



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **MAY 21, 2020 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

Following COVID-19 precautionary measures, board members and the general public are encouraged to join the meeting via telephone conference at 1-(978)-990-5192; Access code: 1912735. Those attending in person will be expected to follow all applicable federal, state, and county mitigation guidelines.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA FOR MAY 21, 2020

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman: Douglas Adriance
Board Clerk: Tom Oliver
Board Member: Dan Reber
Board Member: Rodney Rutherford
Board Member: Kevin Smith
Administrative Assistant: Shan Sparks
Also present:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. CALL TO THE PUBLIC FOR COMMENT AND NON-AGENDA ITEMS: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. **The Board has placed a 3 minute time limit for comments from each person permitted to speak.***

5. CONSENT AGENDA

- a. Discussion and possible action re: Minutes of **April 16, 2020**
- b. Discussion and possible action re: Minutes of **May 14, 2020 Special Meeting**

6. REPORTS AND CORRESPONDENCE

- a. Fire Chief's Report:
 - i. Discussion and possible action re: AFG FEMA Grant update
 - ii. Discussion and possible action re: VFA Grant update
 - iii. Discussion and possible action re: Medic 11 engine issues
- b. Fire and EMS Report for the month of: **April 2020**
- c. Board of Directors Report:
 - i. Discussion and possible action re:

7. OLD BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Emergency Medical Services (EMS) Subscription example from Hampden Township (Pennsylvania)
- b. Discussion and possible action re: Invoice for WR Whittington in the amount of \$17.50
- c. Discussion and possible action re: Economic Task Force identifying funding opportunities for Fire Districts, including the \$8,098 grant.

8. NEW BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Resolution 2020-02 Stop Burning Order
- b. Discussion and possible action re: Resolution 2020-03 Call to Elections
- c. Discussion and possible action re: Making additional principal payment for 2019 Ferrara Pumper Truck
- d. Discussion and possible action re: Change to Personnel Manual regarding overtime compensation
- e. Discussion and possible action re: 7710 Workman's Comp renewal proposal and application
- f. Discussion and possible action re: VFIS Property Casualty renewal
- g. Discussion and possible action re: FY 2020-2021 proposed budget

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: Review and approval of the District's Consolidated Monthly Reports for the month ending: **April 2020** (Action Required)
 - i. Review Statement of Net Assets
 - ii. Review Statement of Financial Activities, including Cash Flow Projections
 - iii. Review Register of Checks, Warrants, and Deposits
 - iv. Review Expenses by Vendor
 - v. Review UMB Visa P-Card Statement
 - vi. Review Costco Visa Card Statement – (current balance = zero)

- vii. Reconciliation of cash w/Treasury – Wells Fargo Checking
- viii. Reconciliation of Mountain America Credit Union Checking
- ix. Invoices from WR Whittington’s office – (none received)

10. FUTURE AGENDA ITEMS:

- a. Discussion and possible action re: Scheduling adoption of proposed budget for FY 2020-2021 on June 18, 2020.

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **June 18, 2020** @ 6:00 P.M. Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

12. CALENDAR OF EVENTS:

The calendar of events is on the board’s tablets, the web site and also posted at Station # 1.

13. Call to the public for comment and non-agenda items: (re-read paragraph in item #4 if needed)

14. ADJOURNMENT:

AGENDA prepared by: Shan Sparks

DATE: May 19, 2020

AGENDA posted by: Shan Sparks

DATE/TIME: May 19,2020/

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.