



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Minutes A.R.S. §38-403.01

MINUTES OF SPECIAL MEETING ON DECEMBER 12, 2019

1. CALL TO ORDER:

Board Chairman Adriance brought the meeting to order at 6:06 P.M. on December 12, 2019.

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman:	Doug Adriance	Present
Board Clerk:	Tom Oliver	Present
Board Member:	Rodney Rutherford	Absent – Arrived at 7:14 P.M.
Board Member:	Dan Reber	Present
Board Member:	Kevin Smith	Present
Administrative Assistant:	George Burnett	Present

Also present were:
 No Staff was present.

3. PLEDGE OF ALLEGIANCE:

N/A

4. CALL TO THE PUBLIC:

No comments

5. Discussion and possible action re: call for an executive session for interviewing candidates for the position of the Board of Directors Administrative Assistant under A.R.S 38-431 (A) (1).
 Board Member Reber mentioned that we should get going on the interviews and made a motion to adjourn to an Executive Session. Board Clerk Oliver seconded the motion.
 Motion passed to go into an Executive Session. 4-0-1
 Board Chairman Adriance adjourned the open meeting at 6:10 P.M. on December 12, 2019.

6. Adjournment for the Executive Session for the purpose of conducting interviews under A.R.S. 38-431 (A) (1).
 Board Chairman Adriance called the Executive Session to order at 6:13 P.M.

7. ADJOURNMENT FROM THE EXECUTIVE SESSION.

Board Chairman Adriance made a motion to adjourn from the Executive Session and return to the special meeting. Board Member Smith seconded the motion.
 Motion passed to adjourn 4-0-1.
 Board Chairman Adriance adjourned the Executive Session at 7:07 P.M. on December 12, 2019.

8. CALL TO ORDER.

Board Chairman Adriance called the special meeting to order at 7:12 P.M. on December 12, 2019.

9. Discussion and possible action re: for the purpose of voting and announcing the person to assume the duties of the Board of Directors Administrative Assistant.

Board Member Rutherford arrived at 7:14 P.M. and was included in the voting of the applicant.

Board Chairman Adriance made mention that he was worried about candidate # 1, which was his experience and may become a jeopardy between this work and another department.

Board Member Smith – mentioned that he liked candidate #2 and candidate #7 he was a little concerned about.

Board Clerk Oliver – he liked candidate #2 and candidate #7 seemed a little flighty.

Board Member Reber – he likes candidate #2 and he’s worried about candidate #1.

Board Chairman Adriance – considering the experience that each candidate has and the job was advertised as a starting wage of \$12.00 per hour depending on experience I think we might give consideration on the starting wage of \$13.00 per hour to start with a evaluation at 6 months when we’re doing the budget.

Board Member Reber made a motion to nominate and accept candidate # 2 (Shan Sparks) to the position and with a starting wage of \$13.00 per hour.

Board Member Smith seconded the motion.

Motion passed to accept candidate # 2 (Shan Sparks) to the position and with a starting wage of \$13.00 per hour. 5-0-0

10. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **DECEMBER 19, 2019** @ 6:00 P.M. Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

11. CALENDAR OF EVENTS:

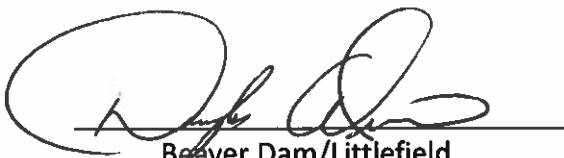
The calendar of events is on the board’s tablets, the web site and also posted at Station # 1.

12. ADJOURNMENT:

Board Chairman Adriance made a motion to adjourn. Board Member Reber seconded the motion.

Motion passed to adjourn 5-0-0.

Board Chairman Adriance adjourned the special meeting at 7:33 P.M. on December 12, 2019.



Beaver Dam/Littlefield
Fire District – Chairman
Governing Board

12/19/19
Date

File:

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