



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **MAY 16, 2019 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA FOR MAY 16, 2019

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Douglas Adriance
Board Clerk: Tom Oliver
Board Member: *Vacancy*
Board Member: Kevin Smith
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:
Chief Hunt and Finance Director Arnett

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

5. CONSENT AGENDA

a. CONSIDERATION OF APPROVAL OF MINUTES:

- i. Minutes of Regular Session of **April 18, 2019**
- ii. Minutes of Special Session of **April 19, 2019**

b. CONSIDERATION OF APPROVAL FOR EMPLOYEE REIMBURSEMENT(S)

- i. Reimburse L. Lydon for Smith's purchase of \$79.37

6. REPORTS AND CORRESPONDENCE

a. Fire Chief's Report:

- i. Wildland updates
- ii. Update and Status of new transport ambulance

b. Fire and EMS Report for the month of: **APRIL 2019**

c. Board of Directors Report:

7. OLD BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Kroger Charge card since they no longer take the Visa Credit cards.
- b. Discussion and possible action re: Cost of Living increases beginning at the start of the 2019-2020 Budget year vs the start of January 1, 2020.
- c. Discussion and possible action re: Proposed Budget.

8. NEW BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Scheduling Adoption of Proposed Budget for 2019-2020 on June 20, 2019 and posting proposed budget summary.
- b. Discussion and possible action re: Resolution 2019-006, order to stop burning.
- c. Discussion and possible action re: Annexation request for Robert and Kathleen Souba into the fire district and approval of Resolution 2019-005.

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).
 - i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **APRIL 2019**
 - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **APRIL 2019**
 - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **APRIL 2019**
 - iv. Review of the UMB Visa Credit Card Statement for the month ending: **APRIL 2019**
 - v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **APRIL 2019**
 - vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
 - vii. Discussion and possible action re: Statement of Assets.
 - viii. Discussion and possible action re: Expenses by Vendor for the month ending: **APRIL 2019**
 - ix. Discussion and possible action re: invoices from Mr. Whittington's office.
No invoices as of 5-15-2019

10. FUTURE AGENDA ITEMS:

- a. Discussion and possible action re: continuing the discussion on providing a fire protection agreement for out of district fires.

- b. Discussion and possible action re: continuing the discussion and possibly offering the residents a subscription ambulance service for a set fee.
- c. Discussion and possible action re: Burn issues and permits.

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **JUNE 20, 2019 at 6:00 P.M.** Arizona time.
A special board meeting has been tentatively scheduled for **JUNE 9, 2019 at 6:00 P.M.** Arizona time to interview potential board members.

12. CALENDAR OF EVENTS:

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

13. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: May 15, 2019

AGENDA posted by: George Burnett

DATE/TIME: May 15, 2019 @ 3:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.