



Beaver Dam/Littlefield Fire District
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Minutes A.R.S. §38-403.01

MINUTES OF SEPTEMBER 19, 2019
Corrected

1. CALL TO ORDER:

Called to order by Board Chairman Adriance at 6:01 P.M. on September 19, 2019

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman:	Doug Adriance	Present
Board Clerk:	Tom Oliver	Absent
Board Member:	Rodney Rutherford	Present
Board Member:	Dan Reber (acting Board Clerk)	Present
Board Member:	Kevin Smith	Present
Administrative Assistant:	George Burnett	Present

Also present were:

Fire Chief Hunt, Finance Director Arnett and Susan Burch from the Public Safety Personnel Retirement System (PSPRS).

3. PLEDGE OF ALLEGIANCE:

The Pledge was given by Chief Hunt.

4. CALL TO THE PUBLIC:

There were no comments from the public.

5. CONSENT AGENDA

a. Discussion and possible action re: Minutes of **August 15, 2019**

Board Member Smith made a motion to accept the minutes of August 15, 2019 as written.

Acting Board Clerk Reber seconded the motion. Motion passed to accept the minutes of August 15, 2019 as written. 4-0-1

b. Discussion and possible action re: Minutes of Special Meeting of **AUGUST 20, 2019**

Board Chairman Adriance made a motion to accept the minutes of the Special Meeting of August 20, 2019 as written. Board Member Smith seconded the motion. Motion passed to accept the minutes of the Special Meeting of August 20, 2019. 3-0-2.

Voted aye was Board Chairman Adriance, Board Member Smith and Board Member Rutherford.

Abstained from voting – Acting Board Clerk Reber was not present at the meeting and Board Clerk Oliver was absent and also absent at the meeting.

- c. Discussion and possible action re: Reimbursement for Michael McEwen, for the costs of recertification as a Paramedic in the amount of \$150.00
Acting Board Clerk Reber made a motion to reimburse Mr. McEwen for the costs of recertification. Board Member Smith seconded the motion. Motion passed to reimburse Mr. McEwen in the amount of \$150.00. 4-0-1

6. REPORTS AND CORRESPONDENCE:

a. Fire Chief's Report:

i. Wildland Fire updates.

Chief Hunt mentioned that the Mt. Tumble fire has been taken care of. He also mentioned the Type 3 Engine is in the Sierra National Forest and may be home on Monday.

b. Fire and EMS report for the month of: **August 2019**

Chief Hunt gave the Fire & EMS Report – there were a total of 25 Fire Responses and a total of 108 EMS responses, for a total of 133 for the month of August 2019. To date there has been a total of 146 Fire responses and 619 EMS responses. There have been a total of 765 responses for the year.

c. Board Chairman's Report:

Board Chairman Adriance made mention that we have a former Chairman of the board in attendance.

7. OLD BUSINESS: ACTION/DISCUSSION

- a. Discussion and possible action re: continuing the discussion on providing a fire protection agreement for out of district fires.

- b. Discussion and possible action re: continuing the discussion and possibly offering the residents a subscription ambulance service for a set fee.

- c. Discussion and possible action re: Burn issues and items.

Board Chairman Adriance mentioned that the above items 7 (a) (b) and (c) have not had any action since the first of the year and made a motion to remove the referenced items from the Future Agenda Items until sometime after the Arizona Fire Districts Association (AFDA).

Acting Board Clerk Reber seconded the motion. Motion passed to remove the referenced items from the Future Agenda Items. 4-0-1

8. NEW BUSINESS: ACTION/DISCUSSION

- a. Discussion and possible action re: Resolution 2019-016 to resume burning with caution.

With little discussion Acting Board Clerk Reber made a motion to remove the Burn Ban and approve Resolution 2019-016 to resume burning on September 23, 2019.

Board Chairman Adriance seconded the motion.

Motion passed to approve Resolution 2019-016 to resume burning with caution. 4-0-1

- b. Discussion and possible action re: Accept recommendation by the Beaver Dam/Littlefield Fire District Local Board of the Public Safety Personnel Retirement System (PSPRS), and appoint Susan Burch (Fire District Resident/Citizen) to the remaining 4 year term through September 2022.

Board Chairman Adriance asked Susan Burch since she was picked to be on the board of the Public Safety Personnel Retirement System (PSPRS) and if she was still willing to serve. Susan Burch – yes she does.

Board Member Reber made a motion to accept the recommendation of the local PSPRS board and appoint Susan Birch to the Local PSPRS Board. Board Member Smith seconded the motion. Motion passed. 4-0-1 (Board Member Oliver Absent).

Board Chairman Adriance then went ahead and swore in Susan Burch for the position.

She was then congratulated for taken this step.

- c. Discussion and possible action re: Addendum to Lease Purchase Agreement for Purchase of the Ferrara Fire Pumper (Type 1 Engine)

The Fire District's counsel had prepared an addendum to the Lease Purchase Agreement before he would sign off on the agreement. After some minor discussion Board Chairman Adriance made a motion to accept the addendum to the Lease Purchase Agreement.

Acting Board Clerk Reber seconded the motion. Motion passed to accept the addendum to the Lease Purchase Agreement. 4-0-1

- d. Discussion and possible action re: Resolution 2019-015, a formal resolution approving the execution and delivery of a Lease Purchase Agreement dated August 22, 2019, and related documents providing for Lease Payment Pursuant to the Lease Purchase Agreement; authorizing the acquisition of the certain equipment; authorizing the taking of all other action as necessary to consummate the transaction contemplated by this resolution. This resolution was prepared by the Fire District's Counsel and also was different then the one originally signed. Board Chairman Adriance made a motion to accept Resolution 2019-015. Board Member Smith seconded the motion. Motion passed to accept Resolution 2019-015 as prepared by counsel. 4-0-1

- e. Discussion and possible action re: Certificate of Authority of Beave Dam/Littlefield Fire District. The board of directors moved to accept the Certificate of Authority. Board Chairman Adriance made a motion to accept the Certificate of Authority. Acting Board Clerk Reber seconded the motion. Motion passed to accept the Certificate of Authority. 4-0-1

- f. Discussion and possible action re: Consent and Waiver to the representation by William R. Whittington of the law firm of Boyle, Pecharich, Cline, Whittington & Stallings, PLLC. With the disclosure that Mr. Whittington has worked with Zions Bancorp in the past and also on the current Lease Purchase Agreement the board approved the Consent and Waiver. Board Chairman Adriance made a motion to accept the Consent and Waiver. Board Member Smith seconded the motion. Motion Passed to accept the Consent and Waiver. 4-0-1

- g. Discussion and possible action re: opening of bids for the two (2) vehicles and awarding of the bids and if none are received or deemed inappropriate then consider the extension of the bidding process.

There were no bids for the vehicles listed. It was noted that because of wildland assignments it was not properly advertised. Therefore the board moved to Item 8 (h).

- h. Discussion and possible action re: Resolution 2019-017, a formal resolution extending the bidding process until October 16, 2019.

After some discussion on continuing the biding process Acting Board Clerk Reber made a motion to accept Resolution 2019-017 and continuing the biding process. Board Member Smith seconded the motion. Motion passed to accept Resolution 2019-017 and continuing the bidding process. 4-0-1

- i. Discussion and possible action re: Invoice from William R. Whittington from Boyle, Pecharich, Cline, Whittington and Stallings, P.L.L.C. Law Office in the amount of \$1,418.30.

Finance Director Arnett made mention that the current invoice should be the end of our charges for the board's counsel's work on the Lease Purchase Agreement for the transport ambulance that he worked on. The total amount came to just under \$4,000.00.

Board Chairman Adriance made a motion to go ahead and pay our counsel the amount as stated in the invoice. Board Member Rutherford seconded the motion.

Motion passed to accept the invoice from the district's counsel. 4-0-1

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).

- i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **AUGUST 2019.**
- ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **AUGUST 2019**
- iii. Review of the Cosco Visa Credit Card Statement for the month ending: **AUGUST 2019**
- iv. Review of the UMB Visa Credit Card Statement for the month ending: **AUGUST 2019**
- v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **AUGUST 2019**
- vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
- vii. Discussion and possible action re: Statement of Assets.
- viii. Discussion and possible action re: Expenses by Vendor for the month ending: **AUGUST 2019**
Finance Director Arnett – someone needs to remind FF/EMT Huerta to cash his checks. He has two (2) that haven't been cashed. She also mentioned that we are in pretty good shape with approximately 17% of the budget used. She also mentioned that AmGuard, our workers compensation carrier had refunded us \$10,000.00 in premium payments, then turned around and asked for \$9,000.00 of it back after the audit was done. This doesn't affect the current budget since it was on last year's budget.
Board Member Smith made a motion to accept the Financial Statements as presented. Acting Board Clerk Reber seconded the motion. Motion passed to accept the Financial Statement as presented. 4-0-1.

10. FUTURE AGENDA ITEMS:

Discussion and possible action re: Discussion on the annual holiday get together. Slated for the October 17th Board Meeting.

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

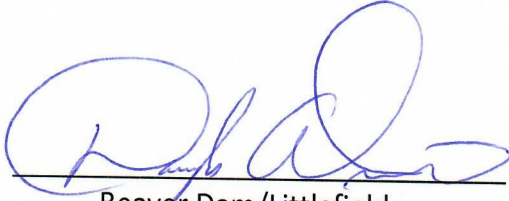
The next regular scheduled board meeting is on **OCTOBER 17, 2019 at 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

12. CALENDAR OF EVENTS:

The calendars of events are on the board's tablets, the web site and also posted at Station # 1.

13. ADJOURNMENT:

Board Member Reber made a motion to adjourn. Board Member Smith seconded the motion. Board Chairman Adriance adjourned the meeting at 6:38 P.M. on September 19, 2019.



Beaver Dam/Littlefield
Fire District – Chairman
Governing Board

11/21/19
Date

File:

SD Card # 4

File: 038BDFDBR041

corrected on 10-23-2019