



Beaver Dam/Littlefield Fire District

630 N. Highway 91, P.O. Box 579

Beaver Dam, AZ. 86432

Telephone (928) 347-5114

www.beaverdam-littlefieldfire.org



Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **FEBRUARY 15, 2024 at 6:00 p.m.** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. The meeting room will be accessible to the public at 5:45 p.m. (Arizona Time). Board members and public may attend either in person, by telephone conference call or other electronic means.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA FOR FEBRUARY 15, 2024

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman: Douglas Adriance
Board Clerk: Tom Oliver
Board Member: Marcia Littlejohn
Board Member: Dan Reber
Board Member: Kevin Smith
Administrative Assistant: Shan Sparks
Also present:

3. PLEDGE OF ALLEGIANCE: By invitation of Board Chairman

4. CALL TO THE PUBLIC FOR COMMENT AND NON-AGENDA ITEMS: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. **The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.** Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. **The Board has placed a 3 minute time limit for comments from***

each person permitted to speak.

5. CONSENT AGENDA

- a. Discussion and possible action re: Minutes of **January 18, 2024**

6. REPORTS AND CORRESPONDENCE

- a. Fire Chief's Report:
 - i. Discussion and possible action re: Fire Station #4 Grant Research update
 - ii. Discussion and possible action re: Wildland Update
- b. Fire and EMS Report for the month of: **January 2024**
- c. Board of Directors Report:
 - Discussion and possible action re:

7. UNFINISHED BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Audited Financial Statement presentation from Hinton Burdick CPA's and Advisors for the FY ending June 30, 2023
- b. Discussion and possible action re: Resolution 2024-02 Accepting Audit Report
- c. Discussion and possible action re: Corrective action plan from audit report
- d. Discussion and possible action re: Finance Director Resignation & Replacement Search
- e. Discussion and possible action re: Potential Lease Purchase Rates for New Ambulance
- f. Discussion and possible action re: Personnel needed to do landscaping update
- g. Discussion and possible action re: AZDPS contract update

8. NEW BUSINESS: DISCUSSION/ACTION

- a. Discussion and possible action re: Hardship Waiver Request I. Vargas
- b. Discussion and possible action re: Review Procurement Policy
- c. Discussion and possible action re: Vision Renewal
- d. Discussion and possible action re: Reimbursement request – H. Barlow Groc/Supplies
- e. Discussion and possible action re: Reimbursement request – K. Gubler Training Meal
- f. Discussion and possible action re: Resolution 2024-03 Annexation Request McPrice Properties LLC

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

- a. Discussion and possible action re: Review and approval of the District's Consolidated Monthly Reports for the month ending: **January 2024** (Action Required)
 - i. Review Statement of Net Assets
 - ii. Review Statement of Financial Activities, including Cash Flow Projections
 - iii. Review Register of Checks, Warrants, and Deposits
 - iv. Review Expenses by Vendor
 - v. Reconciliation of cash w/Treasury – Wells Fargo Checking
 - vi. Reconciliation of Mountain America Credit Union Checking
 - vii. Review UMB Visa P-Card Statement
 - viii. Review Costco Visa Card Statement – (none received)
 - ix. Invoice from LDR Prosolutions
 - x. Invoices from WR Whittington's office - (none received)

10. FUTURE AGENDA ITEMS:

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **March 21, 2024 at 6:00 p.m.** (Arizona Time). Any special meeting(s) will appear in the minutes, the web site and posting areas.

12. CALENDAR OF EVENTS:

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

13. Call to the public for comment and non-agenda items: (re-read paragraph in item #4 if needed)

14. ADJOURNMENT:

AGENDA prepared by: Shan Sparks

DATE: February 14, 2024

AGENDA posted by: Shan Sparks

DATE/TIME: February 14,
2024/1200

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.