



**Beaver Dam/Littlefield Fire District**  
630 N. Highway 91, P.O. Box 579  
Beaver Dam, AZ. 86432  
Telephone (928) 347-5114  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



**Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board  
And Public Hearing For Districts FY 2018-2019 Budget**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **MAY 17, 2018 at 6:00 pm** (Arizona Time at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3) for legal advice with the Districts Attorney on matters as set forth in the agenda item, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

**AGENDA FOR MAY 17, 2018**

**1. Call to order:**

**2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Douglas Adriance  
Board Clerk: Laura Guimond  
Board Member: Reed Bown  
Board Member: Tom Oliver  
Board Member: Dan Reber  
Administrative Assistant: George Burnett  
Also present were:

**3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

## **5. PUBLIC HEARING FOR DISTRICTS FY 2018-2019 BUDGET:**

This is a chance for the public to comment on the Beaver Dam-Littlefield Fire District's proposed final budget for the FY 2018-2019 annual budget.

Discussion and possible action re: Allowing the public to speak concerning the budget for the FY 2018-2019 annual budget. If approved then take action on Resolution 2018-002.

## **6. CONSENT AGENDA:**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled of the agenda for further discussion.

### **a. CONSIDERATION OF APPROVAL OF MINUTES:**

- i. Minutes of Regular Session of April 19, 2018.

### **b. REQUEST FOR EMPLOYEE REIMBURSEMENT:**

- i. Discussion and possible action re: request for employee reimbursement for Administrative Assistant Burnett in the amount of \$24.27.

## **7. REPORTS AND CORRESPONDENCE:** The governing body may not propose, discuss, and deliberate, or take legal action on these matters unless that specific matter is properly identified on the agenda. Therefore action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later time.

### **a. Fire Chief's Report:**

- i. Wildland update

### **b. Fire and EMS report for the month of: April 2018**

### **c. Board Chairman's Report:**

- i. Discussion on letter from the Ventura, CA. Fire Chief.

---

**Public Comment:** Public comment/input is welcomed prior to the final vote of each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

---

## **8. OLD BUSINESS: ACTION/DISCUSSION**

- i. Discussion and possible action re: Paramedic Training Assist Agreement.
- ii. Discussion and possible action re: Proposed fee schedule and approval of Resolution 2018-004

## **9. NEW BUSINESS: ACTION/DISCUSSION**

- i. Discussion and possible action re: Attorney's Invoicing.
- ii. Discussion and possible action re: Instead of using Reliance Connects for conference calls, Administrative Assistant Burnett looked at other alternatives and decided to try the "Go To Meeting" after consultation with Board Chairman Adriance.
- iii. Discussion and possible action re: request for annexation by Floyd L. and Margaret S. Decker and Resolution 2018-003
- iv. Discussion and possible action re: stop burning issue and Resolution 2018-005
- v. Discussion and possible action re: Resolution 2018-006 on setting a tax levy for the Beaver Dam/Littlefield Fire District at \$3.25 per \$100.00.
- vi. Discussion and possible action re: Annual Budget Certificate of Compliance for Fiscal Year 2018-2019
- vii. Discussion and possible action re: providing a Fire Protection Agreement for out of district Fires. Board Member Oliver.

**10. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly Reports (Action Required)
  - i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **April 2018**
  - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **April 2018**
  - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **April 2018**  
***There was no activity on this card for April 2018.***
  - iv. Review of the UMB Visa Card Statement for the month ending: **April 2018**
- b. Other Financial Information.
  - Items b (i)(ii) are action items and must have a motion**
  - i. Discussion and possible action re: invoices from Mr. Whittington's office
  - ii. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **April 2018**
  - iii. Discussion and possible action re: Statement of Assets.
  - iv. Discussion and possible action re: Expenses by Vendor for April 2018
  - v. Discussion and possible action re: Statement of Financial Activities (Cash flow projections)

**11. FUTURE AGENDA ITEMS:**

*The Board can recommend matters for inclusion on an upcoming agenda.*

**12. NEXT REGULAR BOARD MEETING:**

The next regular scheduled board meeting is at **JUNE 21, 2018 AT 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

**13. CALENDAR OF EVENTS:**

The Calendar of events is on the board's tablets, the web site and also at Station #1.

**14. ADJOURNMENT:**

AGENDA prepared by: George Burnett

DATE: May 14, 2018

AGENDA posted by: George Burnett

DATE/TIME: May 15, 2018 @ 2:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.