Beaver Dam/Littlefield Fire District

630 N. Highway 91, P.O. Box 579
Beaver Dam, AZ. 86432
Telephone (928) 347-5114
www.beaverdam-littlefieldfire.org

Notice of a regular meeting of the Beaver Dam/Littlefield Fire District Governing Board

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Beaver Dam/Littlefield Fire District and to the general public the Beaver Dam/Littlefield Fire District Governing Board will hold a regular meeting, open to the public on **June 23, 2016 at 6:00 pm** at the Beaver Dam Fire Station #1 located at 630 N. Hwy 91 in Beaver Dam, Arizona 86432. Board members may attend either in person or by telephone conference call.

The governing board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(1) Employees, (A)(2) records except by law, (A)(3), (A)(4) and (A)(5) for legal advice with the Districts Attorney on matters as set forth in the *agenda item The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

AGENDA FOR JUNE 23, 2016

1. **Call to order:**

2. **Roll call of Board Members/Affirmation of Quorum:**
   Board Chairman: Dan Reber
   Board Clerk: Doug Adriance
   Board Member: Reed Bown
   Board Member: Sverre Staurset
   Board Member: Tom Oliver
   Administrative Assistant: George Burnett
   Also present were:

3. **PLEDGE OF ALLEGIANCE:** By invitation of Board Chairman

4. **Call to the public for comment and non-agenda items:** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Beaver Dam/Littlefield Fire District Board need not request permission in advance, however they should raise their hand to be recognized by the chair and state their name for matter of record. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restriction of the Open Meeting Law. The Board has placed a 3 minute time limit for comments from each person permitted to speak.*

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Beaver Dam/Littlefield Fire District Office, located at 630 N. Highway 91, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

5. CONSIDERATION OF APPROVAL OF MINUTES:

A. Regular session of: May 19, 2016

6. BEAVER DAM/LITTLEIFELD FIRE DISTRICTS FINANCIAL STATEMENTS:

A. Consideration of approval of the District's Monthly Reconciliation Reports.

1. Chase Morgan - Reconciliation report for the month ending May 2016
2. Mountain America – Reconciliation report for the month ending May 2016
3. American Express – Reconciliation report of the credit card statement ending May 2016
4. Consideration of approval of the Warrants from May 20, 2016 through June 23, 2016

AGENDA ITEMS:

7. REPORTS AND CORRESPONDENCE:

A. Fire Chief's Report:
B. Fire and EMS report for the month of: May 2016
C. Board Chairman's Report:

Public Comment: Public comment/input is welcomed after each agenda item of Old and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

8. OLD BUSINESS:

A. Introduction of Resolution 2016-017, declaring a 1980 Ford Tender as Surplus. This supersedes Resolution 2016-010, account of errors in the resolution.
B. Discussion and possible action of the Capital Asset Inventory Progress set to be available for the auditors as per Resolution 2016-009, Section 2.

9. NEW BUSINESS:

A. Introduce Resolution 2016-016, Call to Elections as required by A.R.S. §16-100 through § 16-1021.
B. Annexation requests from 2 property owner(s)/landowner(s)/Trustees in Scenic, AZ.
   1. Introduction of Resolution 2016-018 with supporting documents for approval
   2. Introduction of Resolution 2016-019 with supporting documents for approval
C. Audit Engagement Letter, Discussion and approval

10. OTHER FINANCIAL INFORMATION:

A. Discussion and possible action of the Budget Review and the monthly projected revenues.
B. Expenses by Vendor, Discussion and any action as may be necessary
C. Profit and Loss Statement from 7-1-2015 to 6-21-2016, Discussion and any action as may be necessary

11. FUTURE AGENDA ITEMS:

A. Discussion and possible action to allow the fire chief to put a remembrance and honor of the 19 members of the Granite Mountain Hotshots that died in a wildfire on June 30, 2013. The decals would go on E-23 (Type 3).

B. Budget for FY 2016-2017, Discussion and any action as may be necessary prior to approval.

12. NEXT REGULAR BOARD MEETING:

The next regular scheduled board meeting is **JUNE 30, 2016 at 6:00 P.M.** Arizona Time. Any special meeting scheduled will appear in the minutes.

13. CALENDAR OF EVENTS:

The Calendar of events is on the board's tablets, the web site and also at Station #1.

14. ADJORUNMENT:

AGENDA prepared by: George Burnett DATE: June 22, 2016

AGENDA posted by: George Burnett DATE/TIME: June 22, 2016 @ 5:00 P. M.

In compliance with the American with Disabilities Act (ADA), those with special needs may request reasonable accommodations through the fire department by calling (928) 347-5114.