



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **FEBRUARY 20, 2020 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA FOR

1. Call to order:

2. Roll call of Board Members/Affirmation of Quorum:

Board Chairman: Douglas Adriance
Board Clerk: Tom Oliver
Board Member: Rodney Rutherford
Board Member: Kevin Smith
Board Member: Dan Reber
Administrative Assistant: Shan Sparks
Also present were:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. Call to the public for comment and non-agenda items: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. **The Board has placed a 3 minute time limit for comments from each person permitted to speak.***

5. CONSENT AGENDA

- a. Discussion and possible action re: Minutes of **January 23, 2020**

6. REPORTS AND CORRESPONDENCE

- a. Fire Chief's Report:
 - i. Discussion and possible action re: Meeting with dispatchers
- b. Fire and EMS Report for the month of: **January 2020**
- c. Board of Directors Report:

7. OLD BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Possible change to the Standard Operating Guidelines to provide debt relief in certain cases where the party has exhausted all financial resources and still has a justifiable financial hardship regarding the payment of response expenses.
- b. Discussion and possible action re: Additional VFIS Accident & Sickness Insurance for off-duty personnel.
- c. Discussion and possible action re: Progress on records retention research.

8. NEW BUSINESS: DISCUSSION/ACTION

- a. Reimbursement for AFDA conference expenses for Board Clerk T. Oliver
- b. Reimbursement for AFDA conference expenses for Board Member R. Rutherford
- c. Reimbursement for AFDA conference expenses for Board Member K. Smith
- d. Reimbursement for weed spray for S. Burch

9. BEAVER DAM/LITTLEFIELD FIE DISRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).
 - i. Reconciliation of cash w/Treasury – Wells Fargo Checking for the month ending: **January 2020**
 - ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **January 2020**
 - iii. Review of the Cosco Visa Credit Card Statement for the month ending: **January 2020**
 - iv. Review of the UMB Visa Credit Card Statement for the month ending: **January 2020**
 - v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **January 2020**
 - vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
 - vii. Discussion and possible action re: Statement of Assets.
 - viii. Discussion and possible action re: Expenses by Vendor for the month ending: **January 2020**

10. FUTURE AGENDA ITEMS:

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **MARCH 19, 2020 @ 6:00 P.M.** Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

12. CALENDAR OF EVENTS:

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

13. Call to the public for comment and non-agenda items: (re-read paragraph in item #4 if needed)

14. ADJOURNMENT:

AGENDA prepared by: Shan Sparks

DATE:

AGENDA posted by: Shan Sparks

DATE/TIME:

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.