credit Card for the month ending: December 2017
4. Consideration of approval of the Warrants for the month ending: December 2017
5. Reconciliation of the UMB (VISA) credit card statements.

**B. Other Financial Information**

1. Discussion and possible action on the Statement of Net Position
2. Vendors summary
3. Capital Asset Inventory

**10. FUTURE AGENDA ITEMS:**

- A. Schedule a special meeting for interview of a candidate for the new District Attorney.
- B. Discussion and possible action on the contract for Captain Gates.

**11. NEXT REGULAR BOARD MEETING:**

The next regular scheduled board meeting is at **FEBRUARY 15, 2018** at **6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

**12. CALENDAR OF EVENTS:**

The Calendar of events is on the board's tablets, the web site and also at Station #1.

**13. ADJOURNMENT:**

AGENDA prepared by: George Burnett

DATE: January 18, 2018

AGENDA posted by: George Burnett

DATE/TIME: January 19, 2018 @ 1245 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.