



Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org



Minutes A.R.S. §38-403.01

MINUTES OF SEPTEMBER 16, 2021

1. CALL TO ORDER:

Board Chairman Doug Adriance brought the meeting to order at 6:02 P.M. on SEPTEMBER 16, 2021.

Following COVID-19 precautionary measures, the Board members and general public were informed that they may call into a teleconference at 1 (928) 990-5192, access code 1912735. Those attending in person were expected to follow all applicable federal, state and county mitigation guidelines.

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

| | | |
|---------------------------|-------------------|---------|
| Board Chairman: | Doug Adriance | Present |
| Board Clerk: | Thomas M. Oliver | Present |
| Board Member: | Rodney Rutherford | Absent |
| Board Member: | Dan Reber | Present |
| Board Member: | Kevin Smith | Present |
| Administrative Assistant: | Shan Sparks | Present |

Also present were: Chief Jeffrey Hunt and Finance/Payroll Clerk Doe Nelson

3. PLEDGE OF ALLEGIANCE:

The pledge was led by Chief Hunt

4. CALL TO THE PUBLIC:

There were no comments from the public.

5. CONSENT AGENDA

- a. Discussion and possible action re: Minutes of **August 19, 2021**
Board Member Smith made a motion to accept the minutes of the August 19, 2021 Board meeting. Board Member Reber seconded the motion. Motion passed to accept the minutes of the August 19, 2021 Board meeting.
4-0-1

6. REPORTS AND CORRESPONDENCE:

- a. Fire Chief's Report:
 - i. Discussion and possible action re: Wildland fire updates
Discussion only.
Chief Hunt reported that one team is in California helping with the Dixie fire. He reports that the team is getting much commendation for their skills and abilities.

ii. Discussion and possible action re: AFG Grant update

Discussion only.

Chief Hunt reported that the SCBA's have been ordered as authorized in the grant award and should be here in about a month.

b. Fire and EMS Report for the month of: **August 2021**

Chief Hunt reported that there were 13 Fire Calls and 91 EMS Calls for a total of 104 Fire and EMS Calls for the month of August 2021. For 2021 YTD there were a total of 152 Fire Calls and 646 EMS Calls for a total of 798 total incidents. He also reported that Engine 11 is back in service.

c. Board of Directors Report: Board Chairman Adriance commended the staff for the positive publicity he is hearing from the public regarding the fire district's response to recent incidents.

7. OLD BUSINESS: ACTION/DISCUSSION

a. Discussion and possible action re: Possible fundraiser to post physical address signs. May encourage property owners to pursue annexation to the Fire District.

Discussion only. No new information about this proposal was available. Still being researched.

b. Discussion and possible action re: Possible installation of front and rear dash cameras on Fire District vehicles.

Discussion only. No new information about this proposal was available. Still being researched.

8. NEW BUSINESS: ACTION/DISCUSSION

Discussion and possible action re: AFDA Winter Conference in Tucson, AZ January 20-22, 2022. Who will be attending?

Discussion only. Administrative Assistant Sparks presented the Board with the dates of the conference and the location. He requested that the Board members and staff start thinking about whether or not they can attend, who will be going with them and any personal needs they would have in attending. He will contact them individually to get their information in the next week or so to prepare for the conference registration when it opens.

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

a. Discussion and possible action re: Review and approval of the District's Consolidated Monthly Reports for the month ending: **August 2021** (Action Required).

i. Statement of Net Assets

ii. Statement of Financial Activities, including Cash Flow Projections

iii. Register of Checks, Warrants, and Deposits

iv. Expenses by Vendor

v. Reconciliation of Cash w/Treasury – Wells Fargo Checking

vi. Reconciliation of Mountain America Credit Union Checking

vii. UMB Visa P-Card Statement

viii. Costco Visa Card Statement

ix. Invoices from WR Whittington's office (none received)

Finance/Payroll Clerk Nelson reported that the annual payment of \$42,000 has been paid to Mesquite Dispatch per the agreement and as budgeted. She also reported that \$60,000 has been received for Engine 11 and that all repair costs for Engine 11 have been paid. Further she reported that there are no other outstanding financial issues to report and that she is impressed with the fire district's accounting policies compared with what she has seen at other companies.

Board Member Smith made a motion to accept the status of the budget and the accounting of the financial statements. Board Clerk Oliver seconded the motion. Motion was passed to accept the status of the budget and the accounting of the financial statements.

4-0-1

10. FUTURE AGENDA ITEMS:

The Board can recommend matters for inclusion on an upcoming agenda.
See old business

11. NEXT REGULAR BOARD MEETING:

The next regular scheduled Board meeting is scheduled on **October 21, 2021 at 6:00 P.M Arizona time.**
Any special meeting scheduled will appear in the minutes.

12. CALENDAR OF EVENTS:

The calendar of events is on the Board Members tablets, the website and posted at Fire Station #1.

13. CALL TO THE PUBLIC:

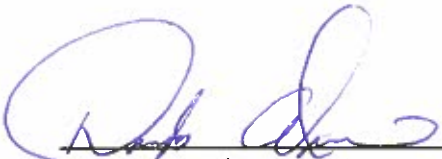
There were no comments from the public.

14. ADJOURNMENT:

Board Member Reber made a motion to adjourn. Board Member Smith seconded the motion. Motion passed to adjourn.

4-0-1

Board Chairman Adriance adjourned the meeting at 6:34 P.M. on September 16, 2021.



Beaver Dam/Littlefield Fire District
Board Chairman

10/21/2021
Date

Ref:
SD Card #5
File: BDFDBR039