



**Beaver Dam/Littlefield Fire District**  
**630 N. Highway 91, P.O. Box 579**  
**Beaver Dam, AZ. 86432**  
**Telephone (928) 347-5114**  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



## **Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **AUGUST 20, 2020 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

**Following COVID-19 precautionary measures, board members and the general public are encouraged to join the meeting via telephone conference at 1-(978)-990-5192; Access code: 1912735. Those attending in person will be expected to follow all applicable federal, state, and county mitigation guidelines.**

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.*

## **AGENDA FOR AUGUST 20, 2020**

### **1. CALL TO ORDER**

### **2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:**

Board Chairman: Douglas Adriance  
Board Clerk: Thomas Oliver  
Board Member: Dan Reber  
Board Member: Rodney Rutherford  
Board Member: Kevin Smith  
Administrative Assistant: Shan Sparks  
Also present:

### **3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. CALL TO THE PUBLIC FOR COMMENT AND NON-AGENDA ITEMS:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. **The Board has placed a 3 minute time limit for comments from each person permitted to speak.***

**5. CONSENT AGENDA**

- a. Discussion and possible action re: Minutes of **July 16, 2020**

**6. REPORTS AND CORRESPONDENCE**

- a. Fire Chief's Report:
  - i. Discussion and possible action re: AFG FEMA Grant update
  - ii. Discussion and possible action re: VFA Grant update
  - iii. Discussion and possible action re: Wildland fire updates
- b. Fire and EMS Report for the month of: **July 2020**
- c. Board of Directors Report:
  - i. Discussion and possible action re:

**7. OLD BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: Emergency Medical Services (EMS) Subscription example from Hampden Township (Pennsylvania)
- b. Discussion and possible action re: VFIS (AIG) Property and Casualty insurance renewal follow-up

**8. NEW BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: Capital expenditures in FY 2020-2021, i.e. supplementing the pension fund, making an additional payment on the fire truck loan to save on interest, site improvements in Scenic, AZ at the property for Fire Station #4, etc.
- b. Discussion and possible action re: Engaging HintonBurdick CPA's for multi-year financial audit
- c. Discussion and possible action re: Mesquite Dispatch Invoice
- d. Discussion and possible action re: Continuing MOA with Littlefield Unified School District for Water Use/Standby Svcs
- e. Discussion and possible action re: Reimburse E. Renteria for meal purchase made during Wildland Firefighting in California

**9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

- a. Discussion and possible action re: Review and approval of the District’s Consolidated Monthly Reports for the month ending: **July 2020** (Action Required)
  - i. Review Statement of Net Assets
  - ii. Review Statement of Financial Activities, including Cash Flow Projections
  - iii. Review Register of Checks, Warrants, and Deposits
  - iv. Review Expenses by Vendor
  - v. Reconciliation of cash w/Treasury – Wells Fargo Checking
  - vi. Reconciliation of Mountain America Credit Union Checking
  - vii. Review UMB Visa P-Card Statement
  - viii. Review Costco Visa Card Statement
  - ix. Invoices from WR Whittington’s office – (none received)

**10. FUTURE AGENDA ITEMS:**

*The Board can recommend matters for inclusion on an upcoming agenda.*

**11. NEXT REGULAR BOARD MEETING:**

The next regularly scheduled board meeting is on **September 17, 2020** @ 6:00 P.M. Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

**12. CALENDAR OF EVENTS:**

The calendar of events is on the board’s tablets, the web site and also posted at Station # 1.

**13. CALL TO PUBLIC FOR COMMENT AND NON-AGENDA ITEMS:** (re-read paragraph in item #4 if needed)

**14. ADJOURNMENT:**

AGENDA prepared by: Shan Sparks

DATE: August 18, 2020

AGENDA posted by: Shan Sparks

DATE/TIME: August 18,2020/

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.