Beaver Dam/Littlefield Fire District
630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org

Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **DECEMBER 19, 2019 at 6:00 pm** (Arizona Time) at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person, by telephone conference call or other electronic means.
The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). *The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.*

AGENDA FOR DECEMBER 19, 2019

1. **Call to order:**

2. **Roll call of Board Members/Affirmation of Quorum:**
   Board Chairman: Douglas Adriance
   Board Clerk: Tom Oliver
   Board Member: Rodney Rutherford
   Board Member: Kevin Smith
   Board Member: Dan Reber
   Administrative Assistant: George Burnett & Shan Sparks
   Also present were:

3. **PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

4. **Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

5. CONSENT AGENDA

a. Discussion and Action re: Minutes of **NOVEMBER 21, 2019**
b. Discussion and Action re: Minutes of **Special Meeting of DECEMBER 9, 2019**
c. Discussion and Action re: Minutes of **Special Meeting of DECEMBER 12, 2019**
d. Discussion and Action re: Reimbursement for C. Marti for meeting supplies in the amount $48.23

6. REPORTS AND CORRESPONDENCE

a. Fire Chief's Report:
b. Fire and EMS Report for the month of: **NOVEMBER 2019**
c. Board of Directors Report:
   i. discussion on the Annual Get Together on December 13, 2019

7. OLD BUSINESS: DISCUSSION/ACTION

a. Discussion and possible action re: AFDA Conference updates.
b. Discussion and possible action re: Discussion concerning the reply from Mr. Whittington on the request for a lien reduction and request for relief of debt.
c. Discussion and possible action re: Board of Directors Administrative Assistant Burnett and introduce replacement which is Shan Sparks.
d. Discussion and possible action re: VFA Grant progress.

8. NEW BUSINESS: DISCUSSION/ACTION

a. Discussion and possible action re: Invoice from the law office of Mr. Whittington.
b. Discussion and possible action re: Audit presentation report from the Hinton Burdick Accounting Firm for the FY ending June 30, 2019.
c. Discussion and possible action re: Corrective action plan from audit report.
d. Discussion and possible action re: Health Insurance for full time personnel.
e. Discussion and possible action re: Accident & Sickness Policy.
f. Discussion and possible action re: Changing date of next board meeting from January 16, 2020 to January 23, 2020.

9. BEAVER DAM/LITTLEFIELD FIRE DISRICTS FINANCIAL STATEMENTS:

a. Discussion and possible action re: review and approval of District's Consolidated Monthly reports (Action Required).
   i. Reconciliation of cash w/Treasury – Wells Faro Checking for the month ending: **NOVEMBER 2019**
   ii. Reconciliation of Mountain America Credit Union (Liabilities and Ambulance Revenue) for the month ending: **NOVEMBER 2019**
   iii. Review of the Cosco Visa Credit Card Statement for the month ending: **NOVEMBER 2019**
   iv. Review of the UMB Visa Credit Card Statement for the month ending: **NOVEMBER 2019**
   v. Discussion and possible action re: Review Register of Checks, Warrants and Deposits for the month ending: **NOVEMBER 2019**
   vi. Discussion and possible action re: Statement of Financial Activities, cash flow projections.
   vii. Discussion and possible action re: Statement of Assets.
   viii. Discussion and possible action re: Expenses by Vendor for the month ending: **NOVEMBER 2019**

10. FUTURE AGENDA ITEMS:

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **JANUARY 23, 2019** @ 6:00 P.M. Arizona Time. Any special meeting(s) will appear in the minutes, the web site and posting areas.

12. CALENDAR OF EVENTS:

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

13. ADJOURNMENT:

AGENDA prepared by: George Burnett DATE: December ~~16~~ 16th, 2019

AGENDA posted by: George Burnett DATE/TIME: December ~~17~~ 18, 2019 @ ~~2:00 P.M.~~ 4:52 P.M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.