



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District

and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **JUNE 17, 2021 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.

Following COVID-19 precautionary measures, board members and the general public may join the meeting via telephone conference at 1-(978)-990-5192; Access code: 1912735. Those attending in person will be expected to follow all applicable federal, state, and county mitigation guidelines.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA FOR JUNE 17, 2021

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman: Douglas Adriance
Board Clerk: Tom Oliver
Board Member: Dan Reber
Board Member: Rodney Rutherford
Board Member: Kevin Smith
Administrative Assistant: Shan Sparks
Also present:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. CALL TO THE PUBLIC FOR COMMENT AND NON-AGENDA ITEMS: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. **The Board has placed a 3 minute time limit for comments from each person permitted to speak.***

5. PUBLIC HEARING FOR THE FIRE DISTRICT’S FY 2021-2022 BUDGET

This is an opportunity for the public to comment on the Beaver Dam-Littlefield Fire District’s proposed final annual budget for the fiscal year 2021-2022.

Discussion and possible action re: Public comment on the FY 2021-2022 annual budget

6. CONSENT AGENDA

a. Discussion and possible action re: Minutes of **May 20, 2021**

7. REPORTS AND CORRESPONDENCE

- a. Fire Chief’s Report:
 - i. Discussion and possible action re: AFG Grant update
- b. Fire and EMS Report for the month of: **May 2021**
- c. Board of Directors Report:
 - i. Discussion and possible action re:

8. OLD BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: May 7, 2021 Incident involving Engine 11
- b. Discussion and possible action re: BDLFD HR Policy – Drug and Alcohol Testing
- c. Discussion and possible action re: BDLFD HR Policy – Use of District Issued Vehicles
- d. Discussion and possible action re: BDLFD HR Policy – Emergency and Urgent Responses

9. NEW BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Approving the FY 2021-2022 Budget
 - i. Discussion and possible action re: Resolution 2021-11 Adoption of Budget
 - ii. Discussion and possible action re: Resolution 2021-12 Setting Tax Levy
 - iii. Discussion and possible action re: Certificate of Compliance
- b. Discussion and possible action re: Fees for Services
 - i. Discussion and possible action re: Resolution 2021-13 Fee Schedule
- c. Discussion and possible action re: Baclao Hardship Waiver
- d. Discussion and possible action re: 7710 Workman’s Comp renewal proposal

10. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: Review and approval of the District’s Consolidated Monthly Reports for the month ending: **May 2021** (Action Required)
 - i. Review Statement of Net Assets

- ii. Review Statement of Financial Activities, including Cash Flow Projections
- iii. Review Register of Checks, Warrants, and Deposits
- iv. Review Expenses by Vendor
- v. Reconciliation of cash w/Treasury – Wells Fargo Checking
- vi. Reconciliation of Mountain America Credit Union Checking
- vii. Review UMB Visa P-Card Statement
- viii. Review Costco Visa Card Statement – (current balance = zero)
- ix. Invoices from WR Whittington’s office – (none received)

11. FUTURE AGENDA ITEMS:

The Board can recommend matters for inclusion on an upcoming agenda.

12. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **July 15, 2021 at 6:00 pm** (Arizona Time). Any special meeting(s) will appear in the minutes, the web site and posting areas.

13. CALENDAR OF EVENTS:

The calendar of events is on the board’s tablets, the web site and also posted at Station # 1.

14. Call to the public for comment and non-agenda items: (re-read paragraph in item #4 if needed)

15. ADJOURNMENT:

AGENDA prepared by: Shan Sparks

DATE: June 14, 2021

AGENDA posted by: Shan Sparks

DATE/TIME: June 15, 2021/

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.