



# Beaver Dam / Littlefield Fire District

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## BEAVER DAM/LITTLEFIELD FIRE DISTRICT LOCAL BOARD OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)

Thursday, March 9, 2023

### MINUTES

#### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

**Board Members Present:**

Dan Reber, Chairman

Susan Burch

Andres Ojeda

Ernesto Renteria (nominee)

**Board Members Absent:**

Hope Barlow

Deborah Gates (Resigned)

**Staff Present:**

Michelle Arnett, Secretary

**Legal Counsel Present:**

None

Board Chairman Dan Reber called the meeting to order on Thursday, March 9, 2023, at 4:11 p.m. at the Beaver Dam Fire Station #1, 630 N Hwy 91, Beaver Dam, Arizona.

#### 2. PLEDGE OF ALLEGIANCE

#### 3. OLD BUSINESS: APPROVE MINUTES FROM SEPT. 8, 2022 REGULAR MEETING

Motion by Board Member Andres Ojeda to accept the minutes from Sept. 8, 2022 regular meeting; second by Board Member Susan Burch. MOTION PASSED 3 in favor, 0 Against, 2 Absent.

#### 4. CALL TO THE PUBLIC

None

#### 5. NEW BUSINESS

A. Elect to the Local Board by secret ballot by all PSPRS members employed by the Beaver Dam/Littlefield Fire District.

Board Member Deborah Gates' (Elected PSPRS Member) resigned. Her unexpired term ends September 2026. It is necessary to hold a secret ballot election. Three PSPRS members out of three eligible PSPRS members turned in secret ballots, establishing 100% quorum. Board Chairman Dan Reber confirmed the secret ballots were valid and proper. Board Chairman Dan Reber opened and counted the votes.

**Votes for Ernesto Renteria: 3. Ernesto Renteria was elected by secret ballot by PSPRS members to the unexpired term ending Sept. 2026.**

**Motion by Board Member Susan Burch to Accept the Vote Count and election of Ernesto Renteria to the Local Board to the unexpired term ending Sept. 2026; second by Board Member Andres Ojeda. MOTION PASSED 3 in favor, 0 Against, 2 Absent.**

- B. Review and Discuss: Arizona PSPRS–Beaver Dam/Littlefield Fire District Actuarial Valuation as of 6/30/2022.

Board Members were provided the Actuarial report prior to the meeting. Board Secretary Michelle Arnett explained how the report was prepared. An explanation of some of the terminology and how to read the data was provided.

**Motion by Board Member Susan Burch to accept the Actuarial Valuation and recommend it be accepted by the Fire District Board at their next board meeting; second by Board Member Ernesto Renteria. MOTION PASSED 4 in favor, 0 Against, 1 Absent.**

- C. Discussion and possible action re: Beaver Dam/Littlefield Fire District PSPRS Funding Policy.

Board Secretary Michelle Arnett explained that data from the Actuarial Report was used in the Funding Policy. The funding ratio goal was discussed.

**Motion by Board Member Andres Ojeda to approve the PSPRS Funding Policy and recommend it be adopted by the Fire District Board at their next board meeting; second by Board Member Ernesto Renteria. MOTION PASSED 4 in favor, 0 Against, 1 Absent.**

- D. Discussion and possible action re: PSPRS-Model Uniform Rules of Local Board Procedure.

Board Members were provided the PSPRS-Model Uniform Rules of Local Board Procedure prior to the meeting. The purpose and need for the procedures was discussed.

**Motion by Board Member Susan Burch to adopt the PSPRS-Model Uniform Rules of Local Board Procedure; second by Board Member Andres Ojeda. MOTION PASSED 4 in favor, 0 Against, 1 Absent.**

6. **FUTURE AGENDA ITEMS:**


7. **NEXT REGULAR BOARD MEETING:**

The next regular Local Board Meeting will be held September 14, 2023 at 4:00 P.M. as required by Arizona Revised Statutes, or earlier, as needed.


8. **ADJOURNMENT**

**Motion by Board Member Andres Ojeda to adjourn the meeting; second by Board Member Susan Burch. MOTION PASSED 4 in favor, 0 Against, 1 Absent.**

The meeting adjourned at 4:45 p.m.

  
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Dan Reber, Board Chairman  
Beaver Dam/Littlefield Fire District  
Local Board of the PSPRS

Date

  
\_\_\_\_\_  
Michelle Arnett, Secretary  
Beaver Dam/Littlefield Fire District  
Local Board of the PSPRS

Date