



**Beaver Dam/Littlefield Fire District**  
630 N. Highway 91, P.O. Box 579  
Beaver Dam, AZ. 86432  
Telephone (928) 347-5114  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



## **Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **MARCH 19, 2020 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.*

### **AGENDA FOR MARCH 19, 2020**

**1. Call to order:**

**2. Roll call of Board Members/Affirmation of Quorum:**

Board Chairman: Douglas Adriance  
Board Clerk: Tom Oliver  
Board Member: Dan Reber  
Board Member: Rodney Rutherford  
Board Member: Kevin Smith  
Administrative Assistant: Shan Sparks  
Also present:

**3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. **The Board has placed a 3 minute time limit for comments from each person permitted to speak.***

**5. CONSENT AGENDA**

- a. Discussion and possible action re: Minutes of **January 23, 2020**

**6. REPORTS AND CORRESPONDENCE**

- a. Fire Chief's Report:
  - i. Discussion and possible action re: AFG FEMA Grant update
  - ii. VFA Grant update
  - iii. Wildland refresher
- b. Fire and EMS Report for the month of: **February 2020**
- c. Board of Directors Report:
  - i. Discussion and possible action re: COVID-19 situational awareness

**7. OLD BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: No pending items

**8. NEW BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: Transport Fee Hardship Waiver Request - Rutherford
- b. Discussion and possible action re: PSPRS Actuarial Valuation Report
- c. Discussion and possible action re: PSPRS Pension Funding Policy
- d. Discussion and possible action re: Resolution 2020-01 Adoption of the PSPRS Pension Funding Policy
- d. Discussion and possible action re: Invoice for WR Whittington

**9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

- a. Discussion and possible action re: Review and approval of the District's Consolidated Monthly Reports for the month ending: **FEBRUARY 2020** (Action Required)
  - i. Reconciliation of cash w/Treasury – Wells Fargo Checking
  - ii. Reconciliation of Mountain America Credit Union Checking
  - iii. Review UMB Visa P-Card Statement
  - iv. Review Citi Costco Credit Card Statement
  - v. Review Statement of Net Assets
  - vi. Review Statement of Financial Activities, including Cash Flow Projections
  - vii. Review Register of Checks, Warrants and Deposits
  - viii. Review Expenses by Vendor

**10. FUTURE AGENDA ITEMS:**

*The Board can recommend matters for inclusion on an upcoming agenda.*

**11. NEXT REGULAR BOARD MEETING:**

The next regularly scheduled board meeting is on **APRIL 16, 2020** @ 6:00 P.M. Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

**12. CALENDAR OF EVENTS:**

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

**13. Call to the public for comment and non-agenda items:** (re-read paragraph in item #4 if needed)

**14. ADJOURNMENT:**

AGENDA prepared by: Shan Sparks

DATE: 03/18/20

AGENDA posted by: Shan Sparks

DATE/TIME: 03/18/20/

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.