



Beaver Dam/Littlefield Fire District
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Minutes A.R.S. §38-403.01

MINUTES OF APRIL 30, 2026

1. CALL TO ORDER:

Board Chairman Adriance brought the special meeting to order at 4:12 p.m. on APRIL 30, 2026.

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:

Board Chairman:	Doug Adriance	Present
Board Clerk:	Marcia Littlejohn	Present
Board Member:	Dan Reber	Present
Board Member:	Kevin Smith	Absent
Board Member:	Michael Tucker	Present
Administrative Assistant:	Shan Sparks	Present

Also present were:

Finance Director Doris Christolear, Finance Consultant Michelle Arnett and Assistant Chief Andre Ojeda

3. PLEDGE OF ALLEGIANCE:

By invitation of Board Chairman
 Assistant Chief Ojeda led the pledge.

4. CALL TO THE PUBLIC:

G. Shuttleworth reported that she had reached out to some Arizona state representatives regarding the property tax disparities in Scenic and received a response back. She will continue to pursue this topic with the state representatives. She also again expressed her concerns regarding the district's ability to maintain operations with rising costs and projected revenue.

T. Ott asked whether or not the EMS personnel and firefighters are paid or volunteer. Assistant Chief Ojeda explained that all EMS personnel and firefighters are compensated, some are on reserve.

5. NEW BUSINESS: ACTION/DISCUSSION

a. Discussion and possible action re: Review proposed Fiscal Year (FY) 2026-2027 Budget, make changes/suggest changes to be made. The public attending will also have the opportunity to voice their suggestions/comments.

Discussion only.

Finance Consultant Arnett presented the proposed budget line item by line item and explained the proposed budgeted amounts and the reasons for them as proposed by Fire District management.

The Board discussed some concerns regarding long term revenue verses rising costs. The Board also recommended some changes and estimates on the following topics: need to upgrade the

district's website, the policy on travel and per diem rates; and the fee schedule. They will consider these changes again at the next regular Board meeting.

Finance Consultant Arnett and Assistant Chief Ojeda indicated that the proposed budget with the recommended changes should leave the district in a good financial standing.

- b. Discussion and possible action re: ADA compliant website designer selection

Discussion only.

Administrative Assistant Sparks presented to the Board 2 estimates from companies that provide ADA compliant web design. The Board discussed factoring the average estimated cost for upgrading the website into the budget. They will make the final selection at the next regular Board meeting.

- c. Discussion and possible action re: Possible changes to the policy on meal compensation rates.

Discussion only.

Finance Consultant Arnett reviewed the current policy with the Board. The Board would like to adjust the rate that personnel receive for per diem when doing inter-facility transports. They also recommended some corrections to the policy. They will consider these changes again at the next regular Board meeting.

- d. Discussion and possible action re: Adjustments to the fee schedule for services to persons not residing in the fire district.

Discussion only.

Finance Consultant Arnett provided the Board with a copy of the current fee schedule. The Board recommended some increases to the fee schedule to address rising costs and for persons that receive a bill for services that are not included in the services provided to constituents annexed into the fire district. They will consider these changes again at the next regular Board meeting.

- e. Discussion and possible action re: Tentative Annual Tattered Flag Disposal Event – June 14, 2026

The Board would like to hold the event this year on June 13, 2026 since June 14, 2026 falls on a Sunday this year. Board Chairman Adriance and Board Clerk Littlejohn will confirm with the American Legion in Mesquite NV if this is a go, at which time the event will be scheduled.

Board Chairman Adriance made a motion to hold the Annual Tattered Flag Disposal Event on June 13, 2026 pending confirmation from the American Legion. Board Member Reber seconded the motion. Motion passed to hold the Annual Tattered Flag Disposal Event on June 13, 2026 pending confirmation from the American Legion.

4-0-1

- f. Discussion and possible action re: Constituent email to state representatives regarding taxation to support fire districts.

Discussion only.

Administrative Assistant Sparks provided to the Board an email that the district was copied on written to 2 Arizona State Representatives regarding taxation to support fire districts. The Board is appreciative of constituents who are taking the time to address this topic at the state legislature level.

6. ADJOURNMENT:

Board Clerk Littlejohn made a motion to adjourn. Board Member Reber seconded the motion. Motion passed to adjourn.

4-0-1

Board Chairman Adriance adjourned the meeting at 6:36 p.m. on April 30, 2026.

THIS IS A WORKING DRAFT ONLY AND IS NOT APPROVED UNTIL SIGNED

Beaver Dam/Littlefield
Fire District – Chairman
Governing Board

Date