



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **JUNE 20, 2019 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA FOR JUNE 20, 2019

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Douglas Adriance
Board Clerk: Tom Oliver
Board Member: *Vacancy*
Board Member: Kevin Smith
Board Member: Dan Reber
Administrative Assistant: George Burnett
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

5. CONSENT AGENDA

- a. Discussion and possible approval re: Special Minutes of May 9, 2019
- b. Discussion and possible approval re: Minutes of May 16, 2019
- c. Discussion and possible action re: Reimbursement for Battalion Chief Ojeda in the amount of \$347.48 for purchase at Smiths. Yearly BLM training.

6. REPORTS AND CORRESPONDENCE

- a. Fire Chief's Report:
 - i. Wildland updates.
 - ii. Medic 11 update.
 - iii. Transport Ambulance update.
- b. Fire and EMS Report for the month of: **MAY 2019**
- c. Board of Directors Report:
 - i. Recording fees. Administrative Assistant Burnett

7. OLD BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: swearing in of our newest Board Member Rodney Rutherford and approval to add him to the authorized signature for the warrants.

8. PUBLIC HEARING FOR THE DISTRICT'S FY 2019-2020 BUDGET

This is a chance for the public to comment on the Beaver Dam-Littlefield/Littlefield Fire District's proposed final budget for the year FY 2019-2020 annual budget.

Discussion and possible action re: Allowing the public to speak concerning the budget for the FY 2019-2020 annual budget.

9. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION:

- a. Discussion and possible action re: Approving the FY 2019-2020 Budget.
 - i. Discussion and possible action re: Resolution 2019-007 Approval of Budget
 - ii. Discussion and Possible action re: Resolution 2019-008 Setting of Mill Levy
 - iii. Discussion and possible action re: Certificate of Compliance
- b. Discussion and action re: Addendum to the signed contract for the Transport Ambulance.
- c. Discussion and action re: training reimbursement for Ashley Bollock in the amount of \$950.00 for the successful completion of Basic Training and signing of Training Reimbursement Agreement. Finance Director Arnett
- d. Discussion and possible action re: review of Invoices from Mr. Whittington's office.
- e. Discussion and possible action re: 2019-2020 Workers Comp. Proposals from AmGuard. and 7710 Insurance. Finance Director Arnett
- f. Discussion and possible action re: workers Comp Tactical Athlete Program. Finance Director Arnett.
- g. Discussion and possible action re: Resolution 2019-009 – Fee Schedule. Approval of Fee Schedule. Finance Director Arnett

10. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).
 - i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **MAY 2019**
 - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **MAY 2019**
 - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **MAY 2019**

No Cosco Vis Credit Card Purchases.

- iv. Review of the UMB Visa Credit Card Statement for the month ending: **MAY 2019**
- v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **MAY 2019**
- vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
- vii. Discussion and possible action re: Statement of Assets.
- viii. Discussion and possible action re: Expenses by Vendor for the month ending: **MAY 2019**

11. FUTURE AGENDA ITEMS:

- a. Discussion and possible action re: continuing the discussion on providing a fire protection agreement for out of district fires.
- b. Discussion and possible action re: continuing the discussion and possibly offering the residents a subscription ambulance service for a set fee.
- c. Discussion and possible action re: Burn issues and items.

The Board can recommend matters for inclusion on an upcoming agenda.

12. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **JULY 18, 2019 at 6:00 P.M.** Arizona time.
Any special meeting scheduled will appear in the minutes.

13. CALENDAR OF EVENTS:

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

14. ADJOURNMENT:

AGENDA prepared by: George Burnett

DATE: June 17, 2019

AGENDA posted by: George Burnett

DATE/TIME: June 17, 2019 @ 2:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.