Beaver Dam/Littlefield Fire District

630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org

Notice of a Regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular scheduled meeting, open to the public on **February 17, 2022 at 6:00 pm (Arizona Time)** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members and the public may attend either in person, by telephone conference call or other electronic means.

Following COVID-19 precautionary measures, board members and the general public may join the meeting via telephone conference at 1 (978) 990-5192; Access code: 1912735. Those attending in person will be expected to follow all applicable federal, state, and county mitigation guidelines.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records exempt by law, (A)(3) for legal advice with the District's Attorney on any matters as set forth in the agenda, (A)(4) and (A)(5). *The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.*

AGENDA FOR FEBRUARY 17, 2022

1. **CALL TO ORDER**

2. **ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM:**
   Board Chairman: Douglas Adriance
   Board Clerk: Thomas Oliver
   Board Member: Dan Reber
   Board Member: Rodney Rutherford
   Board Member: Kevin Smith
   Administrative Assistant: Shan Sparks
   Also present:

3. **PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

4. CALL TO THE PUBLIC FOR COMMENT AND NON-AGENDA ITEMS: *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record.* ***The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them.*** *Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law.* ***The Board has placed a 3 minute time limit for comments from each person permitted to speak.***

5. CONSENT AGENDA

Discussion and possible action re: Minutes of **January 27, 2022**

6. REPORTS AND CORRESPONDENCE

a. Fire Chief's Report:
   i. Discussion and possible action re: Wildland fire updates
   ii. Discussion and possible action re: AFG Grant update
   iii. Discussion and possible action re: Firehouse Subs Grant update

b. Fire and EMS Report for the month of: **January 2022**

c. Board of Directors Report:
   Discussion and possible action re:

7. OLD BUSINESS: DISCUSSION/ACTION

a. Discussion and possible action re: Review of the Fire District's Fire Chief evaluation process.

b. Discussion and possible action re: Progress on possible fundraiser to post physical address signs may encourage property owners to pursue annexation to the Fire District. Sample mailer and the cost of mailing out the mailer. The mailer asks the Fire District residents for feedback as to whether or not they would be willing to pay a fee for a physical address sign and be willing to post the sign as a fundraising project.

8. NEW BUSINESS: DISCUSSION/ACTION

a. Discussion and possible action re: Susan Burch request for $20 toward purchase of a Fire District jacket.

b. Discussion and possible action re: Group Dental Insurance Renewal

9. BEAVER DAM/LITTLEFIELD FIRE DISTRICTS FINANCIAL STATEMENTS:

a. Discussion and possible action re: Review and approval of the District's Consolidated Monthly Reports for the month ending: **January 2022** (Action Required)
   i. Statement of Net Assets
   ii. Statement of Financial Activities, including Cash Flow Projections
   iii. Register of Checks, Warrants, and Deposits
   iv. Expenses by Vendor
   v. Reconciliation of cash w/Treasury – Wells Fargo Checking
   vi. Reconciliation of Mountain America Credit Union Checking
   vii. UMB Visa P-Card Statement

viii. Costco Visa Card Statement (none received)
ix. Invoices from WR Whittington's office (none received)

10. FUTURE AGENDA ITEMS:

The Board can recommend matters for inclusion on an upcoming agenda.

11. NEXT REGULAR BOARD MEETING:

The next regularly scheduled board meeting is on **March 17, 2022 at 6:00 pm (Arizona Time)**. Any special meeting(s) will appear in the minutes, the web site and posting areas.

12. CALENDAR OF EVENTS:

The calendar of events is on the board's tablets, the web site and also posted at Station # 1.

13. CALL TO PUBLIC FOR COMMENT AND NON-AGENDA ITEMS: (re-read paragraph in item #4 if needed)

14. ADJOURNMENT:

AGENDA prepared by: Shan Sparks DATE: February 16, 2022
AGENDA posted by: Shan Sparks DATE/TIME: February 16, 2022/1200

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the Fire District by calling (928) 347-5114.