



Beaver Dam/Littlefield Fire District

630 N. Highway 91, P.O. Box 579

Beaver Dam, AZ. 86432

Telephone (928) 347-5114

www.beaverdam-littlefieldfire.org



Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **JULY 19, 2018 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other means.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3) for legal advice with the Districts Attorney on matters as set forth in the agenda item, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA FOR JULY 19, 2018

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

| | | |
|---------------------------|------------------|-----------------|
| Board Chairman: | Douglas Adriance | Absent |
| Board Clerk: | Laura Guimond | |
| Board Member: | Reed Bown | Conference Call |
| Board Member: | Tom Oliver | |
| Board Member: | Dan Reber | |
| Administrative Assistant: | George Burnett | |

Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

5. CONSENT AGENDA:

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled of the agenda for further discussion.

a. CONSIDERATION OF APPROVAL OF MINUTES:

- i. Minutes of Regular Session of **JUNE 21, 2018**

6. REPORTS AND CORRESPONDENCE: The governing body may not propose, discuss, and deliberate, or take legal action on these matters unless that specific matter is properly identified on the agenda. Therefore action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later time.

a. Fire Chief's Report:

- i. Wildland update

b. Fire and EMS report for the month of:

- i. **June 2018**

c. Board Chairman's Report:

- i. Discussion by Board Member Oliver and Administrative Assistant Burnett on the Open Meeting Law(s) attended at Mayer Fire District and given by the Ombudsman Office.

Public Comment: Public comment/input is welcomed prior to the final vote of each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

7. OLD BUSINESS: ACTION/DISCUSSION

- a. Discussion item only re: update on the elections. Administrative Assistant Burnett.
- b. Discussion and possible action re: VFIS Property Casualty Insurance Renewal. Must take action regarding changing limits and/or deductibles. Finance Director Arnett.

8. NEW BUSINESS: ACTION/DISCUSSION

- a. Discussion item only, re: Introduction of the new Littlefield United School District #9 Superintendent.
 - i. Introduction and remarks by the new school Superintendent.
- b. Discussion and possible action re: review and approval of the new proposed fee schedule.
 - i. Discussion and possible action on Resolution 2018-008 Adoption of the new fee schedule.
- c. Discussion and possible action re: review and approval of the new Mesquite Police Department Dispatch Fees.
- d. Discussion and possible action re: review and approval of the Hinton Burdick Audit Engagement Agreement.

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly Reports (Action Required)

- i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **JUNE 2018**
 - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **JUNE 2018**
 - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **JUNE 2018**
 - iv. Review of the UMB Visa Card Statement for the month ending: **JUNE 2018**
 - v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **JUNE 2018**
- b. Other Financial Information.
- i. Discussion and possible action re: invoices from Mr. Whittington’s office.
 - ii. Discussion and possible action re: Statement of Assets.
 - iii. Discussion and possible action re: Expenses by Vendor for **JUNE 2018**
 - iv. Discussion and possible action re: Statement of Financial Activities (Cash flow and projections) for FY 2017 – 2018.

10. FUTURE AGENDA ITEMS:

- i. Discussion and possible action re: what to use for conference calls. Skype, only one (1) person may use this and has not been very reliable; go through Reliance Connects, requires a bridge and possible a new line and is good for only 24 hours, possibly the purchase of a new conference phone that has extension microphones; or “Go To Meeting” (initial trail has ended, and would to have the ability of being able to call out on long distance, for the size of the room may have to purchase a new conference phone with microphones.
- ii. Discussion and possible action re: continuing the discussion and maybe possible action for providing a Fire Protection Agreement for out of district fires.

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is at **AUGUST 16, 2018 @ 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

12. CALENDAR OF EVENTS:

The Calendar of events is on the board’s tablets, the web site and also at Station #1.

13. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: George Burnett

AGENDA posted by: George Burnett

DATE/TIME: 7/16/2018 @ 2:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.