



**Beaver Dam/Littlefield Fire District**  
**630 N. Highway 91, P.O. Box 579**  
**Beaver Dam, AZ. 86432**  
**Telephone (928) 347-5114**  
[www.beaverdam-littlefieldfire.org](http://www.beaverdam-littlefieldfire.org)



## **Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **November 17, 2022 at 6:00 pm (Arizona Time)** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members and the public may attend either in person, by telephone conference call or other electronic means.

*The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.*

### **AGENDA FOR NOVEMBER 17, 2022**

#### **1. CALL TO ORDER**

#### **2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:**

Board Chairman: Douglas Adriance  
Board Clerk: Thomas Oliver  
Board Member: Marcia Littlejohn  
Board Member: Dan Reber  
Board Member: Kevin Smith  
Administrative Assistant: Shan Sparks  
Also present:

#### **3. PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

**4. CALL TO THE PUBLIC FOR COMMENT AND NON-AGENDA ITEMS:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open*

*Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

## **5. CONSENT AGENDA**

Discussion and possible action re: Minutes of **October 20, 2022**

## **6. REPORTS AND CORRESPONDENCE**

- a. Fire Chief's Report:
  - i. Discussion and possible action re: Wildland fire updates
  - ii. Discussion and possible action re: AFG Grant update
  - iii. Discussion and possible action re: CDBG Grant update
- b. Fire and EMS Report for the month of: **October 2022**
- c. Board of Directors Report:
  - Discussion and possible action re:

## **7. OLD BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: AZDPS contract update
- b. Discussion and possible action re: Improvements to the site for Fire Station #4 update
- c. Discussion and possible action re: Fire Chief Performance Evaluation
- d. Discussion and possible action re: Fire District Holiday get-together

## **8. NEW BUSINESS: DISCUSSION/ACTION**

- a. Discussion and possible action re: Board Member appointments
- b. Discussion and possible action re: Administer Oaths of Office (Acting Chairman D. Reber)
- c. Discussion and possible action re: Elect Board chairperson and clerk
- d. Discussion and possible action re: AFDA Winter Conference
- e. Discussion and possible action re: Reimburse H. Barlow for Station 1 groceries
- f. Discussion and possible action re: Reimburse B. Butterfield meal for EMS transport
- g. Discussion and possible action re: Reimburse K. Jessop meal for EMS transport
- h. Discussion and possible action re: BCBS Health Insurance Renewal
- i. Discussion and possible action re: Group Health/Dental Insurance policy
- j. Discussion and possible action re: Cost of Living Increases

## **9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:**

- a. Discussion and possible action re: Review and approval of the District's Consolidated Monthly Reports for the month ending: **October 2022**
  - i. Review Statement of Assets
  - ii. Statement of Financial Activities, including Cash Flow Projections
  - iii. Register of Checks, Warrants, and Deposits
  - iv. Expenses by Vendor
  - v. Reconciliation of cash w/Treasury – Wells Fargo Checking
  - vi. Reconciliation of Mountain America Credit Union Checking
  - vii. UMB Visa P-Card Statement
  - viii. Citi-Costco Visa Card Statement (none received)
  - ix. Invoice from Hinton Burdick for Progress Billing
  - x. Invoices from WR Whittington's office (none received)

**10. FUTURE AGENDA ITEMS:**

*The Board can recommend matters for inclusion on an upcoming agenda.*

**11. NEXT REGULAR BOARD MEETING:**

The next regularly scheduled board meeting is on **December 15, 2022 at 6:00 pm (Arizona Time)**. Any special meeting(s) will appear in the minutes, the website and posting areas.

**12. CALENDAR OF EVENTS:**

The calendar of events is on the board’s tablets, the web site and also posted at Station # 1.

**13. CALL TO PUBLIC FOR COMMENT AND NON-AGENDA ITEMS:** (re-read paragraph in item #4 if needed)

**14. ADJOURNMENT:**

AGENDA prepared by: Shan Sparks

DATE: November 16, 2022

AGENDA posted by: Shan Sparks

DATE/TIME: November 16,  
2022/1200

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the Fire District by calling (928) 347-5114.