



**Beaver Dam/Littlefield Fire District**  
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Minutes A.R.S. §38-403.01

## MINUTES OF AUGUST 15, 2019

### 1. CALL TO ORDER:

Board Chairman Adriance brought the meeting to order at 6:08 P.M. on August 15, 2019

### 2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman:	Doug Adriance	Present
Board Clerk:	Tom Oliver	Present
Board Member:	Rodney Rutherford	Present
Board Member:	Dan Reber	Present
Board Member:	Kevin Smith	Present
Administrative Assistant:	George Burnett	Present

Also present were:

Fire Chief Hunt and Finance Director Arnett

### 3. PLEDGE OF ALLEGIANCE:

The pledge was given by Chief Hunt.

### 4. CALL TO THE PUBLIC:

There were no response/comments from the public

### 5. CONSENT AGENDA

#### a. CONSIDERATION OF APPROVAL OF MINUTES:

a. Discussion and possible action re: Minutes of **JULY 18, 2019**

b. Discussion and possible action re: Reimbursement for Administrative Assistant Burnett in the amount of \$9.19 at Smiths.

Without discussion Board Member Smith made a motion to accept the Consent Agenda. Board Member Reber seconded the motion. Motion passed to accept the Consent Agenda.

5-0-0

### 6. REPORTS AND CORRESPONDENCE:

#### a. Fire Chief's Report:

##### i. Wildland update

Chief Hunt – as you all know we had a wildland fire on the hillside. Chief Hunt explained what was burning and stated that B-31, Tender 21 and Rescue 10 were involved in this along with numerous other agencies. He also stated that Station 3 in Scenic was the base of operations. He also stated that a crew had to be flown up to the top of the fire. Although no personnel are still on scene they have been watching for signs of smoke before calling it out.

b. Fire and EMS report for the month of: **JULY 2019**

Chief Hunt – we had a total of 117 Incidents last month. There were a total of 30 Fire Responses and 87 Medical Responses. From January to date there have been a total of 121 Fire Responses and a total of 511 Medical Responses for a yearly total of 632 Responses.

c. Board Chairman's Report:

Board Chairman Adriance – I want again to thank all the fire/EMS personnel for the job that they are doing, especially with the construction that is happening in the Gorge. Would you please thank all the personal?

Chief Hunt – I'll be glad to pass it along.

**7. OLD BUSINESS: ACTION/DISCUSSION**

a. Discussion and possible action re: Lease Purchase agreement for the purchase of the 2019 Ferrara Fire Pumper (Type 1) in the amount of \$596,253.50.

Finance Director Arnett – Zions Bank and our Counsel have been working behind the scenes to put this Lease Purchase together. Our Counsel has yet to sign his document but it will go directly to Zion's. She also mentioned that she had been in touch with Arizona State Bank just in case we didn't get the Lease Purchase agreement. It turns out that it is part of Zions Bancorporation.

Chief Hunt – we do have possession of the engine but have not put it into service and can't until it's paid for with this Lease Purchase Agreement.

Board Chairman Adriance made a motion to approve the Lease Purchase Agreement as currently written. Board Clerk Oliver seconded the motion. Motion passed to accept the Lease Purchase Agreement. 5-0-0.

b. Discussion and possible action re: Resolution 2019-013, a resolution approving the form of the Lease/Purchase Agreement with Zions Bancorporation, Salt Lake City, Utah and authorizing execution and delivery thereof.

With little discussion Board Chairman Adriance make a motion to approve Resolution 2019-013. Board Member Reber seconded the motion. Motion passed to accept Resolution 2019-013. 5-0-0.

**8. NEW BUSINESS: ACTION/DISCUSSION**

a. Discussion and possible action re: Resolution 2019-014, a formal resolution of the elected board of the Beaver Dam/Littlefield Fire District approving the sale of certain motor vehicles via sealed bids.

Finance Director Arnett – this resolution is to approve the sale of two (2) vehicles that will become surplus. The sealed bids will be opened during the next board meeting in September.

Chief Hunt – once this is signed we will be able to advertise it on a couple of sites.

Board Clerk Oliver made a motion to accept Resolution 2019-014. Board Member Smith seconded the motion. Motion passed to approve Resolution 2019-014. 5-0-0.

b. Discussion and possible action re: PSPRS Local Board Meeting being held on **SEPTEMBER 5, 2019**.

This was a discussion item only to bring the board up to date who the PSPRS Board consists of and that the board will have to meet at least two (2) times per year unless a member of the PSPRS decides to retire or some other action needs to be taken.

**9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).
  - i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **JULY 2019.**
  - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **JULY 2019.**
  - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **JULY 2019.**
  - iv. Review of the UMB Visa Credit Card Statement for the month ending: **JULY 2019.**
  - v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **JULY 2019.**
  - vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
  - vii. Discussion and possible action re: Statement of Assets.
  - viii. Discussion and possible action re: Expenses by Vendor for the month ending: **JULY 2019.**  
Finance Director Arnett – mentioned that there are really no problems with the Financial Statements. All of the UMB card receipts have been turned in except for FF/EMT Ernesto who happens to be out on a wildland fire.  
Also Finance Director Arnett went on to explain the difference between the statements of Financial Activities and Register of Checks, Warrants and Deposits were to the newest members of the board.  
Board Chairman Adriance – I noticed a charge of \$3,098.00 from Hoffco Signs & Industrial out of Baton Rouge, LA. Was that for the logos on the engine?  
Chief Hunt – it was for the Logos and was the same price that we would have paid to our local vendor, they even came to the manufacturing facility and installed them for that price.

**10. FUTURE AGENDA ITEMS:**

- a. Discussion and possible action re: continuing the discussion on providing a fire protection agreement for out of district fires.
- b. Discussion and possible action re: continuing the discussion and possibly offering the residents a subscription ambulance service for a set fee.
- c. Discussion and possible action re: Burn issues and items.
- d. Discussion and possible action re: opening of bids for the two (2) vehicles and awarding of the bids.
- e. Discussion and possible action re: Emergency Aid Agreement for Emergency Services between County of Clark, City of Mesquite, and the Town of Bunkerville and the Beaver Dam/Littlefield Fire District. Slated to be heard at a Special Board Meeting on August 20, 2019.

*The Board can recommend matters for inclusion on an upcoming agenda.*

**11. NEXT REGULAR BOARD MEETING:**

The next regular scheduled board meeting is **SEPTEMBER 19, 2019 at 6:00 P.M.** Arizona Time. There will be a Special Meeting being held on **AUGUST 20, 2019 at 6:00 P.M.** Arizona Time.

**12. CALENDAR OF EVENTS:**

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

**13. ADJOURNMENT:**

Board Member Reber made a motion to adjourn. Board Member Smith seconded the motion.

Motion to adjourn passed. 5-0-0

Board Chairman Adriaance adjourned the meeting at 6:53 P.M. on August 15, 2019.

  
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Beaver Dam/Littlefield  
Fire District – Chairman  
Governing Board

  
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Date