



**Beaver Dam/Littlefield Fire District**  
**630 N. Highway 91, P.O. Box 579**  
**Beaver Dam, AZ. 86432**  
**Telephone (928) 347-5114**  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



## **Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **NOVEMBER 21, 2019 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.*

### **AGENDA FOR NOVEMBER 21, 2019**

**1. Call to order:**

**2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Douglas Adriance  
Board Clerk: Tom Oliver  
Board Member: Rodney Rutherford  
Board Member: Kevin Smith  
Board Member: Dan Reber  
Administrative Assistant: George Burnett  
Also present were:

**3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

## **5. CONSENT AGENDA**

- a. Discussion and possible action re:
  - i. Minutes of **SEPTEMBER 19, 2019**
  - ii. Minutes of **OCTOBER 17, 2019**
- b. Discussion and possible action re: Reimbursement for FF/EMT E. Renteria in the amount of \$49.55 for Lunch while on 2019 OSC Support (Wildland).

## **6. REPORTS AND CORRESPONDENCE**

- a. Fire Chief's Report:
  - i. Wildland Fire updates.
  - ii. Update on the vehicles for sale.
  - iii. Update on M-11.
- b. Fire and EMS Report for the month of: **OCTOBER 2019.**
- c. Board of Directors Report:

## **7. OLD BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: Fire District annual holiday get together. Scheduled for Friday, December 13, 2019 at 6:00 P.M.
- b. Discussion and possible action re: AFDA Conference updates.

## **8. NEW BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: BFA Grant 50-50 match. (Wildland) Chief Hunt
- b. Discussion and possible action re: Invoice from Mesquite Police Department in the amount of \$47,300.00 for dispatch services.
- c. Discussion and possible action re: Invoice from law office of Boyle, Pecharich, Cline, Whittington, and Stallings, P.L.L.C. for the amount of \$792.50 for service rendered.
- d. Discussion and possible action re: Lien Reduction Request from Schuetze, McGaha, Turner & Ferris, P.L.L.C. Attorneys at Law for a client in the amount of \$359.33.
- e. Discussion and possible action re: Mr. Steve Treft's request for relief of outstand costs associated with the medical transportation that occurred on 4/15/2019 for \$152.13 (M19-0218), 4/22/2019 for \$151.52 (M19-0228), 7-21-2019 for \$151.98 (M19-0476) for a total of \$455.63.
- f. Discussion and possible action re: Hinton Burdick Invoice in the amount of \$11,000.00 for progress billing for Audit of the Financial Statement for FY ending June 30, 2019.
- g. Discussion and possible action re: Details of the position of the Board of Directors Administrative Assistant.

## **9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).
  - i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **OCTOBER 2019.**
  - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **OCTOBER 2019.**
  - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **OCTOBER 2019.**
  - iv. Review of the UMB Visa Credit Card Statement for the month ending: **OCTOBER 2019.**
  - v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **OCTOBER 2019.**

- vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
- vii. Discussion and possible action re: Statement of Assets.
- viii. Discussion and possible action re: Expenses by Vendor for the month ending: **OCTOBER 2019.**

**10. FUTURE AGENDA ITEMS:**

*The Board can recommend matters for inclusion on an upcoming agenda.*

**11. NEXT REGULAR BOARD MEETING:**

The next regularly scheduled board meeting is on **DECEMBER 19, 2019** @ 6:00 P.M. Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

**12. CALENDAR OF EVENTS:**

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

**13. ADJOURNMENT:**

AGENDA prepared by: George Burnett

DATE: November 19, 2019

AGENDA posted by: George Burnett

DATE/TIME: November 19, 2019 @ 4:00 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.