



# Beaver Dam / Littlefield Fire District

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## BEAVER DAM/LITTLEFIELD FIRE DISTRICT LOCAL BOARD OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)

Thursday, March 10, 2022

### MINUTES

#### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

**Board Members Present:**

Dan Reber, Chairman  
Hope Barlow  
Susan Burch  
Deborah Gates  
Andres Ojeda

**Board Members Absent:**

None

**Staff Present:**

Michelle Arnett, Secretary

**Legal Counsel Present:**

None

Board Chairman Dan Reber called the meeting to order on Thursday, March 10, 2022, at 4:01 p.m. at the Beaver Dam Fire Station #1, 630 N Hwy 91, Beaver Dam, Arizona.

#### 2. PLEDGE OF ALLEGIANCE

#### 3. APPROVE MINUTES FROM SEPT. 9, 2021 REGULAR MEETING

**Motion by Board Member Hope Barlow to accept the minutes from Sept. 9, 2021 regular meeting; second by Board Member Andres Ojeda. MOTION PASSED UNANIMOUSLY.**

#### 4. NEW BUSINESS

A. Review and Discuss: Arizona PSPRS–Beaver Dam/Littlefield Fire District Actuarial Valuation as of 6/30/2021.

Board Members were provided the Actuarial report prior to the meeting. Board Secretary Michelle Arnett explained how the report was prepared. She provided an explanation of some of the terminology and how to read the data.

**Motion by Board Member Hope Barlow to accept the Actuarial Valuation and recommend it be accepted by the Fire District Board at their next board meeting; second by Board Chairman Dan Reber. MOTION PASSED UNANIMOUSLY.**

B. Discussion and possible action re: Beaver Dam/Littlefield Fire District PSPRS Funding Policy.

Board Secretary Michelle Arnett explained that data from the Actuarial Report was used in the Funding Policy. The funding ratio goal was discussed.

**Motion by Board Member Deborah Gates to approve the PSPRS Funding Policy and recommend it be adopted by the Fire District Board at their next board meeting; second by Board Member Susan Burch. MOTION PASSED UNANIMOUSLY.**

C. Discussion and possible action re: PSPRS-Model Uniform Rules of Local Board Procedure.

Board Members were provided the PSPRS-Model Uniform Rules of Local Board Procedure prior to the meeting. The purpose and need for the procedures was discussed.

**Motion by Board Member Andres Ojeda to adopt the PSPRS-Model Uniform Rules of Local Board Procedure; second by Board Member Hope Barlow. MOTION PASSED UNANIMOUSLY.**

5. CALL TO THE PUBLIC

None

6. FUTURE AGENDA ITEMS:

Two Local PSPRS Board Members' terms end Sep 2022: Board Member Deborah Gates, elected from the membership; and Board Member Susan Burch, appointed position. Board Secretary Michelle Arnett will post vacancies with enough advance notice to allow citizens to apply for the appointed position.



7. NEXT REGULAR BOARD MEETING:

The next regular Local Board Meeting will be held September 8, 2022 at 4:00 P.M. as required by Arizona Revised Statutes, or earlier, as needed.

8. ADJOURNMENT

**Motion by Board Member Deborah Gates to adjourn the meeting; second by Board Member Susan Burch. MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 4:30 p.m.

	
Dan Reber, Board Chairman Beaver Dam/Littlefield Fire District Local Board of the PSPRS	Michelle Arnett, Secretary Beaver Dam/Littlefield Fire District Local Board of the PSPRS
Date 9-8-22	Date 9/8/2022